

Unapproved
REGULAR MEETING
JUNE 15, 2009

The Wethersfield Town Council held a meeting on Monday, June 15, 2009 at 7:30 p.m. in the Auditorium of the Silas Deane Middle School.

Present: Councilors Cascio, Console, Forrest (arrived 8:40 p.m.), Kotkin, Walsh, Deputy Mayor Montinieri, and Chairperson Adil.

Absent: Councilors Hemmann and Roberts

Also present: Bonnie Therrien, Town Manager; Dolores G. Sassano, Town Clerk; Peter Gillespie, Town Planner; Mike Turner, Director of Public Works; RaeAnn Palmer, Assistant to the Town Manager; Kathy Bagley, Director of Park and Recreation; Bill Holler, GIS Administrator, Chandler Rose, Assessor

The Boy Scouts led the Pledge of Allegiance to the flag.

PROCLAMATION

Chairperson Adil presented Richard Lasher, Honorary Mayor of Griswoldville with a Certificate of Appreciation in honor of his 90th Birthday.

Dick Lasher thanked the Mayor and Town Council for the proclamation and gave a brief history of what Wethersfield was like under the leadership of a First Selectman.

REPORT ON ECONOMIC DEVELOPMENT

Peter Gillespie, Town Planner, presented the following report:

WELCOME

580 Silas Deane Highway – Catcher’s Sports Bar – Former Boiler Room

Interior renovations have been completed and this restaurant/bar has reopened under new ownership.

200 Main Street – Keeney Center – Farmer’s Market

The new Farmer’s Market has begun operations outside of the Keeney Center. The first market date was held on Thursday, May 28 and every Thursday from 4 pm to 7pm..

123 Progress Drive CREC School

A TCO has been issued to permit occupancy of the first 2 phases of this expansion project.

137 Main Street – State Farm Insurance

UNDER CONSTRUCTION

431 Hartford Avenue – Wethersfield Academy For The Arts

On Wednesday June 3, 2009 a ceremonial ground breaking was held to celebrate the start of construction for this arts facility.

Hartford Medical Group – 1025 Silas Deane Highway

On Wednesday June 3, 2009 a ceremonial “topping off” ceremony was held to celebrate the completion of the

framing for this medical office complex at the Wethersfield Shopping Center.

Wethersfield Family Dental – 899 Silas Deane Highway

Interior renovations are underway to accommodate this dental office on the second floor of this building.

1303 Silas Deane Highway – Farm Fresh (Goff Brook Shops)

Construction has begun to create a new storefront space for a fruit and vegetable market in a portion of the former Baby Boom space.

DEVELOPER/PROPERTY OWNER/REALTOR CONTACT

- Working with prospective property owner for purchase of 322 Silas Deane Highway and conversion to a financial services office. An application for façade funds has been submitted to the EDIC.
- Conducted walk thru of former Masonic Hall on Main Street for prospective purchaser with Town Code officials.
- Working with realtor and prospective tenant for use of vacant property at 330 Silas Deane Highway.
- Assisting with site search for owner/developer on Silas Deane Highway.
- Met with prospective purchaser for Fun Zone Building.
- Met with owner and prospective tenant for the vacant space in the Marcus Insurance building on the Silas Deane Highway.
- Working with architect and engineer on final code issues for assisted living project on Ridge Road.

OTHER NEWS AND INITIATIVES

Economic Development and Improvement Commission

- The Commission is planning for the initiation of a Shop Wethersfield program and will soon be compiling information for the development of an electronic business directory. The Commission will be sending out a mailing to all local businesses to solicit input into this new program.
- The EDIC welcomed new members Jay Amoruso and Jonah Evenson.
- The Commission approved additional façade improvement funding for the Wolcott Center Commercial Condominiums (Leo's Pizza etc...) at 685 Wolcott Hill Road.
- The Commission is discussing with the Chamber of Commerce the creation of a more comprehensive business directory and Town Guide.

Tourism/ Preserve America

- Last week we received 13 responses to the design portion of our wayfinding signage RFP. Interviews are scheduled in the near future.
- On June 3 a meeting was held with the Historic Wethersfield Stakeholders Group to share information of mutual concern.
- On June 11/12 the Old Wethersfield Shopkeepers will be hosting a travel writer from Journeys Magazine for a future article in that publication.

