



## Economic Development & Improvement Commission (EDIC)

Regular Meeting – Thursday May 12, 2016 – 12:00 Noon  
Town Manager's Conference Room, First Floor, Town Hall  
AGENDA

1. Call to order - The meeting was called to order at 12:05 PM
2. Attendance and Quorum (6 members required) - Chairman Mark Trahan, Vice-Chair Gioia Zack, Dan Silver, Ken Lesser, Judy Keane, Marco Pacce, Dorcas McHugh, Peter O'Keefe, Leslie Civitello - Chamber of Commerce, Jeff Bridges - Town Manager, Peter Gillespie - Director of Planning and Economic Development Commission and Denise Bradley - Assistant Planner.
3. Old Business
  - a. Vacant Property Updates – Possible Tour Date - Peter Gillespie reported on the status of the following property:
    - 1000 Silas Deane Highway
    - 1178 Silas Deane Highway
    - 295 Ridge Road
    - 207 Church Street
    - Jordan Lane
    - 434-442 Silas Deane Highway
    - 245 Main Street

Mr. Gillespie noted that the Park & Recreation Department has a vehicle that can be utilized for the tour of the vacant properties without having to make outside arrangements. The tour is tentatively set up for Thursday, June 9 at 10 AM.

- b. Grant Project Status
  1. Heritage Walk – HFGP and CT Humanities – Saturday, May 28th at the Keeney Memorial Cultural Center at 10 AM.
  2. STEAP 2014 – 1000 Silas Deane Highway/Façade Funding - Nothing additional to report.
- c. Façade Application - Peter Gillespie reported on the status of the funds available and the pending applications. The EDIC has completed and or committed to fund 36 projects for a total of \$964,000 in various states of completion. The remaining available funding is \$133,000.
  - 1321 Silas Deane Highway – Joe Moruzzi - Mark Trahan discussed the details of the facade funding request. A brief discussion ensued. Judy Keane made a motion to fund the \$23,000 request. Peter O'Keefe seconded the motion and all voted in favor.
  - 146 Main Street - Larissa Lake and Antonio Lenoci - Peter Gillespie discussed the details of the \$55,344 facade funding request. A discussion ensued. Mark Trahan made a motion to table an action until the next meeting. Dorcas McHugh seconded the motion and all voted in favor.

4. New Business
  - a. Welcome Wagon – Judy Keane reported that additional bags had been ordered and Denise Bradley noted that she would send a request out to participating businesses to drop off additional promotional items to be included in the bags.
  - b. Budget 2016/2017 – Jeff Bridges reported on the status of the 2016/2017 Budget.
  - c. Great Elm Initiative – Mark Trahan and Marco Pace briefly discussed progress on this initiative.
5. Other Business - There was no other business.
6. Reports
  - Town Manager's Report – Jeff Bridges discussed the budget and progress on the Wethersfield High School project.
  - Town Council Liaison's Report – Anthony Spinella - No report was given.
  - Planning & Zoning Commission Liaison's Report – Peter Gillespie discussed pending and recently approved PZC applications.
  - Tourism Commission Liaison's Report – Dorcas McHugh reported on the Stakeholders Meeting at Comstock Ferre on May 5<sup>th</sup>, the Heritage Walk dedication scheduled for May 28<sup>th</sup> and the walk scheduled for Trails Day on June 5<sup>th</sup>.
  - Chamber of Commerce Liaison's Report –Leslie Civitello discussed the Annual Dinner scheduled for May 11<sup>th</sup> and the Fireworks scheduled for June 4<sup>th</sup>.
7. Chairman's Report – No additional report was made.
8. Sub-Committee Reports
  - Marketing and Communications – Nothing additional to report.
  - Financial Strategies – Nothing additional to report.
9. Minutes – April 21, 2016 Meeting – Peter O'Keefe made a motion to approve the motion as submitted. Ken Lesser seconded the motion and all voted.
10. Next Meeting – Thursday, June 9, 2016
11. Correspondence - There was no correspondence.
12. Adjournment – Peter O'Keefe made a motion to adjourn. Ken Lesser seconded the motion and all voted in favor. The meeting adjourned at 1:30 PM

Respectfully submitted,

Denise Bradley, Assistant Planner