

TOWN OF WETHERSFIELD

WETHERSFIELD LIBRARY BOARD

Meeting of July 29, 2014

Approved

MEMBERS PRESENT AT MEETING:

Joseph Aguiar, Dorene Ciarcia, Martha Conneely, Mary Frazier, Laila Mandour, Terry Santapaola

EXCUSED: Nicole Ferrari, Hanna Granfield, George Kelly

ABSENT:

OTHERS PRESENT:

Pamela Kelly, Interim Library Director
Martha Mayer, Friends of Wethersfield Library

PUBLIC COMMENT

None

ADDITIONS TO THE AGENDA

None

FRIENDS OF THE LIBRARY

Martha Mayer reported that the Friends received a bulk mailing number and are waiting to find out whether they can mail under non profit status. They are currently revising membership documents for membership renewals. Their annual meeting will be held on October 14, 2014 and they will have a speaker from the Mark Twain museum at that meeting. The book sale will be held on November 1 and 2, 2014.

COUNCIL LIAISON

Jeff Kotkin reported that the final contracts for high school were approved; health care costs came in one million dollars below what was projected. The surplus will go to fund retiree healthcare. The Town has a 68 million dollar obligation for retiree healthcare with approximately 6 to 8 million on account.

LIBRARY BOARD CHAIRMAN

Dorene welcomed new member Terry Santapaola. The Board has two other new members who were unable to make the meeting. The Cornfest will be held on September 20, 2014, at which the Board will have an informational booth, as the Board has had in the past. The Friends will also have a booth at which they will sell books. New library director Brook Berry will begin on

August 4, 2014. She is currently in the process of moving to town and is looking forward to beginning her new job.

DIRECTOR'S REPORT

Pam Kelly reported that there was a flood in the library on July 3, 2014 due to a heavy downpour in a short period of time. There were some repairs to the carpet and the library had minimal loss. There was a power outage in the data room because of wiring problems. Staff will be making arrangements to address those issues. There are some staff leaving the library so job postings will be made to fill those positions. The new tech support company began on July 1, 2014. Wireless services will be upgraded. The new ILS increased the circulation desk work load. The library purchased 12 new computers for public use and two for staff.

NEW DIRECTOR

The Board discussed generally the 6 month probationary period for the new director and discussion was had regarding what expectations the Board will discuss with the new director and Chairperson Ciarcia will draft a general outline to review with Ms. Berry. The executive board will be meeting with Ms. Berry monthly during her probationary period, with reports to the Board on her progress.

NEXT MEETING

The August Board meeting will be held on August 26th, 2014.

COMMITTEE REPORTS

Finance Committee

Dorene Ciarcia reported that the Finance director of the Town wants to meet with the Finance Committee members to discuss some issues. That meeting will be scheduled in the fall.

Outreach Committee

No report.