

**TOWN OF WETHERSFIELD  
MEETING MINUTES**

**Unapproved**

**Wethersfield Library Board  
Minutes of June 28, 2016**

**Members present:** Dorene Ciarcia, Martha Conneely, Peter Denegre, Mary Frazeur, George Kelly, and Laila Mandour (arrived during meeting).

**Members excused:** Joe Aguiar, Hannah Granfield, and Terry Santapaola.

**Others:** Brook Berry, Library Director  
Carolyn Vallieres, Co-Chair, Friends of the Wethersfield Library  
Amy Bello, Town Council Liaison

**CALL TO ORDER:**

Chairman Dorene Ciarcia called the meeting to order at 7:04 p.m.

**PUBLIC COMMENT:**

None

**ADDITIONS TO THE AGENDA**

None

**APPROVAL OF THE MINUTES**

Martha Conneely moved to approve the minutes of the May 24, 2016 meeting. Peter Denegre seconded. All present voted in favor. The motion passed, 5-0.

**FRIENDS OF THE LIBRARY:**

Carolyn Vallieres reported that the Friends had a successful day at the Heirloom Market Spring Festival on May 28.

The date for the Annual Meeting has been changed to October 18. It will be combined with the Friends' First Annual Volunteer Recognition event.

The Book Sale will be November 5 and 6, with the preview night November 3.

The Friends' officers have agreed to serve another term.

## ELECTION OF LIBRARY BOARD OFFICERS

Doreen explained that the By-laws provide that Board officers cannot serve more than three consecutive terms. Since two of the current officers have reached, or are close to, that threshold, it was proposed that, consistent with past practice, the by-law provision be waived.

### Motion to Waive By-law

Peter Denegre moved that the Board waive the by-law limiting officers to three consecutive terms. Mary Frazier seconded. All present voted in favor. The motion passed, 5-0.

### Motion to Renew Terms of Current Officers

Peter Denegre moved to continue the terms of the current Board officers for an additional year. All present voted in favor. The motion passed, 5-0.

## COUNCIL LIAISON

Amy Bello reported on matters that came up at the June Council meetings. Among other things, the Council renewed the terms of Peter Denegre, Martha Conneely, and Laila Mandour on the Library Board. The Library's architectural services contract was also approved.

## LIBRARY BOARD CHAIRMAN

Dorene reminded Board members of the adult summer reading program and encouraged them to sign up.

The remaining summer meetings are July 26 and August 23. Doreen asked members to let Brook or her know if they cannot attend so that we will know whether there will be a quorum.

Laila Mandour joined the meeting.

## DIRECTOR'S REPORT

Brook highlighted items from her May monthly report. School visits included the Town's third graders and from preschoolers from the First Church and Learning Circle programs. Middle School visits were held at the school.

The new public services manager has started work, and an offer has been made for the technology librarian position.

A DVD fast lane collection has been instituted.

The salary arbitration process is ongoing. And there continue to be problems with the interlibrary delivery system.

### COMMITTEE REPORTS

Doreen discussed the activities of the Finance Committee. At the June meeting the committee made revisions to the policies governing the Action Fund and the Sjomman Fund. The committee will meet in July to develop proposed revisions to the other funds.

The proposed revisions to the Action Fund and the Sjomman Fund were presented to the Board and discussed.

#### Motions to Approve Revisions to Action Fund and Sjomman Fund

Martha Conneely moved to approve the Finance Committee's revisions to the Action Fund. Peter Denegre seconded. All present voted in favor. The motion passed 6-0.

Laila Mandour moved to approve the Finance Committee's revisions to the Sjomman Fund. All present voted in favor. The motion passed 6-0.

### UPCOMING DATES TO REMEMBER

Doreen reminded the members again of the dates of the July and August Board meetings and the Friends' Annual Meeting on October 18. The Cornfest will take place September 17.

### EXECUTIVE SESSION

Peter Denegre moved that the Board go into to executive session for the purpose of discussing the Director's annual performance review and salary. Laila Mandour seconded. All present voted in favor. The motion passed 6-0.

The Board entered executive session at 8:02 p.m.

The Board came out of executive session at 8:18 p.m.

Martha Conneely moved that the Library Director's annual salary be increased by 1.75%. Peter Denegre seconded. All present voted in favor. The motion passed 6-0.

#### Motion to Adjourn

Laila Mandour moved to adjourn; Peter Denegre seconded. All present voted in favor. The motion passed 6-0.

The meeting adjourned at 8:20 p.m.

Respectfully submitted,  
George Kelly, Secretary.