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## **Wethersfield Library Board Minutes of April 25, 2006**

**Members Present:** Greg Curtin, Susan Grady, Gene Grayson, Howard Greenblatt, Polly Moon, Karen Mortensen, Lucille Plouffe.

**Members Excused:** Donna Brown, Brad Milvae

**Staff Present:** Laurel Goodgion, Director; Liz Kirkpatrick, Asst. Director

**Also Present:** Luci Domick, President of Friends of the Library

### **CALL TO ORDER**

Chairman Greg Curtin called the meeting to order at 7:00.

**PUBLIC COMMENT:** NONE

### **FRIENDS OF THE LIBRARY**

President Luci Domick reported that the Friends would try to hold another book sale in June. Books for summer reading may be featured. Board members praised the high quality of books in the March book sale. Jane Sjoman, treasurer of the Friends, will be receiving a special achievement award from the Connecticut Friends of the Library at their annual meeting on June 3, for her excellent work in re-classifying the Library's CD collection.

**COUNCIL LIAISON REPORT:** NONE

### **APPROVAL OF THE MINUTES**

[The minutes of March 28, 2006](#), were approved as distributed.

### **QUESTIONS FOR THE LIBRARY DIRECTOR**

Director Laurel Goodgion stated that there need to be a few more budget transfers to cover items like specialized agency supplies and office supplies.

Polly Moon arrived at 7:10.

There have been complaints about air quality. On Friday there will be a meeting on air quality with the site superintendent, town engineer, and the Health Department. The goal is for better air quality in the future. Right now there is dust in the air from the renovation.

Laurel Goodgion and Liz Kirkpatrick will attend a meeting tomorrow with CCCI. At the technology meeting wireless, which was thought to be in the renovation plans, will be discussed.

The next Building Committee Meeting will be held on May 9.

Money for the Library renovation is very tight.

The Library continues to experience problems with Internet connectivity and is now also having problems with connection to the Town server. Andy Lebiszczak, the Library's tech support person, will be working with Gary Santoro to resolve these problems.

A meeting with ATT next week will kick off the implementation of the new telephone system.

The Library cannot use Council Chambers as temporary space. Town Manager Bonnie Therrien suggested Laurel contact Pat Proctor, Superintendent of Schools.

The strategic planning retreat is in good shape. The caterer has been contacted. Twenty-five people have confirmed.

### **APPROVAL OF LIBRARY VALUES STATEMENT**

Greg Curtin moved to approve the Library Values Statement. Lucille Plouffe seconded. The motion carried.

### **APPROVAL OF PROPOSED POLICIES**

Lucille Plouffe moved to approve the Staff Internet Policy as corrected. Gene Grayson seconded. The motion carried.

Lucille Plouffe moved to approve the policy of Personal Expectations of Library Board Members. Polly Moon seconded. The motion carried.

### **BOARD DEVELOPMENT COMMITTEE**

The committee is still looking for new Board members. They are going to meet with four other people. Two are in the process of being interviewed. The committee is doing a good job in recruiting people for the Board.

### **UPDATE ON THE PROPOSED LIBRARY BUDGET**

Some questions were raised from the budget hearing:

Is \$6000 the total cost of opening Friday afternoons from January to June?

Does the proposed budget take into account when new part-time staff is hired?

What is the percent of part-time staff to fulltime?

The proposed budget includes monies for added staff in the Children's Dept., maintenance of the new phone system, and increased custodial service.

At 8:03 Lucille Plouffe moved to go into executive session in order to discuss union issues. Howard Greenblatt seconded. The motion carried.

At 8:17 Karen Mortensen moved to end executive session. Polly Moon seconded. The motion carried.

At 8:19 Gene Grayson moved to adjourn. Susan Grady seconded. The motion carried.

Respectfully submitted,

Susan Grady  
Secretary