

**WHS & HANMER SCHOOL BUILDING COMMITTEE  
REGULAR MEETING MINUTES  
Monday September 28, 2015**

Present:

Committee Member	Name	Present	Absent	Excused
	Christine Fortunato, Chairman	x		
	J. Edward Brymer Jr., Vice Chairman	x		
	Daniel Camilliere	x		
	Frank Dellaripa	x arrived at 7:14		
	Diane Fitzpatrick, Clerk			x
	Peter Gardow	x		
	David Drake	x		
<b>Liaison Present</b>	Steven Barry, Council Liaison			x
	Mike Turner, Staff Liaison	x		
	Gina Deangelo, Board of Ed.			x
	John Morris, BOE			x
<b>Staff Present</b>	Jeff Bridges, Town Manager	x		
	Mike Emmett, Supt. Schools			x
	Tom Moore, WHS Principal	x		
	Fred Bushey, Dir of Maintenance	x		
	Lori Schroll, Admin. Analyst -Engineering	x		
	Sally Katz, Dir. Of Physical Services		x	
<b>Guests Present</b>				
	Rusty Malik, Quisenberry Arcari	x		
	Gus Kotait, O&G Construction	x		
	Mark Jeffko, O&G			x

**Call to Order:** Chairman called the meeting to order the order at 6:34 p.m. in the lower level Meeting Room at the Board of Education in the Stillman Building.

**Public Comments** – John Rascius 418 Wolcott Hill Road, he returned to show the Committee the pictures of East Haven High School and how they enclosed the mechanicals on the building. Rusty commented that he had designed that school, it was a new building and the structures were in the original design and wouldn't work with an existing building, but he is looking at different types of screens to cover it. Mr. Rascius left at 6:36.

**1. Approval of Minutes:**

**a. Minutes of the September 14, 2015 regular meeting.**

Motion was made by Ed Brymer to accept the minutes, seconded by Peter Gardow;

Discussion – none

**All present voted in favor.**

**2A. Expenditures:**

**a. Virco, Inv. #91648019 - 8/28/15 - \$38,319.60**

Motion was made by Peter Gardow to pay this invoice, seconded by Dan Camilliere;

Discussion – This is the balance of Phase 2 furniture, the cafe tables' area scheduled to be shipped 10/5/15.

**All present voted in favor**

**b. Eagle Leasing Co. - Inv. # R17367352 - 6/15/15 - \$285.00**

Motion was made by Peter Gardow to pay this invoice, seconded by David Drake;

Discussion – Fred said that they are using this company to store items; they are less expensive than Meyer.

**All present voted in favor**

**c. Eagle Leasing Co. - Inv. # R740837 - 6/30/15 - \$540.00**

Motion was made by Peter Gardow to pay this invoice, seconded by David Drake;  
Discussion – none

**All present voted in favor**

**d. Eagle Leasing Co. - Inv. # R745423 - 6/15/15 - \$445.00**

Motion was made by Peter Gardow to pay this invoice, seconded by David Drake;  
Discussion – none

**All present voted in favor**

**e. Eagle Leasing Co. - Inv. # R750123 - 7/31/15 - \$380.00**

Motion was made by Peter Gardow to pay this invoice, seconded by David Drake;  
Discussion – none

**All present voted in favor**

**f. Eagle Leasing Co. - Inv. # R754723 - 7/31/15 - 350.00**

Motion was made by Peter Gardow to pay this invoice, seconded by David Drake;  
Discussion – none

**All present voted in favor**

**g. Eagle Leasing Co. - Inv. # R759175 - 7/31/15 - 380.00**

Motion was made by Peter Gardow to pay this invoice, seconded by David Drake;  
Discussion – none

**All present voted in favor**

**h. Wm. B. Meyer - Inv. # COM 141 15/4 - 6/30/15 - \$17,414.00**

Motion was made by Peter Gardow to pay this invoice, seconded by Ed Brymer;  
Discussion – The question was asked if anything was broken, Fred said no Meyer is very cognizant of the needs of the school

**All present voted in favor**

**i. Wm. B. Meyer - Inv. #COM 141 15/6 - 8/31/15 - \$6,092.50**

Motion was made by Peter Gardow to pay this invoice, seconded by Ed Brymer ;  
Discussion – none

**All present voted in favor**

**j. Wm. B. Meyer - Inv. #C1298/8 - 9/10/15 - \$1,100.00**

Motion was made by Peter Gardow to pay this invoice, seconded by Ed Brymer;  
Discussion – none

**All present voted in favor**

**k. Wm. B. Meyer - Inv. #C1266/11 - 9/10/15 - \$372.00**

Motion was made by Peter Gardow to pay this invoice, seconded by Ed Brymer; Discussion – none.