Noteworthy

- A draft of a new ordinance that would authorize our Land Use Commissions to charge additional Land Use Fees will be submitted to Council for consideration this month.
- Working on RFP for consultant to update 2000 Plan of Conservation and Development.
- The Wethersfield Chamber of Commerce held their Annual Meeting and Awards Dinner on Wednesday May 13 at 5:30 p.m. at the Wethersfield Country Club.
- The Chamber has hired an Executive Director Ellyn Laramie who will support the agency and its new office at 200 Main Street. We welcome Ellyn to her new position.
- On May 26 staff participated in the Bond Rating presentation.
- On May 22 staff attended a workshop entitled “Swift, Certain & Smart: Best Practices In Land Use” at Northeast Utilities in Berlin.

PRESENTATION FROM THE WETHERSFIELD HISTORICAL SOCIETY

Amy Northrup, Executive Director of the Wethersfield Historical Society, said that the Historical Society has an annual lease payment of its structures with the Town. The Society is committed to continuing its partnership with the Town and provides a benefit to the Town and its citizens. There are over 1,000 members and hundreds of volunteers. The Society assures that visitors receive a welcome to Town seven days a week. It provides children’s programming, a public research library, expansive exhibits and buildings, and low cost or free cultural events. In the fall, an exhibit of Town photographs commemorating the 375th anniversary will be on display. The Society pays a monetary lease payment for its buildings except the Old Cove Warehouse. The Warehouse payment is still a rope of red onions. She presented the red onions to the Mayor.

Chairperson Adil said that there is a problem with the sound system tonight. It should be fixed before the next meeting. He asked that all Council members to speak loudly during the meeting.

HEARINGS

Resolution Authorizing the Acceptance of the State Grant – Wilkus Property

Bonnie Therrien, Town Manager, said that this Resolution will authorize the Town Manager to sign a grant with the State of Connecticut for financial assistance with the Wilkus Property. It does not include the parcel with the structures on it.

Fred Odell, 41 Oldham Road, said that he is committed to open space and has dedicated his life to agencies that deal with environmental issues. He volunteered in Town until the voters defeated a referendum for free open space for recreational use. He said that he worked against this referendum for two reasons: the price of the purchase and the involvement of the State. If the Town really wants to purchase this land, it should do it on its own. For \$400,000, to not be

able to use that land in perpetuity, the Town Council doesn't know what the Town will need in the future. At the March 16th meeting, Town Councilors said that the Town did its due diligence and yet two weeks ago, the Council passed a motion for a second survey to actually do its due diligence. He said keep Wethersfield Wethersfield and do not accept the money from the State.

John Miller, 45 Highland Street, said he is against accepting the State money. He said that money has been no factor for the Town before. He said that the Town is paying double the assessment anyway and is now entering into a partnership with the State. The State will tell the Town what it can do with the land forever. He said that the times will change and that in the future, the Town may regret that there are State requirements on the land.

Robert Young, 20 Coppermill Road, said he was opposed to the purchase. The Town shouldn't own property that it can't use. He also opposes mandates on the property. He urged the Town Council to vote no.

George Ruhe, 956 Cloverdale Circle, said that he doesn't usually say to spend money. He supports the actions of the Town Council on this issue. He said that land in Town is pretty much full. He said that the Town should do things by the authority of being right. The Town Council is doing the right thing. The referendum shows that residents are in agreement with the Town Council authority.

Deputy Mayor Montinieri moved **"TO ADD REAL ESTATE NEGOTIATIONS TO EXECUTIVE SESSION"** seconded by Councilor Console.

All Councilors present, including the Chairperson voted AYE. The motion passed 6-0-0.

PUBLIC COMMENTS

John O'Leary, 27 Coleman Road, thanked the Town Council for participating in the Hadley, Massachusetts 350th Anniversary Parade. He said that there were some glitches and hopefully Wethersfield can learn from their mistakes.

Lee Sekas, 117 Wells Road, thanked the Town for restoring the funds for the Nature Center and for making progress with the sidewalks in Town. Safety needs to continue to be a priority. He said that the Dial-A-Ride fees have increased for the last 2 years and services have been lost. People need the service to doctors on Fridays.

John Harvey, Attorney for Peter Maribelli, said that he is speaking on behalf of his client concerning a request to have the Town review the towing policy. He is distressed by the priority that is given to Lamore's Garage. He said that there were 250 AAA related tows in Town last year and only 2 were given to his client. A letter from AAA disputes the claim that this is a AAA issue. There is no priority status given to one garage over another according to the letter. It

should be straight rotation. He would like the Town Council to establish a committee to hear from the 2 towers and AAA.

