

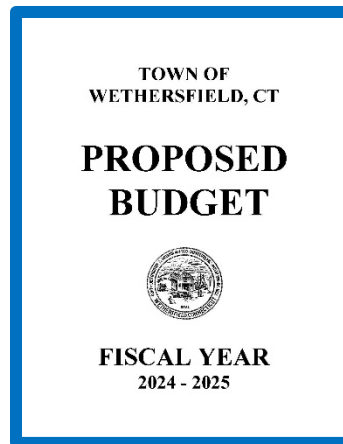


MANAGEMENT REPORT

Frederick J. Presley, Town Manager

March 29 – April 12, 2024

[Town of Wethersfield Website](http://www.wethersfieldct.org)



Wethersfield Town Hall
Business Hours
Monday – Friday
8:00 am – 4:30 pm

Town Hall Closed
Friday, March 29, 2024

Transfer Station
Open Regular Hours
Friday, March 29th
Saturday, March 30th

Public Budget Hearing

Monday, April 15, 2024
7:00 pm
Town Council Chambers
Town Hall, 505 Silas Deane Hwy

NEW!

Yard Waste Collection Program
[Yard Waste Collection Program Information](#)



OFFICE OF THE TOWN MANAGER

Town Manager's Report

Budget season is moving into its next phase. The Board of Education's Budget has been provided to the Town Council and I will soon be delivering my proposed budget for 2024-2025. Presentations of both the proposed Board of Education Budget and proposed Town Budget will be made on April 15th at 7 p.m. in the Town Council Chambers followed by the Budget Public Hearing. This will be followed by a series of Budget Workshops, to be held by the Town Council before the final budget adoption vote by May 15th. In order to ensure a more transparent process and to provide better access to citizens during this process, all budget workshops will be held in the Town Council Chambers and live-streamed. Residents will then have access to the recordings from our website. Please take advantage of this opportunity to engage in this important process.

At the Town Council meeting on March 18th, the Council approved the reallocation of funds to design and develop a new multi-use, synthetic turf field at Mill Woods Park. Staff will be moving forward to hire a consultant to develop a design for the new field and to update the Mill Woods Park Master Plan. This work will include a public engagement piece, as I know residents in the area want their voices heard as the project moves forward.

If you haven't ordered your brown yard waste barrel yet; the collection program starts next week. The Town of Wethersfield now offers a yard waste collection program. Separating yard waste from the green trash barrels greatly



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reduces the volume of trash sent to regional trash facilities and reduces the amount of methane gas released into the atmosphere. It's a great way for Wethersfield residents to contribute to Wethersfield's environmental sustainability efforts. The program runs the first full week of April (April 1st this year) through the last full week of November. The program will not replace the fall leaf collection program. Residents may purchase a 95-gallon brown barrel for yard waste. The brown barrel cost is \$98.64. Call Paine's Inc. at (860) 844-3000 to order a brown barrel. Payment with a credit card or check prior to barrel delivery is required. This is a one-time fee and the resident then owns the barrel and is able to take with them should they move. Initial limit of 1 barrel per household. Alternatively, residents can utilize the 30-gal compostable lawn and leaf bags that they can purchase from any hardware or home improvement store. For all of the details on the program, go to our webpage at: <https://wethersfieldct.gov/content/398/4594/26485.aspx>. Yard waste collection will be on the same day as your current recycling pick up (every other week). A reminder that yard waste is not allowed in the green, blue or pink bins and this will be strictly enforced moving forward. Do your part to help us reduce our environmental impact!

Have a great weekend and week ahead! And for those that celebrate Easter, Happy Easter!

Wethersfield Government Access Television

Town Council, Board of Education and Planning & Zoning Commission meetings available to view
[WGTV's YouTube Channel](https://www.wgtn.com) - Live streamed / viewable any time
[WGTV Meeting Replay](#) - Replay on WGTV

COUNCIL AND BOARD

[Board & Commission Agendas](#)

- **Town Council:** Monday, April 1 7:00 pm
- **Board of Education:** Tuesday, April 9 7:00 pm

LIAISON MEETINGS

[Board & Commission Vacancies](#)

