

**Wethersfield Library Board
Minutes of April 24, 2012**

Members present: Dorene Ciarcia, John Gallivan, Ellyn Laramie, Clare Meade, Jenny Miglus, Dan Silver, Laurie Wrona.

Others: Laurel Goodgion, Library Director; Martha Mayer, Friends of the Library President;

Absent: None

CALL TO ORDER: Clare Meade called the meeting to order at 7:00 p.m.

PUBLIC COMMENT: None

ADDITIONS TO THE AGENDA: None.

FRIENDS OF THE LIBRARY:

- Details of the Friends fundraising raffle have been resolved and raffle tickets are now on sale.
- The Friends' spring book sale will be held the weekend of April 28 & 29.

TOWN COUNCIL LIAISON: No report.

LIBRARY BOARD CHAIRMAN:

- There are now two open positions on the Library Board. Existing board members are encouraged to attend meetings so a quorum may be maintained.

APPROVAL OF THE MINUTES OF FEBRUARY 28, 2012.

It was moved, seconded and carried to approve the minutes of February 28, 2012 as presented. [The March Library Board meeting was cancelled due to lack of a quorum.]

LIBRARY DIRECTOR'S REPORT

- Patrons are getting more comfortable with the self-check stations. Currently 17% of all loans are made through self-checkout.
- The staff is very pleased with the new CASSIE/SPOT computer management system.
- The director of the Simsbury library recently visited Wethersfield Library.
- The first in a new mystery book discussion series led by Marge Ruscha was attended by 17 people.
- Negotiations have begun with the labor board on a union grievance. Expedited arbitration was turned down by the union.
- There were no questions from the Board on Laurel's Strategic Objectives update.

COMMITTEE REPORTS:

Outreach Committee –

- Joanne Ricardi and marketing students Olivia Hurley, Cara Balesano and James Cavasino are currently competing at the national competition in Utah. They will be asked if they are able to make their presentation to the Library Board at the May 22 meeting.

Study Committee – No report.

Finance Committee –

- The Library Legacy Account is now set up.
- It was suggested that a record book be created to keep track of the movement of funds into and out of the Legacy Account.

POLICIES:

- Endowment Policy – **It was moved, seconded and carried to approve revisions to the Endowment Policy as presented.**
- Gifts and Donations Policy – **It was moved, seconded and carried to approve revisions to the Gifts and Donations Policy as presented.**
- Behavior Policy – **It was moved, seconded and carried to approve revisions to the Behavior Policy as presented.**

Meeting was adjourned at 7:36 p.m.

Respectfully submitted:
Jenny Miglus, Secretary