Chairperson Adil said that this matter will be referred to the Public Safety Committee.

Robert Young, 20 Coppermill Road, said that in traveling around Town on the House Tour, he saw that Morrison Avenue sidewalks are very bumpy. He hopes the Town will make sure it is level. He also noticed there are no sidewalks on that street. He said that West Ledge, a cul-de-sac in Town, is so tight that no fire truck could get in there and turn around in an emergency. He said that the State's cash flow shortfall continues to grow. There is just not enough money around to pay the interest and the bills.

COUNCIL REPORTS & COMMENTS

REPORTS

Councilor Kotkin said that the Insurance Committee met and the health care account is still in good shape. The Committee hopes that there will be money available to put into a Health Care Reserve Account. He said that the Mill Woods Building Committee did a great job with the Little League Field. The grand opening was held last week. The Committee will not be meeting as regularly until the Town is ready to start the work on the soccer field. The Town was able to go out to bond last week. It bonded \$6,850,000 at a rate of 3.8 percent. He thanked the Town Manager and her staff for their hard work. The lower interest rate will save the Town about \$10,000 next year and about \$120,000 over the life of the loan.

Councilor Cascio said that the Chamber of Commerce presented 5 scholarships to Wethersfield students at the awards assembly at the High School.

COMMENTS

Councilor Console said that he has stopped by the Farmer's Market each week. It is a great event. He said that he also visited the Nature Center and was very impressed. He encouraged the public to take advantage of the Nature Center's services.

Councilor Walsh thanked the Wethersfield Police Department and Volunteer Fire Department for attending the 350th Anniversary Parade in Hadley, Massachusetts. He especially thanked John O'Leary for organizing the Wethersfield contingents.

Chairperson Adil said that:

- The Town will begin summer hours the week of June 22nd.
- Over 400 people attended the House Tour this past weekend.
- The State Career Bus was at Town Hall today and will be here again on July 13th.
- There was a dedication ceremony today for the Living Memorial Tree for active military and veterans.

- There will be a farewell party for Liz Kirkpatrick, Assistant Library Director, on June 25th in the Library.
- There will be a farewell party for Jane Rosendahl, Executive Director of the Housing Authority, on June 29th.
- On June 30th, the Sanitarian and Fire Marshal will be presenting information to the Housing Authority on “Safe and Healthy Homes”
- He attended the opening of the Little League Field. It is a great field and everyone is excited to be playing on it. He thanked the Mills Woods Building Committee for all of their work.

COUNCIL ACTION

Deputy Mayor Montinieri moved **“TO APPOINT:**

Capital Improvements Advisory Committee

Louis P. Robitaille, Jr.	D	144 Hang Dog Lane	7-1-09 to 6-30-11
Robert Turgeon	D	962 Cloverdale Circle	7-1-09 to 6-30-11

Central Connecticut Health District

Grant R. Golub, MD	D	25 Knight Street	7-1-09 to 6-30-10
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Wethersfield Advisory Committee for People with Disabilities

Barbara Blejewski	D	4 Tabshay Court, A1	7-1-09 to 6-30-11
James F. Grise	D	455 Wolcott Hill Road	7-1-09 to 6-30-11
Carol Keenan	D	430 Wolcott Hill Road	7-1-09 to 6-30-11
Melissa Mary Bengston	D	747 Wolcott Hill Road	7-1-09 to 6-30-11

Fair Rent Commission

Michael R. Carragher	D	65-A Fairway Drive	7-1-09 to 6-30-11
Francis Farrelly	D	24 Deer Ledge Lane	7-1-09 to 6-30-11

Human Rights and Relations Commission

Debra Hammer	D	65 Broad Street	7-1-09 to 6-30-12
Gloria McLean	D	38 Midwell Road	7-1-09 to 6-30-12
Shirley Steinmetz	D	375 Brimfield Road	7-1-09 to 6-30-12
Alt.			
Delphine Farrelly	R	24 Deer Ledge Lane	7-1-09 to 6-30-12

Inland Wetlands and Water Courses Commission

David D. Ambrose	D	119 Farmingdale Road	7-1-09 to 6-30-12
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Library Board

Jennifer Miglus	D	31 Main Street	7-1-09 to 6-30-12
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Parks and Recreation Board

Daniel M. Silbo	D	59 Apple Hill Road	7-1-09 to 6-30-12
Charles J. Wood	D	263 Brimfield Road	7-1-09 to 6-30-12
Alt. Thomas Pentalow	U	66 Boulter Road	7-1-09 to 6-30-12

