

Wethersfield Library Board Minutes of September 23, 2008

Members present: Greg Bedula, Kimberly Bobin, Paul Courchaine, Susan Grady, Ralph Horowitz, Jennifer Miglus, Brad Milvae, Polly Moon

Members absent: Clare Meade

Staff present: Laurel Goodgion, director: Liz Kirkpatrick, asst. director

Others present: Luci Domick, president of the Friends of the Library

CALL TO ORDER

Chairperson Polly Moon called the meeting to order at 7:00.

PUBLIC COMMENT: NONE

ADDITIONS TO THE AGENDA: NONE

STAFF PRESENTATION: LIZ KIRKPATRICK, READER SERVICES AND COMMUNITY RELATIONS MANAGER

Liz Kirkpatrick gave a comprehensive overview of her job responsibilities, which include interdepartmental services involving several departments. Then she distributed more detailed information in writing at the end of her oral presentation.

Greg Bedula arrived at 7:03.

RENOVATION

Laurel reported that she met with the telephone technician and custodial services. Town Hall will move back from Oct. 1-3. The Library will be closed to the public on Oct. 2 and 3 while Town Hall moves. The decision to move will be made definite on Friday. The contractor's current finish date is Oct. 27. If there are more delays the Library may not be able to open until February.

Laurel thanked Polly Moon for going to the Building Committee meeting. Liz Kirkpatrick attended the last job meeting.

FRIENDS OF THE LIBRARY

Luci Domick, president of the Friends of the Library, distributed a leaflet, which described the Friends and contained a membership application. The Friends are working on a project concerning *The Witch of Blackbird Pond*, which will tie in with Wethersfield's 375th anniversary celebration.

The Friends annual meeting will be held on Oct. 14. Board Member Paul Courchaine contributed some colonial recipes that the Friends will prepare for the meeting.

The Friends netted \$465 plus at their Cornfest book sale. Luci said people miss book sales, but the Friends don't have any storage space. Luci isn't sure if the Friends can participate in the Craft Fair this year because some of their members won't be available.

Luci invited the Library Board to the Friends' annual meeting.

COUNCIL LIAISON: NOT IN ATTENDANCE

APPROVAL OF THE [MINUTES OF AUGUST 26, 2008](#)

The minutes were approved as amended. There was one abstention.

LIBRARY DIRECTOR

Laurel reported that the Hartford Foundation's Workshop on Technology was well done. She and Kim Bobin will attend a workshop on legal issues next month.

Library staff registered people for library cards at the K - 3 open houses held at each of the elementary schools. Forty-three people signed up for Library cards at the Cornfest.

The Food for Fines program brought in 2,577 items which were donated to the Food Bank.

The ACLB conference will be held on Oct. 31. It is always very informative.

LIBRARY BOARD RETREAT

Laurel reported that there has been a Board retreat every year (since she has been director) except last year. It is held in November because there is no scheduled meeting for that month. This year the retreat will be held at the Solomon Welles House on November 22. Pat Holloway, director of the West Hartford Library, is available to serve as moderator.

LITERARY LANDMARKS

Literary Landmarks is a program that was started by the national Friends of the Library. There is only one site in Connecticut. As part of the Town's 375th celebration, the Library is nominating Wethersfield to be a Literary Landmark due to it serving as the location for the book *The Witch of Blackbird Pond*. Laurel distributed copies of plaques from other Landmark sites. Phil Lohman suggested keeping the plaque in the Library next to the his map he is creating of Wethersfield areas cited in *The Witch of Blackbird Pond*. The registration cost will be \$750. It will include the plaque, a listing on the Friends U.S.A. website and publicity in their publication.

Paul Courchaine moved that the Library Board approve the expenditure of \$750 from the Action Fund for the purpose of designating Wethersfield as a Literary Landmark. Greg Bedula seconded. The motion carried.

2009 LIBRARY BOARD MEETING SCHEDULE

The Board meets on the fourth Tuesday of the month.

Paul Courchaine moved to approve the 2009 Library Board meeting schedule as proposed. Jen Miglus seconded. The motion carried.

POLICIES

Website Link Policy

Paul Courchaine moved to approve the revised Website Link policy as proposed and then sent to the Town Attorney for approval. Brad Milvae seconded. The motion carried.

Internet Policy

Susan Grady moved to approve the Internet policy as revised. Brad Milvae seconded. The motion carried

COMMITTEE REPORTS

Finance Committee

Paul Courchaine reported that the major thrust of the Finance Committee is the budget for the upcoming year. The Board will need to communicate with Council.

Community Outreach/Community Relations

Susan Grady distributed an information sheet on the major areas covered at the meeting held at Jen Miglus's house on Sept. 9. The next meeting will be Oct. 7 at 7 at Jen's house.

At 8:45 Susan Grady moved to adjourn. Paul Courchaine seconded. The motion carried.

Respectfully submitted,

Susan Grady
Secretary