

HOUSING AUTHORITY OF THE TOWN OF WETHERSFIELD
MINUTES – REGULAR MEETING
November 16, 2015

The Regular Meeting of the Board of Commissioners of the Housing Authority of the Town of Wethersfield was called to order at 6:30 p.m.

Commissioners Present:	George Kelly Samuel Spratlin Michael Wrona Stephen Kirsche Levi Ofori
Commissioners Absent:	none
Others Present:	Cathy K. Forcier, Executive Director

Approval of Minutes:

Commissioner Kirsche moved to approve the minutes of October 19, 2015; seconded by Commissioner Wrona. Commissioner Ofori abstained; all other Commissioners voted in favor. So moved.

Communications:

Bradley, Foster & Sargent – October 31, 2015

Executive Director's Report:

The Executive Director presented the following reports to the Commission: Maintenance, Finance, Tenant Selection and a Personal Report.

Commissioner Kirsche moved to approve the bills list for October; seconded by Commissioner Spratlin. All Commissioners voted in favor. So moved.

Unfinished Business:

Updates.

2014 CHAMP 6 APPLICATION: Westfield Heights. Ms. Forcier reported that all roofs are complete with the exception of the porch overhang on 11 Mitchell Court, which was rebuilt by WHA staff. As of 11/16/15 seventeen buildings have had windows/siding substantially completed, 10 have new gutters installed. The insulation company has completed walls in all but 3 abated buildings and 6 wood buildings. They've installed exhaust fans in twelve buildings. They have put interior window trim in all but one of the 17 units where windows were installed. Furnace installation is complete in seven units.

Smoke detectors have been installed in 92 units. A new job foreman was brought onto the job; the same that was used at Highvue Terrace.

CDBG Application. James Devlin Rehabilitation Project. The WHA continues to wait for the assistance agreement from DOH. Once executed the WHA will put this project out to bid.

Solar Heat. The WHA is ready to complete paperwork to move forward on this project but a resolution is required of the board. See New Business.

New Business:

Resolution Authorizing Executive Director to Act with Regards to Solar Contract. Contracts have been thoroughly vetted and now need execution. Commissioner Kirsche moved to approve the resolution; seconded by Commissioner Spratlin. All Commissioners present voted in favor; so moved.

PILOT for MR. Ms. Forcier included in the packet information confirming the housing authority will be responsible to pay PILOT for the MR property for the state fiscal year beginning 7/1/16 to 6/30/17.

Public Comment:

none

Commissioners' Comment:

none

Adjournment:

Commissioner Spratlin moved to adjourn the meeting; seconded by Commissioner Wrona. All Commissioners present voted in favor; so moved. The meeting was adjourned at 6:45 p.m.

Respectfully submitted,

Cathy K. Forcier
Secretary/Executive Director

