

Unapproved

**Wethersfield Library Board
Minutes of September 22, 2015**

Members Present: Dorene Ciarcia, Martha Conneely, Mary Frazier, Hannah Granfield, George Kelly, Laila Mandour, Terry Santapaola

Members Excused: Peter Denegre, Joe Aguilar

Others: Brook Berry, Library Director
Jeff Kotkin, Council Liaison

CALL TO ORDER:

Chairman Dorene Ciarcia called the meeting to order at 7:02 p.m. in the Community Room.

PUBLIC COMMENT:

None

ADDITIONS TO THE AGENDA:

None.

APPROVAL OF THE MINUTES:

Hannah Granfield moved to approve the minutes of the July 28 meeting. Martha Conneely seconded. All voted in favor, except Mary Frazier, Laila Mandour and Terry Santapaola, who abstained.

FRIENDS OF THE LIBRARY

No report.

CHAIRMAN'S REPORT:

A meet and greet session with the newly-elected Town Council and Board of Education is being planned for mid-November.

The Outreach Committee and Finance Committee will meet in October. Outreach will begin consideration of possible fundraising efforts.

Dorene discussed possible topics for a retreat in November. One possibility is invite someone to lead a discussion of potential fundraising efforts. Martha will contact people she knows with expertise in that area.

Dorene and Brook recently responded to an inquiry concerning library usage and more generally the relevance of libraries today. A copy of the response was distributed. A version of the response has been published on the

Dorene raised the topic of establishing an email account or accounts for the Board. Following the discussion, Laila Mandour moved to authorize the creation of one email account for communication between the Board and members of the public. Martha Conneely seconded. All voted in favor.

DIRECTOR'S REPORT:

Brook reviewed the financial documents and reported that expenditures at this point are on track with budget estimates.

The furniture has begun to arrive, including the wheel replacements and ergonomic chairs for the staff at several service points. The new mezzanine furniture is expected soon.

Brook reviewed the statistics for the summer reading program.

The RFP for redesign of the website is being drafted. Brook and Rebecca, the technology librarian, have attended seminars to learn more about the process.

Brook explained changes she has made to the statistical reporting which are intended in part to better reflect how patrons are accessing the Library's network.

COUNSEL LIAISON REPORT

Jeff Kotkin provided his final report as liaison. Among other things, he reviewed the issues involving the lease for the Board of Education's transitional academy, and the tax abatement for the proposed residential development off Ridge Road.

The Board expressed its appreciation of Jeff's work as liaison over the last two years.

ADJOURNMENT:

Mary Frazeur moved to adjourn. Martha Conneely seconded. All voted in favor

The meeting adjourned at 8:11 p.m.

Respectfully submitted,
George Kelly, Secretary