Personnel Appeals Board

Brian F. Zito	D	P.O. Box 290001	7-1-09 to 6-30-12
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Redevelopment Agency

Paul F. Thompson	U	148 Clearfield Road	7-1-09 to 6-30-14
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Senior Citizens Advisory Committee

Adele J. Antoniou	D	16 Bermuda Road	7-1-09 to 6-30-11
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Shade Tree Commission

Mark A. Alpert	D	7 Morrison Avenue	7-1-09 to 6-30-12
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Solomon Welles House Committee

Marilyn D McPhee	D	102 Hillcrest Avenue	7-1-09 to 6-30-12
Gretchen Kelly	D	369 Hartford Avenue	7-1-09 to 6-30-12
Harry Lichtenbaum	D	16 Towne House Lane	7-1-09 to 6-30-12

Tourism Commission

Christine L. Traczyk	U	466 Brimfield Road	7-1-09 to 6-30-12
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Youth Advisory Board

Donna Forrest	D	202 Clearfield Road	7-1-09 to 6-30-12
Brian Skehan	D	105 Straddle Hill	7-1-09 to 6-30-12
Jennifer L. Paquette	D	301 Wolcott Hill Road	7-1-09 to 6-30-12

Zoning Board of Appeals

Thomas Joseph Vaughan	D	484 Coppermill Road	7-1-09 to 6-30-14"
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seconded by Councilor Walsh.

All Councilors present, including the Chairperson voted AYE. The motion passed 6-0-0.

Councilor Cascio moved **“TO APPOINT:
DISABILITIES, WETHERSFIELD ADVISORY COMMITTEE FOR PEOPLE WITH**

Joan Haines R 516 Highland St 7-1-09 to 6-30-11

ETHICS, Board of

Alternate

Christopher Healy R 27 Dorchester Rd 7-1-09 to 6-30-12

FLOOD & EROSION CONTROL BOARD

Mark Kulmacz R 37 Old Pewter La 7-1-09 to 6-30-12

Stanley Gwara R 594 Highland St 7-1-09 to 6-30-12

Alternate:

Robert A. Garrey R 10 Morrison Ave 7-1-09 to 6-30-12

HISTORIC DISTRICT COMMISSION

Eric T. Hart R 9 Fernwood Street 7-1-09 to 6-30-14

Alternate:

Michael L. Rell R 8 Lindberg Dr 7-1-09 to 6-30-12

HOUSING AUTHORITY

Michael S. Wrona R 16 Fairmont St 9-1-09 to 8-31-14

HUMAN RIGHTS

Richard B. Troutman R 70 Griswold Rd 7-1-09 to 6-30-12

INLAND WETLANDS AND WATER COURSES COMMISSION

Louis Sanzaro R 41 Robeth Ln 7-1-09 to 6-30-12

Alternate:

William S. Randazzo R 424 Old Reservoir Rd 7-1-09 to 6-30-12

PARKS & RECREATION, Advisory

Peter N. Kalousdian, Jr R 154 Griswold Rd 7-1-09 to 6-30-12

PLANNING AND ZONING COMMISSION

George B. Oickle R 224 Clearfield Road 7-1-09 to 6-30-12

Earle R. Munroe R 855 Ridge Road 7-1-09 to 6-30-12

Richard Roberts R 15 Lantern Ln 7-1-09 to 6-30-12

Alternate:

David L. Drake R 14 Quail Hill 7-1-09 to 6-30-12

TOURISM

Geraldine P. Munroe R 855 Ridge Road 7-1-09 to 6-30-12

Alternate
Carol Hall R 51 Carriage Hill Dr 7-1-09 to 6-3-12

ZONING BOARD OF APPEALS

Alternate:
Daniel M. Logan R 35 Nott St 7-1-09 to 6-30-14”
seconded by Councilor Console.

All Councilors present, including the Chairperson voted AYE. The motion passed 6-0-0.

