

**WHS & HANMER SCHOOL BUILDING COMMITTEE  
REGULAR MEETING MINUTES  
Monday October 26, 2015**

Present:

Committee Member	Name	Present	Absent	Excused
	Christine Fortunato, Chairman	x		
	J. Edward Brymer Jr., Vice Chairman	x		
	Daniel Camilliere	x		
	Frank Dellaripa	x arrived at 7:34		
	Diane Fitzpatrick, Clerk	x		
	Peter Gardow	arrived 6:43		
	David Drake	x		
<b>Liaison Present</b>	Steven Barry, Council Liaison			x
	Mike Turner, Staff Liaison	x		
	Gina Deangelo, Board of Ed.			x
	John Morris, BOE	x		
<b>Staff Present</b>	Jeff Bridges, Town Manager	x		
	Mike Emmett, Supt. Schools	x		
	Tom Moore, WHS Principal	x		
	Fred Bushey, Dir of Maintenance	x		
	Lori Schroll, Admin. Analyst -Engineering	x		
	Sally Katz, Dir. Of Physical Services		x	
<b>Guests Present</b>				
	Rusty Malik, Quisenberry Arcari	x		
	Gus Kotaif, O&G Construction	x		
	Mark Jeffko, O&G	x		

**Call to Order:** Chairman called the meeting to order the order at 6:38 p.m. in the lower level Meeting Room at the Board of Education in the Stillman Building.

**Public Comments – none**

**1. Approval of Minutes:**

**a. Minutes of the October 13, 2015 regular meeting.**

Motion was made by Ed Brymer to accept the minutes, seconded by Diane Fitzpatrick;

Discussion – none

**All present voted in favor - Christine Fortunato abstained**

**2A. Expenditures:**

**a. ESI - Inv. # 60002 - 7/13/15- \$7,645.00**

Motion was made by Diane Fitzpatrick to pay this invoice, seconded by Ed Brymer;

Discussion – none

**All present voted in favor**

**b. Eagle Leasing Co. - Inv. # R1768466 - 9/30/15 - \$285.00**

Motion was made by Diane Fitzpatrick to pay this invoice, seconded by Ed Brymer;

Discussion – none

**All present voted in favor**

**c. Wm. B. Meyer Co. - Inv. # 1298/9 - 10/6/15 - \$1,100.00**

Motion was made by Diane Fitzpatrick to pay this invoice, seconded by Ed Brymer;

Discussion – none

**All present voted in favor**

**d. Wm. B Meyer Co. - Inv. #1266/12 - 10/6/15 - \$372.00**

Motion was made by Diane Fitzpatrick to pay this invoice, seconded by Ed Brymer;

Discussion – none

**All present voted in favor**

**e. STL - Inv. #29667 - 9/30/15 - \$3,491.75**

Motion was made by Diane Fitzpatrick to pay this invoice, seconded by Dan Camilliere;

Discussion – none

**All present voted in favor**

**f. Quisenberry Arcari - Inv. #8330 - 9/30/15 - \$19,531.11**

Motion was made by Diane Fitzpatrick to pay this invoice, seconded by Dan Camilliere;

Discussion – none

**All present voted in favor**

**g. Quisenberry Arcari - Inv. #8331 - 9/30/15 - \$633.53**

Motion was made by Diane Fitzpatrick to pay this invoice, seconded by Dan Camilliere;

Discussion – none

**All present voted in favor**

**h. Fuss & O'Neill - Inv. #13610 - 10/14/15 - \$15,201.86**

Motion was made by Diane Fitzpatrick to pay this invoice, seconded by Dan Camilliere;

Discussion – David asked if they are finished yet, Mike answered they will be with the project till it is completed.

**All present voted in favor**

**i. Valley Communications - Inv. #632651 - 8/31/15 - \$76,990.56**

Motion was made by Diane Fitzpatrick to pay this invoice, seconded by Dan Camilliere;

Discussion – none

**All present voted in favor**

**j. BVH Integrated Services - Inv. #02112129.00-28- 10/25/15 - \$3,052.60**

Motion was made by Diane Fitzpatrick to pay this invoice, seconded by Dan Camilliere;

Discussion – none

**All present voted in favor**

**2B. Contractor Requisitions**

**a. G&R Valley- Req. #00018 - 9/30 /15 - \$146,580.25**

Motion was made by Diane Fitzpatrick to pay this invoice, seconded by Dan Camilliere; Discussion – none

**All present voted in favor**

**b. GDS Contracting - Req. #00018 - 9/30/15 - \$105,494.65**

Motion was made by Diane Fitzpatrick to pay this invoice, seconded by Dan Camilliere; Discussion – none