**All present voted in favor**

**l. STL - Inv. #29570 - 8/31/15 - \$14,792.00**

Motion was made by Peter Gardow to pay this invoice, seconded by Ed Brymer;  
Discussion – none

**All present voted in favor**

**m. Quisenberry - Inv. #8249 - 8/31/15 - \$19,531.11**

Motion was made by Peter Gardow to pay this invoice, seconded by Dan Camilliere;  
Discussion – none

**All present voted in favor**

**n. Quisenberry - Inv. #8250 - 8/31/15 - \$762.72**

Motion was made by Peter Gardow to pay this invoice, seconded by Dan Camilliere;  
Discussion – none

**All present voted in favor**

**o. Fuss & O'Neill - Inv. #0012994 - 5/20/15 - \$17,055.87**

Motion was made by Ed Gardow to pay this invoice, seconded by Dan Camilliere;  
Discussion – none

**All present voted in favor**

**p. Anytime Sewer & Drain Invoice 62594- 8/20/15 \$212.70**

Motion was made by Peter Gardow to pay this invoice, seconded by Ed Brymer;  
Discussion – Peter asked what is this for, Fred said the shower in TC7 was plugged it needed to be routed out.

**All present voted in favor**

**q. BVH Integrated Services, Inv. #02112129.00-27 - 9/22/15 - \$3,081.92**

Motion was made by Peter Gardow to pay this invoice, seconded by Ed Brymer;  
Discussion – none

**All present voted in favor**

**2B. Contractor Requisitions**

**a. G&R Valley - Req. #00017 - 8/31/15 - \$130,156.18**

Motion was made by Peter Gardow to pay this invoice, seconded by Ed Brymer; Discussion – none

**All present voted in favor**

**b. GDS - Req. #00017 - 8/31/15 - \$191,726.34**

Motion was made by Peter Gardow to pay this invoice, seconded by Ed Brymer; Discussion – none

**All present voted in favor**

**c. G. Donovan - Req. #00017 - 8/31/15 - \$192,901.84** - Motion was made by Peter Gardow to pay this invoice, seconded by Ed Brymer; Discussion – Ed said to Gus, please jump in if there is anything they should know about the requisitions. Rusty said all the requisitions have already been gone through by both him and Gus.

**All present voted in favor**

**d. Mackenzie Service - Req. #00010 - 8/31/15 - \$30,944.68**

Motion was made by Peter Gardow to pay this invoice, seconded by Ed Brymer; Discussion – none

**All present voted in favor**

**e. L&P Gate - Req. #00018 - 8/31/15 - \$25,162.50**

Motion was made by Peter Gardow to pay this invoice, seconded by Ed Brymer; Discussion – none

**All present voted in favor**

**f. MJ Daly - Req. #00015 - 8/31/15 - \$247,516.80**

Motion was made by Peter Gardow to pay this invoice, seconded by Dan Camilliere; Discussion – Peter made the statement that they look like they are getting their stuff together.

**All present voted in favor**

**g. Todd Devin Food Service - Req. #00002 - 8/31/15 - \$278,257.85**

Motion was made by Peter Gardow to pay this invoice, seconded by Dan Camilliere; Discussion – Christine asked if all the new appliances are working. Fred said some of the pieces and equipment are still not on line. Everything has been ordered and is installed.

**All present voted in favor**

**h. Davis Ulmer Sprinkler - Req. #00017 - 8/31/15 - \$34,520.15**

Motion was made by Peter Gardow to pay this invoice, seconded by Dan Camilliere; Discussion – Gus said they are continuing with the 6 in. stand pipe, there is a meeting with the Fire Marshal that has to be rescheduled.

