

[NOTE: These minutes are made available to the public prior to Redevelopment Agency acceptance.]

Minutes
Redevelopment Agency
Wednesday, February 7, 2007
5:00 pm - Town Hall
Town Manager's Conference Room

1. **Call to Order** - The meeting was called to order at 5:02 pm by Chairman Lee Kuckro.
2. **Roll Call/Attendance** - Members in attendance: Lee Kuckro - Chair, Dan Camilliere - Vice Chair, Joe Soja, Paul Thompson (arrived 5:30) and Mike Zaleski. Also in attendance: Councilor Martin Walsh, Town Manager Bonnie Therrien (left at 6:01), and Town Planner/Economic Development Manager, Peter Gillespie.
3. **Public Comments** - No one from the public was present.
4. **Approval of Minutes** - January 17, 2007 - Dan Camilliere motioned to approve [the minutes of the January 17 meeting](#); Mike Zaleski seconded the motion and the vote showed all members in favor.
5. **Mission Statement** - Mr. Gillespie raised for discussion the Agency's draft mission statement. Mr. Camilliere asked who was the grammarian being consulted, and whether they would be present at the meeting. Mr. Gillespie said the grammarian was Liz Kirkpatrick, but would not be present tonight. Mr. Kuckro suggested continuing to approve the revised mission statement, Mr. Camilliere seconded the motion and the vote showed all members in favor.
6. **Monthly Economic Development Report** - Mr. Gillespie distributed for review and discussion copies of the monthly report dated January 31, 2007. Mr. Gillespie pointed out that on page 3 is described the contact between the Planning and Economic Development Department and developers/property owners during the report period. Mr. Camilliere commented that the report looked very useful. Mr. Gillespie said that previous such monthly reports are posted on the Town's website.
7. **Economic Development Plans** - Mr. Gillespie distributed for discussion copies of "Redevelopment Plan for the Albany Avenue/Woodland Street Project". Mr. Gillespie said that this plan is a good example of a small development plan. Mr. Walsh asked if such plans are usually specific to single, small areas. Mr. Gillespie explained that such plans vary from single, smaller areas, to larger, groupings of areas, depending on the proposal.
8. **Next Meeting Date** - Mr. Kuckro and the rest of the members agreed that the date and time of the next meeting would be changed to March 1, 2007 at 5:30 pm.
9. **Appraiser** - Mr. Gillespie raised the issue of whether the Town needed to hire a real estate appraiser, and distributed for discussion copies of an e-mail message dated January 18, 2007 on the subject. Mr. Soja read the message out loud, and recommended discussion with an appraiser to see what assistance they could provide regarding the parcel to be discussed in executive session. Mr. Gillespie said that he would talk with an appraiser he knows named LaMonte, and with an appraiser the Town currently works with named Mulready. He will relay that information to the Agency so it is ready to act when the money is available in the budget for an appraiser. Mr. Soja suggested that Mr. Gillespie talk with appraisers that have national and local real estate perspectives. Ms. Therrien suggested that the appraisers be asked for an example request for proposal that the Agency could review. Mr. Zaleski asked that it be clarified whether an appraiser must be hired to work only on a specific property or if they could work on multiple properties.
10. **Executive Session To Discuss Real Estate Matters** - Mr. Zaleski motioned to go into executive session at 5:16 p.m. to discuss real estate matters and invited Councilor Walsh into the session. Mr. Camilliere seconded the motion and the vote showed all members in favor. During the executive session the Agency discussed real estate options, no votes were taken. Mr. Camilliere motioned to come out of the executive session at 6:04 p.m.

and returned to the regular agenda, Mr. Thompson seconded the motion and the vote showed all members in favor.

11. **Correspondence** - none.
12. **Future Meetings** - Chair Kuckro suggested that the Agency members plan to attend the Town Council meeting on April 2, 2007 for the purpose of providing a progress report on the Agency's deliberations.
13. **Call to Adjourn** - Mr. Kuckro motioned to adjourn the meeting at 6:07 pm, Joe Soja seconded the motion and the vote showed all members in favor.

Respectfully Submitted,

Kevin T. Sullivan
Agency Recording Secretary