**All present voted in favor**

**c. G. Donovan - Req. #000018 - 9/30/15 - \$118,423.81**

Motion was made by Diane Fitzpatrick to pay this invoice, seconded by Dan Camilliere; Discussion – none

**All present voted in favor**

**d. NT Oliva - Req. #00011 - 8/31/15 - \$68,337.30**

Motion was made by Diane Fitzpatrick to pay this invoice, seconded by Dan Camilliere; Discussion – none

**All present voted in favor**

**e. L&P Gate - Req. #00019 - 9/30/15 - \$30,642.01**

Motion was made by Diane Fitzpatrick to pay this invoice, seconded by Dan Camilliere; Discussion – none

**All present voted in favor**

**f. Marguerite - Req. #00010 - 9/30/15 - \$94,097.50**

Motion was made by Diane Fitzpatrick to pay this invoice, seconded by Peter Gardow; Discussion – none

**All present voted in favor**

**g. Davis Ulmer Sprinkler - Req. #00018 - 9/30/15 - \$91,210.45**

Motion was made by Diane Fitzpatrick to pay this invoice, seconded by Dan Camilliere; Discussion – none

**All present voted in favor**

**h. Spazzarini - Req. #00024 - 9/30/15 - \$172,565.60**

Motion was made by Diane Fitzpatrick to pay this invoice, seconded by Peter Gardow; Discussion – none

**All present voted in favor**

**i. MacKenzie - Req. #00011 - 9/30/15 - \$4,001.75**

Motion was made by Diane Fitzpatrick to pay this invoice, seconded by Dan Camilliere; Discussion – none

**All present voted in favor**

**j. Cherry Hill Glass - Req. #00015 - 9/30/15 - \$303,137.87**

Motion was made by Diane Fitzpatrick to pay this invoice, seconded by Dan Camilliere; Discussion – none

**All present voted in favor**

**k. Ferguson - Req. #00017 - 9/30/15 - \$174,731.43**

Motion was made by Diane Fitzpatrick to pay this invoice, seconded by Dan Camilliere; Discussion – none

**All present voted in favor**

**l. O&G Ind. - Req. #00024 - 9/30/15 - \$90,698.00**

Motion was made by Diane Fitzpatrick to pay this invoice, seconded by Peter Gardow; Discussion – none

**All present voted in favor**

**m. Ct. Mason - Req. #00014 - 9/30/15 - \$376,743.16**

Motion was made by Diane Fitzpatrick to pay this invoice, seconded by Peter Gardow; Discussion – none

**All present voted in favor**

## **2C. Proposed Change Orders**

### **a. PCO #421- Spazzarini – Drainage at new main ent. – 8/20/15 - \$2,119.00 - TABLED**

### **b. PCO#220, Ferguson - Type L & V Light Fixtures, 3/17/15, \$1,218.00 -**

Motion was made by Diane Fitzpatrick to accept this PCO, seconded by Peter Gardow; Discussion - Ed asked if these PCO's has been negotiated down, Rusty replied they all should have been. Christine asked if another column could be added to the Agenda showing if there will be credit coming from that vendor. Christine also stated that PCO's 220 through 492 did not receive her approval before the work was done.

**All present voted in favor**

### **c. PCO#226, Ferguson - ELI.1.1SK Rev. 11 Fixture Revisions, - 3/6/15, \$3,463.00**

Motion was made by Diane Fitzpatrick, to approve this PCO, seconded by Dan Camilliere; Discussion - none

**All present voted in favor**

### **d. PCO#268, L&P Gate - B/C MJ Daly - Boiler Room Temp Shoring - 3/19/15, \$0**

Motion was made by Diane Fitzpatrick, to approve this PCO, seconded by Peter Gardow; Discussion - none

**All present voted in favor**

### **e. PCO#312 – Marguerite - B/C L&P Gate - Infill at 500 Level Steel Columns - 4/16/15 - \$0**

Motion was made by Diane Fitzpatrick, to approve this PCO, seconded by Ed Brymer; Discussion: none

**All present voted in favor**

### **f. PCO#423 – Ferguson - Add'l Power Requirements Area G Bsmt - 8/7/15 - \$10,938**

Motion was made by Diane Fitzpatrick, to approve this PCO, seconded by Peter Gardow; Discussion - Ed asked Gus to explain this, Gus said this was for additional power in the new custodial area in the basement under the administrative area. Christine informed the Committee that this work was done without prior approval from her or the committee. Gus said that he had gotten prior email permission to go up to \$5000.00, and that Ferguson proceeded in good faith

**Christine Fortunato opposed, she stated it exceeds what was approved. Remanding members present voted in favor**

### **g. PCO #487 - Spazzarini – Add Anti-Graffiti to site spheres – 10/12/15 - \$518.65**

Motion was made by Diane Fitzpatrick, to approve this PCO, seconded by Peter Gardow; Discussion - The question was asked if this was for all the spheres, Gus said yes.

