

**TOWN OF WETHERSFIELD PARKS & RECREATION DEPARTMENT
APPLICATION FOR PART-TIME/SEASONAL EMPLOYMENT**

REV
03/13

Position Applied For _____ Date of Application _____

PERSONAL INFORMATION

Last Name _____ First & Middle Names _____

Street Address _____ City _____ State _____ Zip Code _____

Home Phone _____ - _____ - _____ Cell Phone _____ - _____ - _____

Work Phone _____ - _____ - _____ May we call you at work? Yes No

E-Mail Address _____

Driver's License State _____ Number _____ How did you learn of this position? _____

EDUCATION

Name & Location	Years Completed	Degree	Course of Study	Dates Attended (MM/YY)	
				From	To
High School _____	_____	_____	_____	_____	_____
College _____	_____	_____	_____	_____	_____
Graduate/Other _____	_____	_____	_____	_____	_____

EMPLOYMENT HISTORY
(List the last three employers starting with the most recent.)

Employer & Location	Job Title	Supervisor Name & Title	Phone Number	Dates Employed (MM/YY)	
				From	To
Job 1 _____	_____	_____	_____ - _____ - _____	_____	_____
Job 2 _____	_____	_____	_____ - _____ - _____	_____	_____
Job 3 _____	_____	_____	_____ - _____ - _____	_____	_____

VOLUNTEER HISTORY
(List any significant volunteer jobs starting with the most recent.)

Organization & Location	Volunteer Duties	Supervisor Name & Title	Phone Number	Dates (MM/YY)	
				From	To
Job 1 _____	_____	_____	_____ - _____ - _____	_____	_____
Job 2 _____	_____	_____	_____ - _____ - _____	_____	_____
Job 3 _____	_____	_____	_____ - _____ - _____	_____	_____

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REFERENCES

(List three non-relatives who know you well, e.g. supervisor, teacher, adult co-worker, neighbor, etc.)

Name	Phone Number	Address	Relationship to Applicant	Years Known
_____	- -	_____	_____	_____
_____	- -	_____	_____	_____
_____	- -	_____	_____	_____

SPECIAL QUALIFICATIONS

(List any special training, certificates, licenses or registrations, e.g. First Aid, commercial driver's license, etc.)

CERTIFICATION

I certify that, to the best of my knowledge and belief, all responses on this application are correct and complete. I understand that all information is subject to investigation and that misleading or false statements may cause my application to be rejected or may cause my dismissal.

I hereby authorize the Town of Wethersfield Parks and Recreation Department to communicate with my former employers, school officials and individuals named as references.

Signed _____ Date _____

SUBMIT TO

(A cover letter explaining your interest in the position is recommended and a complete resume may be included.)

Wethersfield Parks & Recreation Department
505 Silas Deane Highway
Wethersfield, CT 06109
860-721-2890

Office Use Date Received _____ Forward To _____ Notes _____