Planning & Zoning Commission	Tue, 4/2	Councilor Timbro
Veterans Commission	Wed, 4/3	Mayor Lesser
Hartford Brainard Airport Noise Advisory Committee	Thurs, 4/4	Councilor Roets
Youth Advisory Board	Thurs, 4/4	Councilor Carbone
Shade Tree Commission	Mon, 4/8	Councilor Bailey
Housing Authority	Mon, 4/8	Councilor Clancy
Historic District Commission	Tues, 4/9	Councilor Zambrello
Economic Development & Improvement Commission	Thurs, 4/11	Councilor Duric

DEPARTMENT/DIVISION NEWS

Employment Opportunities

<https://wethersfieldct.gov/human-resources>

Custodian I 10:30pm – 6:30 am
Summer Physical Services Positions
Summer School Cleaners
Temporary Clerk I
Police Civilian Accreditation Manager
Maintainer II
Maintainer III – Trades Worker HVAC/Plumber
Certified Police Officer



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ENGINEERING

- **Revised Engineering Permit Fees:** Permit fees for contractors working within the public right-of-way will increase from \$40 to \$60 each starting Monday April 1st. New permit forms and associated information is available at <http://wethersfieldct.gov/engineering>.
- **DOT Putnam Bridge Rehabilitation (State Project No. 0053-0199):** DOT will be holding a virtual public meeting for the Towns of Wethersfield and Glastonbury on Thursday April 4, 2024 at 7:00 p.m. to discuss an upcoming bridge rehabilitation project. The work will address water leaks through the concrete bridge deck and associated corrosion of the steel substructure with construction expected to occur in 2026-2027. Residents may register to attend at https://us02web.zoom.us/webinar/register/WN_YY70xV3OSHWwwqjJDdul2g.
- **Sidewalk Repairs:** All property owners are reminded that per the Town Ordinance, owners of land fronting upon any street are responsible to replace, repair or otherwise correct defects in any sidewalk located within the public right-of-way adjacent to their property. Staff will be inspecting sidewalks along roads to be paved and other areas throughout Town. If you receive a notice to repair a sidewalk and have questions, or if you encounter any sidewalk safety concern, please contact the Engineering Department at 860-721-2850 or engineering@wethersfieldct.gov. The Town has a Residential Sidewalk Assistance Program to complete sidewalk repairs and replacements within the right-of-way to eliminate safety hazards that is available to residential property owners who have a demonstrated financial need for assistance. Funds are available on a first-come, first-serve basis until expended. Please contact the Engineering Department or the Social and Youth Services Department at 860-721-2880 for additional information.
- **Temporary Great Meadow Rd Trail:** The state has informed the Town that at this time, they plan to open the Putnam Bridge Trail in mid-May. Staff has developed plans to provide a temporary, designated trail in Great Meadow Rd between the bridge and Hart St until such time the permanent trail can be constructed. Some of this work was delayed; however, Paramount Construction is currently scheduled to install a temporary pavement overlay in limited areas along the road within the next two weeks, which will be followed by revised line striping, new signage and placement of vertical delineators.
- **MDC Water Main Improvement Projects:** MDC plans to complete water main improvements along Northbrick Ln, in the Goodrich Dr neighborhood and along Silas Deane Hwy to the south of Mill St starting in 2024 with construction completed in 2025.
- **CNG Gas Main Improvements Projects:** CNG plans to replace gas mains within neighborhoods near Stillwold Rd, Cumberland Rd and Edward St in 2024.
- **Spring Paving Program:** Town crews have started replacing catch basin tops and sidewalk ramps, and at this time, we anticipate that General Paving will start paving preparations in early-May with Tilcon commencing with milling and paving operations in mid-May. The roads included in this program are as follows:

STREET	FROM	TO
DUSTY LN	GOFF BROOK CIR	CUL DE SAC
FIELD DR	DUSTY LN	CUL DE SAC
GOFF BROOK CIR	HIGHCREST RD	CUL DE SAC
MINNIE LN	HANG DOG LN	CUL DE SAC
QUAIL HL	HIGHCREST RD	CUL DE SAC
SAGE RD	HIGHCREST RD	CUL DE SAC

PARKS AND RECREATION



The Summer Brochure is available online at [2024 Summer Brochure](#). Program information includes Many options for children, adults and seniors.

Like us on our Wethersfield Parks and Recreation Facebook page (@ParksRecWethersfield). Program updates, special event notifications and weather cancellations will be posted.



