

Approved

**Wethersfield Library Board
Minutes of May 28, 2013**

Members present: Joe Aguiar, Dorene Ciarcia, Mary Frazier, John Gallivan, George Kelly, Ellyn Lramie, Stephanie McKenna, Clare Meade, Dan Silver.

Others present: Laurel Goodgion, Library Director; Martha Mayer, Friends of Wethersfield Library; David Drake, Town Council; Rosario Pulino, Liberty Bank.

Call to order: Chairman Clare Meade called the meeting to order at 7 p.m. in the Shinn Board Room at the Wethersfield Library.

Public Comment: None

Additions to the Agenda: None

Meeting with Investment Advisor. Rosario Pulino distributed reports showing the progress of the three Library accounts. The Emergency Fund is a safe mix of 60/40. The Sjoman Endowment Fund was established in April 2013 and earned \$26,000. Only the interest and appreciation from this fund may be spent. The principal must remain intact. The funds may only be used for adult books and other materials. The new Library Legacy Endowment fund has \$2,030 which is in a money market account until we get more donations.

Friends of the Library: Martha reported that the Friends will be participating in the Farmer's Market. The group is designing new forms and stationary for the fall membership drive. The Friends are looking for new Board members. Book donations are steady and they already have enough for the fall booksale. The Friends funded the "Baby Bundles" gifts to new babies. There were 261 babies born to Wethersfield residents in 2012.

Council Liaison: Davie Drake said that the Memorial Day observance was moved indoors to the Wethersfield High School and it was very well done. Gov. Malloy and Sen. Blumenthal attended and spoke. One hundred and twelve World War II veterans from Wethersfield passed this year.

Library Board Chairman: Clare Meade announced that she is stepping down as chairperson and as a member of the Library Board. She thanked everyone for their good work. The members of the Library Board thanked her for her leadership and insight.

Approval of the Minutes: Dorene Ciarcia moved to approve the minutes of April 23, 2013 as corrected, seconded by George Kelly. All voted in favor and the motion passed.

Director's Report: Laurel Goodgion stated that the operating budget is on target. New preschool computers have been ordered---one from the operating budget and two from the

Family Place grant. If there are funds left at end of year Laurel would like to replace the server. Laurel distributed a Regional Cooperative Projects summary, listing all of the projects that the Wethersfield Library participates in with other Connecticut libraries. Laurel shared a thank you letter from a patron. A Zinio flyer is available to promote the new electronic magazine service. On June 17 Steve Songs will kickoff the children's summer reading program. Children librarians are going to all the elementary schools to sign up children. All the 7th graders are coming to the Library for tours.

Committee Reports

Finance Committee: Dorene Ciarcia said that the Committee met with financial advisor Rosario Pulino just before the Board meeting.

Outreach Committee: Stephanie McKenna reported that she and John Gallivan are working with other teachers on the Wethersfield High School summer reading list and encouraging students to visit library during the summer.

Motion to approve the expenditure of up to \$12,000 in Connecticut reimbursement funds from the Short-Term Account for the purchase of a mobile computer lab.

The motion was made by Dorene Ciarcia and seconded by Mary Frazier. All were in favor and the motion passed. David Drake commented that the Town purchases computers through the state; Laurel confirmed the Library does work with Town on computer purchases. Clare Meader suggested that in the future perhaps the Library can get a smart board to use with the computer lab. Everyone agreed that the purchase is good for the library computer classes.

Nominations Committee – Mary Frazer reported that Dorene Ciarcia has agreed to serve as Chairman, John Gallivan as Vice -Chair and Ellyn Laramie will continue as Secretary. Clare Meade's resignation will create a vacancy on the Library Board which will need to be filled.

Motion to adjourn at 7:37pm by Dorene Ciarcia, seconded by Stephanie McKenna. voted and approved by all.

Respectfully submitted,

Ellyn Laramie, Secretary