OTHER BUSINESS

Councilor Kotkin moved “**TO AUTHORIZE THE YEAR END TRANSFER OF \$117,748 IN FUNDS FROM THE COMPENSATED ABSENCES ACCOUNT TO VARIOUS DEPARTMENTAL WAGE AND BENEFIT ACCOUNTS IN ACCORDANCE WITH THE ATTACHED TRANSFER FORM**”

<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>
From:		
1960-52298	Compensated Absences	\$117,748
To:		
1110-50001	Town Council – Mtgs	\$ 100
1120-50001	Town Manager – Wages	14,349
	(Includes 2 Admin wage increases plus Additional hours needed for Asst./shared PT)	
1120-51100	Town Manager – Emp. Insurance	3,117
1140-50001	Town Clerk – Wages	6,917
1140-51100	Town Clerk – Emp Insurance	2,471
1150-51100	Registrars – Emp Insurance	516
	(Workers comp insurance higher than anticipated)	
1161-50001	Finance – Wages	8,444
1162-50001	Data Services – Wages	6,080
1162-51100	Data Services – Emp Insurance	162
1163-50001	Tax Collector – Wages	5,462
1163-51100	Tax Collector - Emp Insurance	332
1164-50001	Tax Assessor – Wages	2,321
1182-50001	Planning – Wages	3,454
1182-51100	Planning – Emp Insurance	151
1205-51100	Building Insp – Emp Insurance	1,134
	(Includes costs for unemployment payments as well as Union increases.)	
1450-50001	Engineering – Wages	12,722
1450-51100	Engineering – Emp Insurance	965
1452-50001	Vehicle Maintenance – Wages	3,137
1457-50001	Physical Services – Wages	14,040
	(Includes costs for unemployment payments as well as Union increases.)	
1525-50001	Social & Youth Svcs – Wages	8,035
1701-50001	Parks & Recreation - Wages	17,468

(Includes costs for unemployment payments as well as Admin/Union increases.)		
1701-51100	Parks & Recreation – Emp. Insurance	3,423
(Workers comp insurance higher than anticipated/Impact from Wage increases.)		
1702-50001	Community Center – Wages	734
1702-51100	Community Center – Emp. Insurance	114
1703-50001	Nature Center – Wages	1,819
1703-51100	Nature Center – Emp Insurance	281”

Councilor Walsh.

Bonnie Therrien, Town Manager, said that the money is already in the budget. These are the end of the year transfers to correct the departments’ accounts. The motion is just moving money from one account to the next.

All Councilors present, including the Chairperson voted AYE. The motion passed 6-0-0.

Councilor Walsh moved **“TO AUTHORIZE THE IMPLEMENTATION OF AN ENTERPRISE GIS SYSTEM AND TO AWARD A CONTRACT UTILIZING THE STATE OF CONNECTICUT CONTRACT FOR SOFTWARE AND INSTALLATION TO ESRI, INC IN THE AMOUNT OF \$19,672 AND TO AUTHORIZE THE PURCHASE OF TECHNICAL ASSISTANCE FROM THE CITY OF HARTFORD INFORMATION TECHNOLOGY DEPARTMENT IN AN AMOUNT NOT TO EXCEED \$12,300”** seconded by Councilor Console.

RaeAnn Palmer, Assistant to the Town Manager, said that funds could be taken from the Data Services Programming. It is for mapping and data consolidation. This will, over several years, integrate all data from the different departments. It will be more efficient and will allow for the public to be served better.

Councilor Forrest arrived.

Mike Turner, Director of Public Works, and Peter Gillespie, Town Planner, presented slides (*see attached*).

RaeAnn Palmer said that \$19,000 would pay for 8 licenses. They are multi-use licenses and will go on more than 8 machines. An additional \$11,000 may not be needed because of existing software. The City of Hartford will be able to provide training as needed.

Councilor Walsh asked if there would be any ongoing expenses.

RaeAnn Palmer said that there will be an annual fee of \$3,000 and more licenses may be needed in the future.

Deputy Mayor Montinieri asked about the data conversion and training.

RaeAnn Palmer said that the training will be up front and the data conversion will take up to four years. This software has been around for a long time.

Peter Gillespie, Town Planner, said that the software will get routine upgrades. This should be a system that the Town can use for many years.

Councilor Kotkin asked if it is the only product on the market.

RaeAnn Palmer said that it is not the only product on the market but it is the industry standard. CAD and Vision software both use this product. It is what is taught in colleges.

Bonnie Therrien, Town Manager, said that the Federal government uses this product.

RaeAnn Palmer said that it requires the least amount of work to convert to it. It can be done electronically overnight.

Councilor Kotkin said that the Town Council continues to talk about ways to improve customer service. This is a way to do that.

Councilor Console asked about the licensing prices.

RaeAnn Palmer said that there are 4 concurrent-use licenses and 3 single-use licenses.

Chairperson Adil asked how quality control would work with different departments handling information.