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PHYSICAL SERVICES

<https://wethersfieldct.gov/physical-services>

Physical Services - Schools

Electrical work at Emerson Williams, lighting repairs at SDMS, exit sign replacements

Plumbing: leak repairs in classrooms at Highcrest, bathroom plumbing repairs at WHS and SDMS

Carpentry: Floor repairs at Stillman and Emerson

Minor carpentry repairs in all schools

HVAC: Replaced blower motor at WHS greenhouse, motor replacement at Highcrest, unit ventilator replacement at Emerson and filter changes throughout the school buildings.

Transfer Station Hours

Monday & Friday	9:00 am – 2:45 pm
Saturday	8:00am – 3:45 pm

Physical Services - Public Works

Road crews:

Chimney repointing at the Old Academy

Completed 1860 road work

Filled potholes

Hauled materials from the Transfer Station

Composting materials

Catch basin repairs

Pipe repair at Brimfield Road

Cleared Folly Brook waterway

Parks:

Bringing fields up for school play

Park maintenance

Trash pickup

Minor repairs and painting on picnic tables

Flower bed maintenance

Trades:

Carpenter/Painter continuing the work to replace the ramp and stairs at the Nature Center

Electrical: street light repairs, library bulb replacement program, generator checks, working with Capital Improvements

Coordinator on EV possibilities in town.

HVAC/Plumbing: starting to work on bringing Mill Woods pool online

Louver replacement

Minor HVAC issues

Fire extinguisher inspections

Trees:

Attended Shade Tree meeting

Clearing branches for sight line improvements

Cleared waterway behind Follybrook Apts and behind a property on Silas Deane.

Cleared brush from overgrown areas on town property

Mill Woods Tree pruning

Stump Grinding/Clean-up, topsoil/seeded (11) locations

Storm Damage Clean-up Silas Deane/Beaver Brook

Old Academy brush removal/ stump removal

Griswold Rd tree pruning/clearing branches for new gas lines

Street tree pruning

High Crest School uprooted mature oak clean-up off of playground

SOCIAL, YOUTH AND SENIOR SERVICES

Phone: 860-721-2880

Senior Center News

www.wethersfieldct.gov/senior-center.



MANAGEMENT REPORT

March 29 – April 12, 2024

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[Town of Wethersfield Website](http://www.wethersfieldct.gov)



Energy Assistance

Residents may call the office at 860-721-2880 to schedule an application appointment. More information at [State of CT Energy Assistance](http://www.energyassistance.org).

Weekend Meals - Children receiving free or reduced lunch are automatically eligible for this program. Those experiencing financial difficulties may also sign up. Contact Social & Youth Services for application or appointment.

Food Bank and Special Needs Fund - This fund is used to assist eligible residents with various needs in addition to food insecurities. <https://rec.wethersfieldct.gov/wbwc/webtrac.wsc/donation.html>



CHAMBER OF COMMERCE

www.wethersfieldchamber.com

President: Natia Shukakidze



CONNECTICUT
COUNCIL OF SMALL TOWNS

www.ctcost.org



Capitol Region Council of Governments

www.crcog.org



Community Renewal Team

Changing lives... Creating opportunity!

<https://www.crtct.org/newsroom/publications/>



Connecticut Conference of Municipalities:

Prescription Discount Card: This program was developed in conjunction with ProAct Inc. to help lower the prescription drug cost for Connecticut residents. The card is designed to be used by those who do not have insurance or if a prescription is not covered by your current insurance program. The card cannot be used in conjunction with another insurance program to discount your co-pays/deductible. Cards available at Town Hall. <https://www.ccm-ct.org/Services/Prescription-Savings>

ATTACHMENTS:

- Parks & Recreation – Memorial Day Parade Flyer
- Flyer – Yard Waste Collection Program
- Agendas for Upcoming Weeks as Available



