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## Community Center Building Committee Minutes - Thursday, June 26, 2008

Members present were Vice Chairperson Charlie Viani, Mark Trahan, Frank Dellaripa, Nick D'Eramo and Tom Willsey. Also in attendance were Kathleen Bagley, Director, Parks and Recreation Department, Mary Thibeault, Recreation Supervisor, Judy Keane and Adam Palmer, Architect from Friar Associates. Vice Chairperson Viani opened the meeting at 6:30 p.m. at the Community Center.

### 1. Public Comments.

No comments.

### 2. Minutes.

June 5, 2008 minutes - Mark Trahan moved to approve the minutes. The motion was seconded by Frank Dellaripa and voted unanimously.

### 3. Status of Construction.

#### A. Completed to Date.

Charlie Viani gave an update to committee members. He reported that the construction of the meeting room has started and the electrician is working on all fire and electrical items in the gym and fitness room. The new gym floor will be installed next week along with the bathroom and shower tile. One issue is the netting for the gym. This netting is a custom item; it was delivered but was not what the committee had anticipated. The contractor is getting an additional sample for some new netting for the gymnasium. The original netting has very small holes about a half inch wide. Everyone agreed that the holes should be at least an inch wide. This item cannot be returned and the committee will need to pay for the new product. Mr. Viani reported that the cove lighting in the fitness room is not in the budget, but is necessary for additional lighting in this room. Nick D'Eramo volunteered to talk to a lighting contractor to see if they would be interested in donating this lighting. Mr. Viani also explained that the electrical panel will be fully loaded when the building comes on line. It is designed to handle the electrical needs. A remote possibility exists that it might not handle all the electrical needs. In the future there could be an additional cost for a new electrical panel. Mr. D'Eramo asked for the specifications for the panel. He can check into getting a new panel donated. Mr. Viani suggested waiting for the panel to come on line and then check it out. He thanked Nick D'Eramo for his willingness to look into donations for the lighting issues.

The cost for the new gym netting could be approximately \$5,000. Charlie Viani asked committee members for permission to spend up to \$2,500 for the new cove lights in the fitness room. Tom Willsey moved to authorize the spending of up to \$2,500 for cove lights in the fitness room. The motion was seconded by Nick D'Eramo and approved unanimously. A second motion was made by Tom Willsey to reject the delivered netting and replace it with additional netting with a wider opening at a cost not to exceed \$5,000. The motion was seconded by Frank Dellaripa and voted unanimously. Charlie Viani told committee members that he expects the base bid to be completed in approximately three weeks.

#### B. Project Budget.

Mr. Viani asked Ms. Bagley to review the budget report. The budget report identifies all the changes that were approved by the committee at the last meeting. These changes included change order #12 & #13. It was brought to her attention that the report showed the Keane Foundation reimbursement to the town as \$100,000. In actuality, the town received \$200,000 from the Keane Foundation towards this project. Ms. Bagley will make that correction for the next budget report. She also explained that at the last meeting, the

Building Committee voted to move the \$5,000 from the pending work for lot re-stripping to the contingency account. These funds were moved because the lot re-stripping is now covered in change order #12 for the driveway loop.

C. Change Order #9.

Mark Trahan moved to approve change order #9 for the credit of the towers at the front entrance at a credit of \$8,858. This motion was seconded by Frank Dellaripa. Nick D'Eramo asked if this was the exact amount for the tower credit. Mr. Viani explained that this was the full price. There will be a future change order to delete the cost of the glass block that had already been ordered prior to the committee deleting this item from the project. The town now owns the glass block and the contractor will be submitting a change order for the cost of this glass block. The motion passed unanimously.

At 7 p.m. committee members took a tour of the building renovation project. They were joined by members of the Parks and Recreation Advisory Board, who were also meeting in the building at that time. Both Ross Tine and John Tine, the contractors for the project, met committee members at the construction site and gave an overview of the progress to date. The tour lasted about 30 minutes.

Building Committee members went back to their meeting and discussed the progress to date. They had seen the steel installed inside the gym and commented on it. Mark Trahan said that the steel looks as though it was destined to be there. Nick D'Eramo said that it was a powerful piece, but not overly scary. Committee members were very pleased with the look of the steel inside the building and the progress to date at the site. They suggested there might be a need for lighting on the brick wall in front of the building. This suggestion will be reviewed by the architect.

D. Building Committee Plaque.

Committee members reviewed the draft signage developed by the architect for the plaque to be installed in the building. This plaque will identify Building Committee members, Town Council members and town staff. The wording for the plaque was approved.

4. New Business.

A. Additional Grants.

Judy Keane reported that the Town and the Keane Foundation have received grants from the State and a private corporation. Listed below are the new grants.

1. \$20,000 from Governor Rell for furnishings for the meeting room.
2. \$15,000 from Senator Doyle for fitness room equipment and a projector.
3. \$25,000 from AT&T for technology for this renovation.

Mrs. Keane has ordered the tables and chairs for the meeting room. She is expecting a donation from Liberty Bank of \$1,000. These funds will probably be used for programs in the new facility. The technology grant will be used to provide computers, TV's and possibly wireless technology in this wing of the building. The first step is to test the building for its ability to handle wireless communications, possibly with a transmitter. If wireless is not available, then cabling will be done.

B. Plans for Grand Opening on 9/11.

Judy Keane reported that there will be a meeting to plan the grand opening and dedication at her house on Tuesday, July 1. A list of invitees will be developed along with a program for the day. Anyone having suggestions of people to invite should let Judy know. She extended an invitation to all committee members to attend the planning meeting. She reported that 15 people from Marsh have committed to attend that day and help out.

C. Next meeting - August 7th.

At this time the Building Committee does not see a need for an additional meeting in July.

5. Adjournment.

Meeting adjourned at 7:45 p.m.

Respectfully submitted,

Kathleen A. Bagley, Director  
Parks and Recreation Department