

Wethersfield Library Board Minutes of April 27, 2004 Meeting

Notice of actions taken:

Motion made, seconded, and unanimously approved, to approve the [minutes of the March 23, 2004 meeting](#).

Motion made, seconded, and unanimously approved, to approve the [minutes of the April 6, 2004 meeting](#).

Motion made, seconded, and unanimously approved, to approve the revisions to the Library Board Bylaws.

Motion made, seconded, and unanimously approved, to approve the Confidentiality Policy.

Tuesday, April 27, 2004 Wethersfield Public Library Board Meeting 7 p.m. in the Administration Office

Members present: Donna Brown, Greg Curtin, Lucille Domick, Susan Grady, Polly Moon, Karen Mortensen, Lucille Plouffe.

Also present: Laurel Goodgion, Library Director; Pauline Uchich, Friends of Wethersfield Library.

Chairman Greg Curtin called the meeting to order at 7:07.

- I. Other items for the agenda. Susan Grady asked to speak about the museum pass program and the Friends of the Library.
- II. Public comment. None.
- III. Approval of minutes
 - A. March 23, 2004.
 - B. April 6, 2004.
- IV. Director's Report

Laurel announced that the Town will be going out to bid on the Town Hall/Library renovation project. Sey Adil has expressed concern about the location of ramps in the library plans because they will interfere with the Heritage Garden. Laurel plans to meet with him.

Laurel met with a consultant from Rand to discuss the library's telephone needs. Rand is gathering information for the Town Technology Committee.

- V. Financial Report
 - A. Trust funds

Laurel received a statement from Acting Finance Director Jim Reynolds that the \$50,000 that the Library Board had contributed to the library renovation project is in the Building Fund and is earning interest.

- B. Operating budget

The benefits account is still showing only 29% has been expended. Elaine and Laurel are continuing very close controls on spending.

VI. Friends of the Library report

Pauline Ucich reported that she had received Greg's letter proposing that the Friends make a donation of \$1,000 to pay for the new CD cases which are needed for the re-classification project. She said that they had not been able to take action yet because their scheduled meeting was postponed due to illness. She reported that the Friends' booksale is being held June 11, 12 and 13. Members of the Friends have picked up several book donations.

IX. Chairman's report

Greg thanked everyone for the tremendous support that was shown at the public hearing on the budget. It would be nice to write thank you notes to those who spoke. The budget workshop with Town Council is scheduled for April 29th at 6 p.m. in the Town Manager's Conference Room. Greg, Gen and Lucille Plouffe will be speaking. Laurel will be available to answer questions. All Board members are encouraged to attend. The focus will be on the materials budget.

VII. Old Business. None.

VIII. New business.

A. Museum pass program and Friends of the Library.

Susan Grady presented a thank you card to the Friends of the Library written by her nieces and nephews. Susan had used the museum pass program to take the children to the Science Museum in West Hartford. They all had a wonderful time.

Susan reported that she had attended an excellent program given by the Friends of CT Libraries at the CT Library Assoc. annual conference.

B. Town Attorney suggested revisions to revised Library Board Bylaws.

There was a discussion of the changes to the Board Bylaws that had been suggested by the Town Attorney. Susan Grady moved and Lucille Plouffe seconded that the changes be approved. All were in favor.

C. Proposed Confidentiality policy.

There was a discussion of the proposed Confidentiality Policy. Donna Brown moved and Lucille Plouffe seconded that the changes be approved. All were in favor.

IX. Adjournment

Susan Grady moved and Lucy Domick seconded that the meeting be adjourned. All were in favor. The meeting was adjourned at 8:12 p.m.

Pauline Moon,
Secretary