

**Wethersfield Library Board
Minutes of April 27, 2010**

Members present: Ralph Horowitz, Clare Meade, Polly Moon, Jenny Miglus, Brad Milvae, Tim Tuell, David Troy

Others: Laurel Goodgion, Library Director; Martha Mayer, Friends of the Library; David Drake, Council Liaison; Dan Silver, prospective board member.

Excused: Kim Bobin, Susan Grady

CALL TO ORDER: Polly Moon called the meeting to order at 7:07

FRIENDS OF THE LIBRARY/BOARD PPT: Jenny Miglus showed the Board the PowerPoint presentation that she and Donna Brown delivered to the Town Council on April 5.

PUBLIC COMMENT: None

ADDITIONS TO THE AGENDA: None

FRIENDS OF THE LIBRARY:

- The Friends e-mail database has been migrated to the Network Solutions system. It has been tested once and will be tested again when Donna Brown returns from out of town.
- Polly thanked Martha and the Friends for their support during the budget process.

COUNCIL LIAISON:

- There are no cuts to the Library budget which is being voted upon in the coming week by the Town Council.
- Polly thanked David for the many opportunities for communication with Council during the budget process.

LIBRARY BOARD CHAIRMAN: No report.

APPROVAL OF MINUTES OF FEBRUARY 23

- **It was moved, seconded and carried to approve the minutes of March 23 as presented.**

LIBRARY DIRECTOR – REMARKS AND QUESTIONS

- Two staff members are on leave. Paula hopes to be back by Memorial Day. Marylynn is much improved.
- Staff attended a presentation on job stress provided by the Lexington Group, the town's employee assistance provider and a presentation by Parks and Recreation Supervisor Marty Sitler on procedures for handling blood and bodily fluids. Laurel is working to ensure that the Library complies with standards.
- The town electrician is installing ceiling lights where Ralph's lighting survey indicated that improved lighting was needed.
- A new slat wall display has been installed near the computer area.
- Laurel distributed a map showing the distribution of the computer consortia in the state.
- The Hartford Foundation for Public Giving has invited all public libraries to apply for grants of up to \$30,000 toward technology. Laurel plans to submit an application requesting funds for the RFID system.

Approved

- Wethersfield library is now a “net plus” library, meaning they lend more to out of town patrons than Wethersfield residents borrow from out of town libraries. This means an increase in ConnetiCard reimbursement from the state. Laurel would like to use the \$8,600 reimbursement toward the RFID system. **It was moved, seconded and carried to allow the ConnetiCard reimbursement payment for the RFID project.**
- Laurel handed out a chart showing the library hours for Wethersfield compared to other area towns.

COMMITTEE REPORTS

- **Finance Committee:** Tim was contacted by Liberty Bank representatives Raymond James and Rosario Palino about a compliance issue concerning the Board’s stated risk tolerance for its investment strategies. The account objectives were re-defined, changing their risk tolerance from conservative to moderate as a corrective measure.
- **Outreach Committee:** None.
- **Board Development Committee:** The terms for three members are up in June – Clare, Susan, and Polly. Only Clare is seeking re-appointment. Both the Democratic and Republican screening committees are seeking nominees. Suggestions should be passed on to the appropriate committee.
- **Governance Committee:** Elections for the Governance Committee will be held at the May board meeting. Polly is head of the Nominating Committee. If any board member is interested in being on the Governance Committee they should speak to her.

OTHER BUSINESS: The Chamber of Commerce dinner is May 12. Tim can arrange a table if board members would like to sit together.

At 8:12 it was moved, seconded and carried to adjourn the meeting.
Next month’s meeting will be on May 25, at 7:00 p.m.

Respectfully submitted 5/17/10,

