

# WETHERSFIELD BOARD OF ASSESSMENT APPEALS

Pursuant to P.A. 95-283, of the State of Connecticut, an application to appeal assessment must be filed **on or before FEBRUARY 20, 2011.**

Applications may be sent to:

Wethersfield Board of Assessment Appeals  
c/o Assessor's Office  
505 Silas Deane Highway  
Wethersfield CT 06109  
OfficeNumber 860-721-2810  
Fax Number 860-721-2813

**Highlighted sections must be completed.**

The Board of Assessment Appeals will not hold hearings on incomplete applications. Please print or type.

**Application to Appeal**

<b>Property Owner:</b>		Grand List of:	List Number:
Name	<b>Property Description:</b>		
Address	No. & Street		
City/State/Zip	Map/Block/Lot	(if available)	
<b>Appellant:</b>		Property Type	<ul style="list-style-type: none"> <li style="width: 33%;">• Residential</li> <li style="width: 33%;">• Commercial</li> <li style="width: 33%;">• Industrial</li> <li style="width: 33%;">• Apartment</li> <li style="width: 33%;">• Motor. Veh.</li> <li style="width: 33%;">• Pers. Prop.</li> </ul>
Name	<b>Reason for appeal:</b>		
Address			
City/State/Zip			
<b>Correspondence &amp; Contact:</b>			
Name			
Address			
City/State/Zip	<b>Appellant's estimate of value:</b>		
Phone No.	(attach documentation of value, if applicable)		
Signature of Property owner or duly authorized agent (attach evidence of authorization)			Date
X			

Board of Assessment Appeals appointment:	Date	Time	Place

**Appeal Summary**

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Assessments	Grand List	Board of Assessment Appeals
Land	_____	_____
Building	_____	_____
Total	_____	_____
Motor Vehicle	_____	_____
Personal Property	_____	_____

BOARD OF ASSESSMENT APPEALS SIGNATURE

Date Notice Mailed:	Date of Board's Decision:
Date Abstract Posted:	Total Reduction
	Temporary ?

## ASSESSMENT APPEALS

## INFORMATION

### APPLICATION AND MEETING DEADLINES

Pursuant to PA 95-283, property owners wishing to appeal their assessment before the Board of Assessment Appeals must submit a written application to the Board on or before the “grievance day of February 20<sup>th</sup>. If the Grand List filing is extended to the last day of February, the “grievance day” deadline is moved to March 20<sup>th</sup>.

The Board will review the written applications, determine their Meeting dates, and inform owners of the hearing dates and times. The Board will mail a written notice of the date, time, and place of appeal to each applicant.

The notice of the hearing will be mailed by the Board no later than March 1, and at least seven (7) calendar days before the date of the Hearing.

Per 12-111, the Board has the right to not conduct a hearing on commercial, industrial, utility, or apartment property with an assessed value greater than \$500,000.

### INFORMATION TO INCLUDE ON APPLICATION

PA 95-283 requires that the application to appeal an assessment must contain certain information and items. The minimum requirements are:

- Property owner’s name
- Name and position of person signing the appeal application
- Description of property
- Name and address of the person to whom correspondence is to be sent
- Reason for the appeal
- Appellant’s estimate of value
- Signature of the property owner or that of his duly authorized agent
- Authorization if agent is to present appeal
- Date on which application is signed

### A WRITTEN APPLICATION TO APPEAL

A written application to appeal an assessment is required. The Application must be submitted to the Board of Assessment Appeals (“BAA”) on or before February 20. It may be delivered by mail, hand delivered to the Assessor’s Office, or faxed (the original must follow by mail). Only those submitting an application will be given a hearing date by the BAA.

The application must contain certain information about the appellant, the owner, and the property for which the application is being submitted. See next section for details. An application must be submitted for each property to be appealed before the Board.

For the convenience of the appellant, applications to appeal an assessment to the BAA will be available in the Assessor’s Office.

### MEETING DATES

Appeals will be held in the month of March, if the Grievance Day is Feb. 20. All appeals take place at the Town Hall and are scheduled for 15 minutes apiece. You must call the Assessor’s Office to schedule a specific date and time from the Meeting Notice schedule you receive after the appeal is filed. There are NO EXCEPTIONS to these requirements for assessment appeal.

### -----AUTHORIZATION TO APPEAL-----

#### *AGENT’S CERIFICATION*

DATE

To Whom It May Concern:

I, \_\_\_\_\_

being the legal owner of property located at: \_\_\_\_\_

hereby authorize \_\_\_\_\_

to act as my agent in all matters before the Board of Assessment Appeals of the

Town of Wethersfield, CT, for the assessment year October 1, \_\_\_\_\_

Signed \_\_\_\_\_

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