RaeAnn Palmer said that there will be a standard of procedures that will be followed and Bill Holler, the GIS Administrator would check accuracy.

Chairperson Adil said that he supports anything that will improve customer service.

Bonnie Therrien said that Town staff is very supportive of this purchase.

All Councilors present, including the Chairperson voted AYE. The motion passed 7-0-0.

Councilor Walsh moved **“TO APPROVE THE RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE STATE GRANT – WILKUS PROPERTY”** seconded by Councilor Kotkin.

Bonnie Therrien, Town Manager, said that this resolution authorizes the Town to receive the grant money and easement for the Wilkus Property.

Councilor Forrest thanked the other Town Councilors for holding this motion until he arrived. He said that he feels strongly about accepting this grant.

Chairperson Adil said that there were many thoughtful comments this evening. He said that he was part of the Town Council during the open space referendum and it was always the intention for this parcel to remain open space. The Town has done its due diligence.

Councilor Kotkin said that the Town sold the bonds last week and it doesn't have \$500,000 in the budget for this expense. This is what the public voted on.

A roll call vote was taken. Councilor Forrest, Kotkin, and Walsh, Deputy Mayor Montinieri, and Chairperson Adil voted AYE. Councilor Cascio and Councilor Console voted NAY. The motion passed 5-2-0.

Deputy Mayor Montinieri moved **“TO REFER THE PROPOSED NEW DOCKS AND BOAT RAMP AT COVE PARK TO THE PLANNING AND ZONING COMMISSION FOR A REVIEW AND REPORT IN ACCORDANCE WITH 8-24 OF THE CONNECTICUT GENERAL STATUTES”** seconded by Councilor Forrest.

Bonnie Therrien, Town Manager, said that this is another project that has been discussed for years. The Town is working with the architect and trying to obtain grant money for the project.

Kathy Bagley, Director of Park and Recreation, said that the Town Council received her memo outlining this two phase project. Town Staff met; received input from the Harbor Masters, residents who live in the area and people who use the moorings. The sketch shows the design of the docks. The new docks will be usable in high waters. Instead of the current three dock system, there will be one floating dock that will use a Seaflex elastic rode system. The new dock will look like the existing docks. In the second phase, the Town will purchase a portable dock that will be attached in extremely high water. It will be stored off site and brought in when needed. In phase 2, there will also be a new boat ramp area. This project will take a while. It needs to go through the Town's Boards and Commissions and the State DEP permitting process.

Councilor Kotkin asked once the permit from the State is received, when does it expire? He also asked if the Town is continuing to lose some of its dock every year when it is put in and out.

Kathy Bagley said she believes the permit expires after five years. She said that current docks are taken in and out every year in the fall. The new dock will stay in year round.

Charlie Forsdick, 18 Monticello Drive, Deputy Harbor Master, said that the Cove boat launch was opened Memorial Day and the moorings are almost all sold out. He said that 2 out of the 3 weekends, the docks have not been usable. Just phase one will allow the use of the docks all season.

All Councilors present, including the Chairperson voted AYE. The motion passed 7-0-0.

Deputy Mayor Montinieri moved **“TO ACCEPT PARCEL 122-010 FROM GEORGE A. MOQUIN, JR. AND TO HAVE THE TOWN ATTORNEY MOVE FORWARD ON SECURING THE PROPERTY FOR THE TOWN”** seconded Kotkin.

Bonnie Therrien, Town Manager, said that the Town received a letter from Mr. Moquin requesting the Town accept his donation of this parcel. It will enhance the Town’s open space. The Planning and Zoning Commission gave a positive referral.

Councilor Forrest asked that the acceptance of this parcel be passed on to the Conservation Commission so that it can be added to the open space list.

Chairperson Adil asked that Mr. Moquin be thanked.

All Councilors present, including the Chairperson voted AYE. The motion passed 7-0-0.

Councilor Kotkin moved **“TO AUTHORIZE THE TRANSFER OF \$4,000 FROM THE CONTINGENCY ACCOUNT TO ACCOUNT #1110 52220, TOWN COUNCIL PROFESSIONAL SERVICES”** seconded by Councilor Walsh.

Bonnie Therrien, Town Manager, said that this money needs to be transferred to cover the costs incurred with the 2 Town Manager searches.

All Councilors present, including the Chairperson voted AYE. The motion passed 7-0-0.

Councilor Forrest moved **“TO AUTHORIZE THE TRANSFER OF \$6,500 FROM THE TOWN ATTORNEY ACCOUNT #1130 52220 TO THE LABOR ATTORNEY ACCOUNT #1124 52247”** seconded by Councilor Walsh.