**All present voted in favor**

**i. Dalene HW Flooring - Req. #00004 - 8/31/15 - \$151,805.40**

Motion was made by Peter Gardow to pay this invoice, seconded by Dan Camilliere; Discussion – none

**All present voted in favor**

**j. Dalene HW Flooring - Req. #00003 - 7/30/15 - \$168,530.34**

Motion was made by Peter Gardow to pay this invoice, seconded by Ed Brymer; Discussion – none

**All present voted in favor**

**k. Spazzarini - Req. #00023 - 8/31/15 - \$600,637.50**

Motion was made by Peter Gardow to pay this invoice, seconded by Ed Brymer; Discussion – Gus said this was for work done during the summer, they still have the north side and tennis courts to do.

Christine said she would like to see them fix the fence, Rusty said he will talk to them again.

**All present voted in favor**

**l. SMI - Req. #00019 - 8/31/15 - \$220,062.75**

Motion was made by Peter Gardow to pay this invoice, seconded by Ed Brymer; Discussion – none

**All present voted in favor**

**m. Urban Contractors - Req. #00009 - 8/31/15 - \$44,649.05**

Motion was made by Peter Gardow to pay this invoice, seconded by Dan Camilliere; Discussion - none

**All present voted in favor**

**n. Cherry Hill Glass - Req. #00014 - 8/31/15 - 34,174.54**

Motion was made by Peter Gardow to pay this invoice, seconded by Dan Camilliere; Discussion - none

**All present voted in favor**

**o. Ferguson Electric - Req. #00016 - 8/31/15 - \$213,169.00**

Motion was made by Peter Gardow to pay this invoice, seconded by Ed Brymer; Discussion – none

**All present voted in favor**

**p. O&G Ind. - Req. #00023 - 8/31/15 - \$94,348.00**

Motion was made by Peter Gardow to pay this invoice, seconded by Dan Camilliere; Discussion - none

**All present voted in favor.**

**q. Ct. Mason - Req. #00013 - 8/31/15 - \$117,845.21**

Motion was made by Peter Gardow to pay this invoice, seconded by Ed Brymer; Discussion – Rusty said he reduced the original amount of the requisition, because CT. Mason missed some of the changes that they had discussed with him.

**All present voted in favor**

**2C. Proposed Change Orders**

**a. PCO#400 - GDA – Concession Countertop - (vandalism) 7/22/15 - \$5,497.00 - TABLED**

Motion was made by Peter Gardow, to take this PCO off the Table, seconded by Dan Camilliere  
Discussion - Rusty stated that new amount of this PCO is \$4,900; he was able to get GDA to come down on the cost.

**Motion was made by Peter Gardow to revise the amount of PCO#400 to \$4,900.00, seconded by Dan Camilliere;** Discussion - Rusty stated that the product that is being used is a solid surface material (similar to Corian), ½ inch thick and they will be installing a leg to brace it.

**All present voted in favor**

**b. PCO#448, Ct. Mason, Add'l Masonry Mech Mezz Ext. 8/18/15, \$3,693.00 - TABLED**

Motion was made by Peter Gardow to take this PCO off the Table, seconded by Ed Brymer; Discussion - Rusty said to change the amount of this PCO to \$0, they are not going to charge us. Christine gave kudos to Rusty and Gus for doing this.

**Motion was made by Peter Gardow to accept PCO #448 for \$0, seconded by Ed Brymer;**

Discussion - none.

**All present voted in favor**

**c. PCO#388, G&R Valley - 6/16/15, \$2,501.00**

Motion was made by Peter Gardow, to approve this PCO, seconded by Ed Brymer;  
Discussion - This was a water tank in the mechanical room that required a vent, this was an existing issue.

**All present voted in favor**

**d. PCO#407, SMI - Kitchen Skylight Demo - 8/4/15, \$2,021.00**

Motion was made by Peter Gardow, to approve this PCO, seconded by Ed Brymer; Discussion - This work was done this summer.