WETHERSFIELD MEMORIAL DAY PARADE

Saturday, May 25, 2024

Stepping off at 9:00 AM

CT DMV - 60 State Street

Sponsored by

Wethersfield Memorial Day Committee
American Legion Bourne Keeney Post #23

Unknown Soldier Chapter 12

Disabled American Veterans

Wethersfield Parks & Recreation

FOR MORE INFORMATION

Website: wethersfieldct.gov/memorial-day

Email: memorial.day@wethersfieldct.gov

Phone: (860) 721-2890



Town of Wethersfield

Yard Waste Collection Program

How to Participate

Option #1

95-gallon Brown Barrel
To order call Paine's, Inc
(860)844-3000
Cost: \$98.64

Option #2

30-gallon Biodegradable Bag(s)
Cost: Purchase of bag(s) at
choice retailer

April 1 through November 30
Pickup at 6:00 AM on recycling collection day

Acceptable Items

- Leaves
- Grass
- Pine Needles
- Pinecones
- Acorns
- Hedge Trimmings
- Dead Plant Vegetation
- Lawn Thatch
- Bundled Brush – no larger than 1" diameter and up to 3 feet in length tied with biodegradable twine only
- Twigs – no larger than thumb diameter

Non-Acceptable Items

- Trash
- Metal
- Plastic bags, Items or Materials
- Flowerpots or Trays
- Stumps or Logs
- Lumber
- Demolition Debris
- Apples or other fruit
- Food Waste of any type

More Information:

www.wethersfieldct.gov/physicalservices



Separating yard waste from the green trash barrels greatly reduces the volume of trash sent to regional trash facilities and reduces the amount of methane gas released into the atmosphere. It's a great way for residents to contribute to Wethersfield's environmental sustainability efforts.



AGENDA
TOWN COUNCIL
Monday, April 1, 2024
7:00 PM

Town Council Chambers, 505 Silas Deane Highway

A. Pledge of Allegiance

B. Recording of Attendance by Town Clerk

Presentations

Kid Mayor Presentation

Proclamation Recognizing Public Health Week

C. Hearings

D. Public Comment

E. Council Reports

F. Council Comments

G. Town Manager's Report

H. Town Clerk Communications

I. Bids

J. Consent Agenda

1. Appointments to Boards & Commissions

Motion to approve the appointment of Suneeta Krishnan as an Alternate to the Human Rights and Relations Commission for the term 4-1-2024 to 6-30-2027.

[2024-04-1 Appointments.pdf](#)

2. Minutes for Approval

Motion to approve the minutes of the March 18, 2024 Regular Town Council Meeting.

[2024-03-18 Minutes \(unapproved\).pdf](#)

K. Approval of Ordinances and Resolutions

L. Unfinished Business

1. Kycia Farm Concept Plan

Recommended Motion: Motion to approve the Kycia Farm property concept plan as presented by staff

and to authorize the Town Manager to work with staff to bring back to the Council the appropriate steps to move the plan forward.

[Kycia_Farm_Council_Memo_2024.pdf](#)

[Preliminary_Kycia_Layout.pdf](#)

[Kycia_Farm_Correspondence.pdf](#)

[Kycia_Public_Feedback.pdf](#)

M. New Business

1. Mill Woods Master Plan Update

Recommended Motion: Motion to authorize the Town Manager to contract with a consultant to update the Mill Woods Park Master Plan to include the proposed synthetic turf, multi-use athletic field and associated infrastructure as well as other park elements previously approved since the original master plan was developed.

2. Amend the Charge of the Advisory School Building Committee that was created by Motion of the Town Council on February 5, 2024.

Recommended Motion: Motion to amend the duties and responsibilities of the Advisory School Building Committee, that was created by Motion of the Town Council passed on February 5, 2024, by adding a new second sentence to the adopted motion, assigning additional duties and responsibilities as follows: "The committee shall also be responsible for planning, oversight and construction of any new or renovated elementary schools."

N. Ordinances and Resolutions for Introduction

O. Public Comment

P. Executive Session

1. Discussion of Personnel Matter

2. Update on the status of the EMS in Town and the pending petition hearing with the State Department of Public Health.

Q. Adjourn

Meeting Viewing Options

Town of Wethersfield YouTube Channel [Wethersfield Government Access TV](#)

COX channel 16 or Frontier channel 1601

Town of Wethersfield's Facebook page

Written comments accepted at council.comments@wethersfieldct.gov

TOWN OF WETHERSFIELD
PLANNING AND ZONING COMMISSION
505 Silas Deane Highway
Wethersfield, CT 06109
(860) 721-2838