Bonnie Therrien, Town Manager, said that the Town Attorney account has done very well. The Labor Attorney worked on the new Town Manager’s contract and with some union grievances.

All Councilors present, including the Chairperson voted AYE. The motion passed 7-0-0.

BIDS

Councilor Walsh moved **“TO AWARD CUSTODIAL SERVICES AT THE WETHERSFIELD POLICE DEPARTMENT TO PRITCHARD INDUSTRIES FOR THE AMOUNT OF \$27,552”** seconded by Councilor Kotkin.

Bonnie Therrien, Town Manager, said that the Town went out to bid for these custodial services.

Pritchard Industries was the low bidder. The Town is happy with work.

All Councilors present, including the Chairperson voted AYE. The motion passed 7-0-0.

Councilor Kotkin moved **“TO WAIVE THE BIDDING REQUIREMENT AND TO AUTHORIZE THE AWARD OF A CONTRACT FOR THE PURCHASE OF A F350 DUMP TRUCK WITH A PLOW TO MONACO FORD IN THE AMOUNT OF \$35,185”** seconded by Deputy Mayor Montinieri.

Bonnie Therrien, Town Manager, said that next year’s budget has \$40,000 for this truck. The State contract was higher than the price quoted by Monaco Ford.

Chairperson Adil said that he is pleased that this is under budget.

All Councilors present, including the Chairperson voted AYE. The motion passed 7-0-0.

Councilor Walsh moved **“TO AWARD TRAFFIC LINE PAINTING SERVICES TO ATLANTIC PAVEMENT MARKINGS FOR THE AMOUNT OF \$31,287, FOR FISCAL YEAR 2009-2010”** seconded by Deputy Mayor Montinieri.

Bonnie Therrien, Town Manager, said that this is an annual bid for line painting. \$34,000 is in the budget. This bid is under budget, too.

All Councilors present, including the Chairperson voted AYE. The motion passed 7-0-0.

Deputy Mayor Montinieri moved **“TO AWARD A CONTRACT FOR THE PURCHASE OF A LEAF VACUUM TO THE ODB COMPANY FOR THE AMOUNT OF \$24,631”** seconded by Councilor Kotkin.

Bonnie Therrien, Town Manager, said this is another bid that is coming in under the budgeted amount. Leaf pickup is going well with the new leaf vacuums. It has helped to streamline the process. This leaf vacuum matches the current equipment.

Councilor Kotkin said that the last purchase price was a little lower. He asked if this was the best price?

Bonnie Therrien, Town Manager, said that the last price was from 2006. This is a very minimal price increase. This model works well with the Town trucks.

All Councilors present, including the Chairperson voted AYE. The motion passed 7-0-0.

ORDINANCES, RESOLUTIONS, APPOINTMENTS FOR INTRODUCTION

ORDINANCE FOR LAND DEVELOPMENT APPLICATIONS

Be it ordained that **Chapter 100, Article I –Complex Land Development Applications** be added to the Code of the Town of Wethersfield.

[HISTORY: Planning & Zoning Regulations, ZBA, Inland Wetlands/Watercourse Regulations, Design Review Advisory Committee and Historic District Commission Regulations]

Section 100-1 Purpose

The purpose of this ordinance is to provide the Wethersfield Planning and Zoning Commission, Zoning Board of Appeals, Inland Wetlands and Watercourse Commission, Design Review Advisory Committee, Historic District Commission and Town staff with the authority granted in Connecticut General Statutes Section 8-1c, to establish a schedule of reasonable fees for the processing of land use applications that are extraordinarily large, complex or significant and which may pose environmental, traffic and/or other issues beyond the expertise of the Town's staff to evaluate and make appropriate recommendations. Such fees shall be used to cover the cost of retaining experts to analyze and review the application.

Section 100-2 Procedure

In such instances, the Commission will review the matter with its staff and determine if outside, independent studies and/or consultations are necessary for the Commission to decide the issues before it. The Commission shall seek, to the extent practical, to identify the need for such studies or consultations prior to the commencement of the public hearing process; provided, however, that the Commission may also make such a determination during the hearing process. The decision to require the assistance of consultants shall require the affirmative vote of not less than the following: five (5) votes for Planning and Zoning applications, five (5) votes for Inland Wetlands and Watercourse applications, four (4) votes for Zoning Board of Appeals applications, three (3) votes for Historic District Commission applications and three (3) votes for Design Review Advisory Committee applications. The Board/Commission shall notify the applicant of its determination that such studies or consultations are needed and the estimated fee costs within 5 business days following such determination. If the applicant fails or refuses to deposit the consultants estimated fee with the Town the application will be considered incomplete. At its next regularly scheduled meeting or hearing on the application the Board/Commission shall note in its minutes that the application is considered incomplete. Incomplete applications are considered sufficient ground for denial of the application.

