



Economic Development & Improvement Commission (EDIC)

Regular Meeting – Thursday November 10, 2016 – 12:00 Noon
Town Managers Conference Room, First Floor, Town Hall
MINUTES

1. Call to order – The meeting was called to order at 12:00 PM
2. Attendance and Quorum (6 members required) - Mark Trahan, Judy Keane, Dan Silver, Marco Pace, Mirella D’Antonio, Leslie Civitello, Peter Gillespie and Denise Bradley.
3. Old Business
 - a. Vacant Property Updates
 - 434-442 Silas Deane Highway – Demolition underway.
 - 446 Silas Deane Highway – Site work and façade improvement.
 - 341 Jordan Lane – Quiet, recent vandalism.
 - 1000 Silas Deane Highway – Ongoing conversations with owner.
 - 1178 Silas Deane Highway – PZC 12/6.
 - b. Grant Project Status
 1. STEAP 2014 – 1000 Silas Deane Highway/Façade Funding – A brief discussion ensued regarding the status of the funding.
 - c. Façade Improvement Program Update – Peter Gillespie noted that to date, the EDIC has funded 38 projects and set aside over one million dollars for the program. A discussion ensued regarding the status of several closings.
4. New Business
 - a. Great Elm Initiative – Peter Gillespie reported that there was a recent meeting held to discuss the RFP.
 - b. Shops Local Logo – Several versions of the final draft were passed around for comment.
 - c. Salute To Business – Wednesday December 7
 - d. 2017 Town Guide and Calendar - The calendar is expected mid-December.
 - e. Façade Improvement Program Application – McLad, LLC 730-734 Silas Deane Highway- Window and Door Replacement – Kim’s Flower Shop and Gillette Furniture Consignment.

The applicant for the façade improvement project has requested \$11,000 in funding to assist with exterior window and door replacement at this building. The applicant plans to replace the 2 storefronts on the left and right side of the building with aluminum framed picture windows and replace the 2 doors that are presently recessed by moving them forward and flush with the storefront windows. The estimated cost is \$22,000. A brief discussion ensued and Dan Silver made a

motion to approve \$8,500 for the improvements excluding side windows. Mirella D'Antonio seconded the motion. The motion passed with Mark Trahan in opposed.

5. Other Business – There was no other business.
6. Reports Town Manager's Report – Jeff Bridges – No report was given.
Town Council Liaison's Report – Anthony Spinella – No report was given.
Planning & Zoning Commission Liaison's Report – Dan Silver discussed the highlights of the PZC meeting.
Tourism Commission Liaison's Report – Dorcas McHugh discussed the highlights of the stakeholders meeting.
Chamber of Commerce Liaison's Report –Leslie Civitello reported on Holidays on Main and the State of the Town. Mark made a motion to support a \$500 EDIC donation to the Holidays on Main. Judy Keane seconded the motion and all voted.
7. Chairman's Report – Mark Trahan – No additional report was given.
8. Sub-Committee Reports Marketing and Communications – Nothing additional to report.
Financial Strategies – Peter Gillespie discussed the need to review and update the Tax Incentive Policy.
9. Minutes – October Meeting – Dan Silver made a motion to approve the minutes. Mirella D'Antonio seconded the motion and all voted in favor.
10. Next Meeting – Thursday December 8, 2016
11. Correspondence – There was no correspondence.
12. Adjournment – The meeting adjourned at 1:15 PM