Chairman	Richard Roberts
Vice-Chairman	Ryan Allard
Clerk	Joseph Hammer
Members	Tom Dean
	David Drake
	Dave Edwards
	Anthony Homicki
	James Hughes
	George Oickle
Alternates	Joseph Ercolani
	Peter Leombruni
	Paul Thompson
Ex-Officio	Frederick Presley, Town Manager
Staff Liaison	Justin LaFountain, Town Planner

TUESDAY, APRIL 2, 2024
Town Hall, Council Chambers, 505 Silas Deane Highway
7:00 P.M. - AGENDA

1. CALL TO ORDER

1.1 ROLL CALL & SEATING OF ALTERNATES (5 members required for a quorum)

2. OLD BUSINESS

3. NEW BUSINESS

3.1 Public Hearing - 2173-24-Z Charles Drake Enterprises, LLC seeking a Special Permit in accordance with Section 5.2.F.2 (Permitted Principal Uses) of the Wethersfield Zoning Regulations for a temporary patio with a service station at 161 Main Street – **WILL BE TABLED TO APRIL 16 AGENDA**

3.2 Public Hearing – 2174-24-Z Patrick Snow seeking a Special Permit in accordance with Section 3.6.C (Accessory Buildings & Structures) of the Wethersfield Zoning Regulations for a shed over 200 Sq. Ft. at 70 Kimberly Lane – **Tabled from 3/19/24.**

3.3 Public Hearing - 2176-24-Z Diego M. Lopez seeking a Special Permit in accordance with Section 3.5.1.E.3 (Permitted Accessory Uses) of the Wethersfield Zoning Regulations for a Home Occupation at 26 Rockland Street.

4. OTHER BUSINESS

5. MINUTES

5.1 March 19, 2024

6. STAFF REPORTS

6.1 Development Properties Update

7. PUBLIC COMMENTS ON GENERAL MATTERS OF PLANNING AND ZONING

8. CORRESPONDENCE

9. PENDING APPLICATIONS TO BE HEARD AT FUTURE MEETINGS

9.1 Public Hearing 2177-24-Z Wanlong He seeking a Special Permit in accordance with Section 5.2.D.2 (Permitted Principal Uses) of the Wethersfield Zoning Regulations for proposed retail use with 3,000 to 20,000 sq. ft. of gross floor area at 1000 Silas Deane Highway.

9.2 Public Hearing 2178-24-Z Joshua Tryon seeking a Special Permit renewal of Application No. 2092-21-Z in accordance with Section 3.5.1.B.4 (Permitted Accessory Uses) of the Wethersfield Zoning Regulations for the outside storage of a boat in the driveway at 42 Crest Street.

9.3 Public Hearing 2179-24-Z Wethersfield Evangelical Free Church seeking Resubdivision Approval to create a new lot (Lot B), for a total of two lots at 495-511 Maple Street.

10. ADJOURNMENT

If you wish to review the applications on file or submit comments, please email planning@wethersfieldct.gov or by calling 860-721-2838. (Deadline to submit emails on the day of the meeting is 4:00 p.m. Please include your name and address as it will be read into the record). The meeting packet will also be posted on the Town website at <https://Wethersfieldct.gov/> The Planning and Zoning Commission meeting may be viewed on the following: ●Cox Channel 16 or Frontier Channel 6101 ● Town of Wethersfield's Facebook page ● YouTube® Channel "Wethersfield Government Access TV" shortly before the meeting begins at:
<https://www.youtube.com/channel/UCfuf-C0gYVVxmD5ilfFTnsQ>

VETERANS COMMISSION MEETING
WEDNESDAY, APRIL 3, 2024
6:00 P.M.

FIRESIDE ROOM – PITKIN COMMUNITY CENTER

A. Call To Order

B. Public Comments

C. Minutes – Notes of March 13, 2024

D. Letters and Announcements

E. Action Items

1. Update on Dan Camilliere Monument and Dedication Event
2. Newsletter
3. Veterans Photo Share
4. Veterans Coffee
5. Bicycles on Main
6. Memorial Day Parade

G. Commission Member Comments

H. Adjournment

Next Meeting: Wednesday, May 8, 2024

Wethersfield Youth Advisory Board/We H.O.P.E.

Thursday, April 4, 2024

6:30 pm – Wethersfield Community Center – Room S1 (rear corridor)

- I. Virtual Vape Presentation with Victoria Adams, DMHAS Tobacco Treatment Specialist
- II. Question and Answer