Section 100-3 Consultant Selection

Town staff shall select, after soliciting fee proposals and at its sole discretion, the persons or entities that are to perform such studies or consultations, and shall direct the performance of such studies or consultations.

Section 100-4 Fee Required

The Commission shall require an applicant, as a condition of processing its application, to deposit the fee for any required consultation or special study with the Town prior to the review of such application. All fees required under this ordinance shall be paid by cash, check or money order made payable to the Town of Wethersfield. The Commission shall require the applicant to place a sum into a fee account in an amount reasonably calculated to reflect one hundred twenty-five percent (125%) of the anticipated actual cost of such studies or consultations. The applicant shall be provided with invoices of the expenses incurred by the Town for any outside consultant work.

Upon completion of the technical review by the outside consultant and after publication of the Board or Commission's decision as required by law the balance of the fee which has not been expended by the Commission for the study and/or consultation shall be returned or released to the applicant.

Effective Date

This ordinance shall be effective on August 3, 2009.

MINUTES

Councilor Walsh moved **“TO APPROVE THE SPECIAL MEETING MINUTES OF MAY 6, 2009”** seconded by Councilor Kotkin.

All Councilors present, including the Chairperson voted AYE. Councilor Console and Forrest abstained. The motion passed 5-0-2.

Councilor Cascio moved **“TO APPROVE THE SPECIAL MEETING MINUTES OF MAY 7, 2009”** seconded by Councilor Forrest.

All Councilors present, including the Chairperson voted AYE. The motion passed 7-0-0.

Councilor Cascio moved **“TO TABLE THE SPECIAL MEETING MINUTES OF MAY 11, 2009 SO THAT THE TOWN CLERK’S OFFICE CAN LISTEN TO THE TAPE AND MAKE THE MINUTES MORE INCLUSIVE”** seconded by Deputy Mayor Montinieri.

All Councilors present, including the Chairperson voted AYE. The motion passed 7-0-0.

Councilor Walsh moved **“TO APPROVE THE SPECIAL MEETING MINUTES OF MAY 15, 2009”** seconded by Deputy Mayor Montinieri.

All Councilors present, including the Chairperson voted AYE. Councilor Console and Kotkin abstained. The motion passed 5-0-2.

Deputy Mayor Montinieri moved **“TO APPROVE THE REGULAR MEETING MINUTES OF MAY 18, 2009”** seconded by Councilor Forrest.

All Councilors present, including the Chairperson voted AYE. The motion passed 7-0-0.

Councilor Kotkin moved **“TO APPROVE THE SPECIAL MEETING MINUTES OF JUNE 2, 2009”** seconded by Deputy Mayor Montinieri.

All Councilors present, including the Chairperson voted AYE. The motion passed 7-0-0.

EXECUTIVE SESSION – TOWN MANAGER SEARCH

At 9:30 p.m., Councilor Walsh moved **“TO GO INTO EXECUTIVE SESSION WITH ASSISTANT TO TOWN MANAGER , RAEANN PALMER TO DISCUSS PENDING LITIGATION – NEXTEL REBANDING, UNION NEGOTIATIONS, PERSONNEL MATTERS – TOWN MANAGER AND NON-UNION PAY SCALES”** seconded by

Unapproved

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Councilor Forrest. All Councilors present, including the Chairperson voted AYE. The motion passed 79-0-0. ~~_____~~. No motions were made and no votes were taken during executive session.

At 9:47 p.m., RaeAnn Palmer left the meeting.

At 10:12 p.m., Councilor Cascio -moved **“TO LEAVE EXECUTIVE SESSION”** seconded by Councilor Forrest. All Councilors present, including the Chairperson voted AYE. The motion passed 79-0-0.

ADJOURNMENT

At 10:12 p.m., Councilor Console moved **"TO ADJOURN THE MEETING"** seconded by Deputy Mayor Montinieri. All Councilors present, including the Chairperson voted AYE. The motion passed 7-0-0.

Dolores G. Sassano
Town Clerk