**All present voted in favor**

**e. PCO#419 – NT Oliva B/C to MJ Daly - Reconstruct ceiling for Rad Heat (\$1,897.00) - 8/7/15 - \$0**

Motion was made by Peter Gardow, to approve this PCO, seconded by Ed Brymer; Discussion: none

**All present voted in favor**

**f. PCO#469 – Marguerite B/C to Waterbury Masonry - Entrance Canopy Work (\$11,447) - 9/17/15, - \$0**

Motion was made by Peter Gardow, to approve this PCO, seconded by Ed Brymer;

Discussion - none

**All present voted in favor**

**g. PCO #471 - G&R Valley – H200 under slab piping (4” vs 6”) – 9/23/15 - \$10,885.00**

Motion was made by Peter Gardow, to approve this PCO, seconded by Ed Brymer; Discussion - Christine said this was approved already by herself, David and Ed, the work had to be done right away. On the 200 level east wing, the plumber found pipe that was 4” not 6” like it said on the drawing, so the plumber had to replace 18 feet of pipe. **All present voted in favor**

**h. PCO #470 - Silktown B/C to MJ Daly – Various Roof cuts (\$15,966) – 9/21/15 \$0**

Motion was made by Peter Gardow, to approve this PCO, seconded by Ed Brymer;

Discussion - none

**All present voted in favor**

**i. PCO #466 – SMI – Demo PCB Café Floor #4 – 9/11/15 - \$2,861.00**

Motion was made by Peter Gardow, to approve this PCO, seconded by Dan Camilliere;

Discussion - This was the area in the café, this was the 4<sup>th</sup> time it failed, they will decide what plan will be next, and decided to wait till the summer when the school is empty to take care of it. Christine said that Charles asked for a meeting with her, Gus and Mike to go over the back charge again, she continued on to say she is not ready to do this, and ultimately the Committee has the final approval on the \$19,000 back charge.

**All present voted in favor**

**j. PCO #467 - Ct. Mason – 2 hr. rated wall in Stair 12 – 9/14/15 - \$1,112.00**

Motion was made by Peter Gardow, to approve this PCO, seconded by Ed Brymer;

Discussion - none

**All present voted in favor**

**k. PCO #468- GDA – Install Temp Whiteboards – 9/14/15 - \$3,101.00**

Motion was made by Peter Gardow, to approve this PCO, seconded by Dan Camilliere;

Discussion - These were installed in rooms that have been abated but not renovated, they are not going to be re-used since they are inexpensive whiteboards.

**All present voted in favor**

**l. PCO #426 - Ct. Mason – Add fire safing TW 500 level – 8/10/15 - \$3,853.00 -**

Motion was made by Peter Gardow, to approve this PCO, seconded by Ed Brymer;

Discussion - Question was raised as to what this is, Gus explained that fire safing is a red sealant on top of the wall; this was an existing wall that didn't have it.

**All present voted in favor**

**m. PCO #421- Spazzarini – Drainage at new main ent. – 8/20/15 - \$2,119.00 -**

Motion was made by Peter Gardow, to approve this PCO, seconded by Ed Brymer;

Discussion - Rusty asked the Committee to Table this PCO, he would like to review it more.

**Motion was made by Peter Gardow to Table PCO #421, seconded by Ed Brymer; Discussion - none.**

**All present voted in favor**

**n. PCO #424- Ct. Mason – Add. Work bay window – 8/7/15 - \$3,927.00**

Motion was made by Peter Gardow, to approve this PCO, seconded by Ed Brymer;

Discussion - This was at the main entrance where some masonry needed to be repaired or added.

**All present voted in favor**

**o. CO #17 - O&G - Add. Aug. CM Fees - 9/24/15 - \$528**

Motion was made by Peter Gardow, to approve this PCO, seconded by Ed Brymer;

Discussion - This is some additional fees for the change orders in August that didn't make it on CO#16.

**All present voted in favor**

**3. New Proposals - none**

#### 4. Architect/CM

**a. O&G Report - Monthly Report #22** - Gus went through the PowerPoint presentation that he had shown the Town Council the week before.

Mr. Moore explained next phasing of classrooms, 27 classrooms will go off line (full gut job), he will get 16 back so he has to find 11 classrooms which he is attempting to do.

Peter wanted to discuss the 11 parking spots that were designed for visitors in front of the building. He noticed that only 4 spaces were reserved for visitors. Peter noted he and others would not have supported constructing this lot if were for administration. Mr. Moore said that he can change this and make all the spaces available to visitors.

Gus said there is a balance of \$698,000 in the construction contingency and \$530,000 in allowances.

Peter asked how the wall that was pushed out was rebuilt that they saw in August on the east side. Gus said they rebuilt it using brick, with framing insulation and metal panels.