**All present voted in favor**

### **h. PCO #488 - Spazzarini - B/C United Steel - Sign Removal - 10/12/15 - \$0**

Motion was made by Diane Fitzpatrick, to approve this PCO, seconded by Dan Camilliere; Discussion - none

**All present voted in favor**

### **i. PCO #489 – Ferguson - B/C Silktown, B/C L&P Gate, B/C MJ Daly – Repair Lighting Controls Weight Rm – 10/12/15 - \$0**

Motion was made by Diane Fitzpatrick, to approve this PCO, seconded by Peter Gardow; Discussion - none

**All present voted in favor**

**j. PCO #490- Ferguson – RFI 540 ASI#55 Clock Location – 10/12/15 - \$3,992.00**

Motion was made by Diane Fitzpatrick, to approve this PCO, seconded by Dan Camilliere;  
Discussion - Ed asked what clocks, Gus stated that 5 clocks had to be lowered or relocated on masonry walls. This bill was for time and material only

**Peter Gardow opposed - Remanding members present voted in favor**

**k. PCO #491- Ferguson - RFI 738 WH-3 Recirc Pumps – 10/13/15 - \$2,549.00**

Motion was made by Diane Fitzpatrick to approve this PCO, seconded by Ed Brymer;  
Discussion - Gus said that these are the pumps in the basement; the engineer thought more power was need due to bigger pumps. Peter asked if this is working, Gus replied yes it is.

**All present voted in favor**

**l. PCO #492- Ferguson – RFI 554 Relocate Water Heater Rm 84 – 10/13/15 - \$2,366.00**

Motion was made by Diane Fitzpatrick, to approve this PCO, seconded by Dan Camilliere;  
Discussion - Mike stated that this is the wrong description for this PCO; it should read RFI-554 Power for Sewer E Sector Pump. Christine said she will hold on signing this one till the description is corrected.

**All present voted in favor**

**m. PCO #494- CT Mason – Install Bond Beams/Dr. Fra - 10/14/15 - \$5,308.00**

Motion was made by Diane Fitzpatrick, to approve this PCO, seconded by Dan Camilliere;  
Discussion - Ed asked where this was, Gus said it is the double door on the side of café; they had to take out the frame and put in a new frame. The frame was held with plywood.

**All present voted in favor**

**n. PCO #495- CT. Mason – Create openings 33J catwalk – 10/14/15 - \$11,318.00**

**Motion was made** by Diane Fitzpatrick, to approve this PCO, seconded by Ed Brymer;  
Discussion - Christine said there is an asterisk approving it but there wasn't a cost provided when it was approved.

**All present voted in favor**

**o. PCO #496 - CT. Mason – Unstable Masonry Pool Locker – 10/14/15 - \$9,130.00**

Motion was made by Diane Fitzpatrick, to approve this PCO, seconded by David Drake;  
Discussion - Gus explained that this was the block above the ceiling and it was ready to fall.

**All present voted in favor**

**p. PCO #497- CT Mason – Add Brick South Wall St. 12 – 10/14/15 - \$4,906.00**

Motion was made by Diane Fitzpatrick, to approve this PCO, seconded by Ed Brymer;  
Discussion - none

**All present voted in favor**

**q. PCO #498 - CT Mason - Demo @ Clerestory Windows at Cafe – 10/14/15 - \$3,456.00**

Motion was made by Diane Fitzpatrick, to approve this PCO, seconded by Ed Brymer;  
Discussion - This is the high windows in cafe area.

**All present voted in favor**

**r. PCO #499 - CT Masons – Added CMU per SKA 238 – 10/14/15 - \$3,215.00**

Motion was made by Diane Fitzpatrick, to approve this PCO, seconded by Ed Brymer;  
Discussion - none

**All present voted in favor**

**3. New Proposals - none**

## **4. Architect/CM**

### **a. O&G Monthly Report #23 -**

Gus reported that there is \$723,337 in contingency, not including allowances.

Gus said he received an ASI with a new sink location for the trainer's room, they will have to relocate the electrical to the opposite wall, it will be an ADA sink and they will use a cabinet that is left over.

Peter asked about a mislabeled glass (on page 42), Gus said it is not a lettering issue it is a different glass and he will be reviewing this with Rusty.

Diane reported she received a text on 10/23 stating the ventilation in the pool area was messed up again; it was very hot and when the fans went on it sounded like metal on metal. This was during the girls swim meet, Gus said he will look into it.

Ed said he noticed in the pool area there is a wide gap under the doors that go outside Gus said he will look into this.

Gus continued on to say he is waiting for a formal proposal from MJ Daly regarding the integration of the existing pool unites with the new BMS system. He continued on to say that the elevator is 99% complete, Ferguson ran a new wire so it is working properly.

