

**Capital Improvements Advisory Committee
Town Manager's Conference Room
Minutes
January 25, 2012**

Committee Members	Present	Absent	Excused
Les Cole Chairman	x		
John Mullin, Vice Chairman	x		
Louis Robitaille			x
Stuart Temple	x		
Robert Turgeon	x		
Liaison			
David Drake, Council Liaison	x		
Lori Schroll, Staff Liaison	x		
Mike Turner, Staff Liaison	x		
Staff & Guest			
Jeff Bridges, Town Manager	x		
Susan Smith, Finance Director	x		

Chairman Les Cole called the meeting to order at 6:00 P.M.

- A. **Approval of Minutes of January 11** – Chairman Cole, asked if there were any questions, changes, none were stated. Stuart Temple made a motion to accept the minutes as written, John Mullen seconded it, all members voted in favor.

Approval of Minutes of January 18 – Chairman Cole, asked if there were any questions, changes, none were stated. Stuart Temple made a motion to accept the minutes as written, John Mullen seconded it, all members voted in favor.

- B. **Public Comments** – Eunice & John Dibella, 19 Dorlen Circle spoke regarding the drainage issue on Dorlen Circle. There is only 1 storm drain on this street and it is at the bottom of the street and are having drainage problems at their home (as well as other houses on the street). Mike Turner drew out what was being proposed for the street. This project is on the list. The Chairman thanked them for coming and the Dibella's left at 6:08.
- C. **Old Business-**
1. A hand out from Fred Bushey with the answers to the questions he was asked last week regarding the AHU's at SDMS and the sidewalks at Hanmer, SDMS & WHS. The Committee had some questions regarding what sidewalks and if the AHU's could be fixed instead of replaced. The Town Manager called Fred on the telephone, and he answered the Committee's questions.
 2. It was asked if we had received the itemized costs for the individual firehouses, we had not received this information.
- D. **Must Do-Should Do-Can't Do Priority List** – The Committee went through the list of items and proceeded to determine which projects will to go Council. The final cost of all projects approved was \$1,199,900.00 which came in under budget. Stuart Temple made the motion to recommend the list to the Town Council, Robert Turgeon seconded it.

All members voted in favor. Chairman Cole said Good Job!

- E. **Next Scheduled Meeting** – There is no need for any further meeting unless the Manager comes up with additional funds for the Committee input.

- F. **Adjournment** - Motion by Stuart Temple seconded by Robert Turgeon to adjourn.
All members voted in favor.

Meeting adjourned at 7:30 P.M.

I hereby certify that the above is a true copy of the minutes approved by the Capital Improvement Advisory Committee

Michael J. Turner
Town Engineer
Town Staff Liaison

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