Christine asked about the screening to hide the mechanicals on the roof, do they make different kinds, Rusty said yes, they have louvered ones. Christine asked him to get some suggestions and bring them to the Committee. Rusty said the 1 screen that was budgeted has been approved and he is waiting for it to come in. He continued on to say the screen will not cover the whole mechanical, some of it may still be seen. Rusty said when the leaves fall he will take pictures and bring some suggestions for screen placement.

**b. Auditorium Status** - Dan asked if the amount of lavatory's available for use with the auditorium, would there be enough. Rusty said there is a formula in the building code to tell them how many fixtures vs. seats are needed.

Gus said he is still working on the schedule, the structural steel starts on 10/5 for the mezzanine and he is hoping to turn over the auditorium to the school in March. He continued on to say the seats have been ordered and he has the plan from them so the electrician can start building his conduits. Rusty said he had a meeting with the sound, acoustic and curtain consultants to go through everything and make sure it is coordinated.

Mr. Moore stated that as soon as it opens they will have an event in it, maybe a special concert to show it off.

**c. Safety & Security Update** - Cameras & the Card Access

Fred said they are still working on it; you can now swipe in at the front entrance, still working on the other entrances. As for the cameras, they are still waiting to power up all the DVR's, there is enough for 4 but there are 6 running continuously.

**d. Architects Report** - Rusty reported that he has been focusing on the auditorium and north wing coordination. He has been able to resolve most of the issues that have come up, i.e. depth of beams etc. He continued on to say he is keeping up on RFI's and Submittals.

**e. Discussion Substantial Completion Procedures (see specs attached)** - Mike stated that he made copies for the Committee of the list of steps, their roll being to sign off. Dave said we depend on the Architect to tell us when they are happy and all the punch list items are completed.

**5. Correspondence** - Christine passed around a note from Fire Marshal Dignoti thanking the members of the Committee for their gift.

## **6. Committee Reports:**

**Site-work / Construction** – Frank asked when the lights will be installed near the foot path under the new gym to the football field, he was on it the other night and it was very dark. Gus reported that the lights on the gym wall will be installed soon. Also, do we have a report on the sidewalk that was damaged, was it the salt that was used or was it a problem with the concrete, no answer yet. The Chair asked this be placed on the agenda for discussion.

**Communications** – Mr. Moore reported that they had a good showing of approximately 30 to 35 people at the Open House.

**Technology/Furniture** – Fred reported that a meeting is scheduled for Wednesday to go over Phase 3; Christine requested that Ed be invited to these meetings. He also said that the café furniture should be here by 10/12.

**Energy/Commissioning** – Peter reported that there was a commissioning meeting held last Wednesday and as of that day there were 79 open - 14 of which are over 1 year old. He stated that these items need to be looked at and reassigned if necessary to get done, he continued on to say that O&G did Reassign their items to Silktown, Spazzarini and Ct. Masons. Also, Mike Gannon would like to be included when safety drills are done; he said that while Town and School staffs are looking for certain things, he is looking at the whole picture.

**Finance** – Christine reported that the Town Council approved the transfer funds to contingency as requested by the Committee.

## **7. Old Business -**

**a. CL&P Transformer Leak update/ESI Cost breakdown** - Jeff stated that CL&P gave the Town a copy of the tariff and we have the insurance company going over it for coverage. He continued on to say that we have asked them for a proposed release/waiver.

**8. New Business - STL budget** - Mike reported that there is a need to increase Special Testing Lab's PO again; he is not sure whether the Committee would like to go to the Town Council with a larger number. The original PO was for \$125,000, but to date we have spent approximately \$156,000, having increased the PO by \$19,000 two times.

**Ed Brymer made the motion to transfer \$19,000 to STL, seconded by Peter Gardow;** Discussion - Dave asked why it is costing so much, Gus said they only come out when he schedules them but they test all the steel/masonry/concrete/sitework/paving, they also had come out and inspected the bleachers.

**All present voted in favor**

## **9. Upcoming Dates**

- a. October 5, 2015 next Town Council Meeting - nothing on this agenda
- b. October 13, 2015 next Building Committee Meeting - (Columbus Day is Monday so the meeting is changed to Tuesday)

**10. Adjourn** - Motion made by Ed Brymer, seconded by Peter Gardow; Discussion - none  
**All Present Voted in Favor**

*I hereby certify that the above is a true copy of the minutes approved by the High School & Hanmer Building Committee.*

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***Diane Fitzpatrick, Clerk***