

**Approved**

**Wethersfield Library Board**

**Minutes of October 22, 2013**

**Members present:** Joe Aguiar, Dorene Ciarcia, Mary Frazier, John Gallivan, George Kelly, Penny Stanziale.

**Excused:** Stephanie McKenna.

**Absent:** Laila Mandour

**Others present:** Laurel Goodgion, Library Director; Martha Mayer, Friends of Wethersfield Library;

**Call to order:** Chairman Dorene Ciarcia called the meeting to order at 7 p.m.

**Public comment:** None

**Additions to the Agenda** – None

**Friends of the Library** – Martha shared the Friends of the Library Annual Meeting with speaker Phil Lohman was standing room only and a great success. Julie Konopka and Carolyn Korber are new members of the Friends Board. The fall book sale will be held Nov. 2 and 3.

**Council Liaison** – None

**Library Board Chairman** – Dorene complimented the Friends on their recent program.

**Motion:** Move to approve the minutes of September 24, 2013. Motion by Penny, 2<sup>nd</sup> by John, all voted and approved.

**Director's Report-** Laurel submitted the annual report to the State Library. This qualified the Library for the annual State Library grant of \$1,200. Laurel distributed an updated fact sheet on the Wethersfield Library. Laurel commented that the Phil Lohman program was excellent. The visit from officials from Nagayo, our sister city in Japan, went well. The group enjoyed their tour of the Library and demonstration of the RFID self-check system. Nagayo is planning to build a new library. The collection turnover report for the past year was distributed. Beth, our new teen librarian, recently visited several high school classes and is organizing book displays to attract teen readers. Wethersfield Library loans are down slightly but library use is up with many people using the Wi-Fi and the study and meeting rooms. The Library is seen not just as a

resource but as a destination. More seating and electrical outlets are needed at some point. Weeding of the collection continues with removed items going to the Friends book sales.

**Motion:** Move to withdraw \$4,000 from the Library's long-term fund at Liberty Bank in order to purchase additional shelving. Motion by Mary, 2<sup>nd</sup> by Joe, all voted and approved.

## **POLICY REVIEW**

**Motion:** Move to affirm the Cooperation with Other Libraries policy. Motion by George, 2<sup>nd</sup> by Penny, all voted and approved.

**Motion:** Move to approve the Proctoring Policy as revised. Motion by Joe, 2<sup>nd</sup> by George, all voted and approved.

**Motion:** Move to affirm the policy on Public Comment at Board Meetings. Motion by Penny, 2<sup>nd</sup> by Joe, all voted and approved.

## **Upcoming Events**

*Meet & Greet Reception* for Town Council and Board of Education members on Thursday, Nov 14<sup>th</sup> at 5 p.m.

*Library Board Retreat*, on Wednesday Nov. 20<sup>th</sup> at 5:30 p.m. at the Keeney Memorial Cultural Center. Dinner will be provided. There will be demonstrations of some of the new services that the Board has funded and a discussion of current trends in libraries. .

## **Committee Reports**

*Finance Committee* – Dorene and committee are meeting after to set date for committee meeting.

*Outreach Committee*- planning to meet soon.

The meeting was adjourned at 7:40 p.m.

Respectfully submitted,  
Ellyn Laramie