### **b. Auditorium Status -**

Gus said that the steel installation and the framing of the elevator shaft are expected to be done by 11/6/15. Unfortunately due to unforeseen circumstances the pouring of concrete of the mezzanine deck will start around 11/9 or 11/10; next they will pour slab on grade and the seating slab around 11/18 ending on/around 12/10. The next item will be the field measuring for the seats and that is 12/10, and the seats should be in between 2/24 and 3/8, the question was asked if they could put the seats in without the field measuring, Gus said he will look into the risk of doing this. Gus said the turnover date of the auditorium is now around mid-March.

Jeff asked why was there a rush to order the seats if they will not be in until the end of February. He continued on to say that there is a problem with the Contractors not realizing the urgency of this project. Diane asked if they can pull staff from other areas to move up the process or can more than one contractor be working in there at the same time, the delay in the turnover will begin to impact education. Gus said he is trying to anticipate all the bugs that need to be worked out. The conduit is going in by Ferguson and the sound vendor will be coming in at the end to hook up the sound.

### **c. Safety & Security Update**

Fred reported that all the cameras are positioned and they are just adjusting the angles of them. They placed a in the main office where the greeter sits so they can see everything also.

Ed asked about the VCR's and if they purchased the additional ones, Gus said its still on the table, Fred commented that they have plugged all the ones they have now and it seems to have enough power.

Frank asked if the auto door closures work, Fred said there isn't any on the doors; ADA does not have a requirement for this at schools.

### **d. Architects Report -**

Rusty stated that he continues to look at the conditions in auditorium, and have made some minor adjustments due to conditions, nothing major.

He is still looking into different screening to hide the equipment on the roof; he said they may want to paint the equipment the same color as the brick or screen to make it look like it disappears. The budget is carrying the screen for above the art wing, still needs prices for the other areas. Mr. Morris asked if there are options other than louver screens, Rusty said yes; Mr. Morris asked to see those also.

Rusty continued on to say he has been looking at different RFI's, relocating some existing windows on the northeast corner, on the plans they face west, going to relocate them to the north side.

Mr. Moore said the new lightening out by the pathway looks good.

## 5. Correspondence - MJ Daly Claim/Denial

Gus explained that MJ Daly sent a claim in for the coordination process using their draftsman and a subcontractor's draftsman and they used BIM. Gus sent a reply denying their claim. Ed asked if we should have the town attorney involved, Jeff said we should wait till they respond.

## 6. Committee Reports:

**Site-work / Construction** – Frank said that there is no report; he commented he has missed a couple of the meetings.

**Communications** – no report

**Technology/Furniture** – Fred said Virco Phase 3 is in the works and should be coming for the Christmas holiday.

**Energy/Commissioning** – Peter stated that the list is same as it was 2 weeks ago with 82 open items, 36 of which belong to MJ Daly. He continued on to say that he received an email from Mike Gannon and he has not received any Operator Manuel's for the boiler systems. Gus replied that usually the completed OM is given at the end of the project, but he will get Mike a partial copy to start going over.

**Finance** – Christine said they had a meeting this evening and went over the financials. The Finance Department will be looking to go out again in January for Bond Sales. Mr. Emmett stated that another EDO46 will be headed to the State by the end of the week.

## 7. Old Business -

**a. CL&P Transformer Leak update/ESI Cost breakdown** - Jeff said he received a release from them and he has sent it to the Town Attorneys and Cirma for review

**b. Softball benches, protective fencing, back stop suitability**

Mr. Moore said the list of things needed consists of a backstop, protection of the player's benches which both need to be portable and he would like to have them by spring.

**c. Pizza Oven Wiring**

Gus said he will need to have an oven selection made soon, Christine would like to see some prices, Rusty said he will talk with the Consultant to get them. Mr. Emmett asked if they could include Jamie Davies from Chartwell's in the communication.

Some other items in the kitchen that need attention are:

The steamer doesn't fit under the hood and there is not enough power to run the present panini machine. Gus said that it would be approximately \$5,000+ to add the power and the panini machine would cost approximately \$600 to \$1800.

## 8. New Business

**a. O&G Recommendation Change wording allowance:**

**From: \$75,000 allowance for labor and material for repairing/replacing/repointing existing exterior masonry that is not shown on the drawings.**

**To: \$75,000 allowance for labor and material for repairing/replacing/repointing existing Exterior and interior that is not shown on the drawing.**

**Motion was made by Diane Fitzpatrick to adopt the above language seconded by Ed Brymer**

Discussion - Peter asked why we are doing this, it was explained that this language is allowing the flexibility to Gus to use the allowance. This is a \$0 change order.

**All present voted in favor**

**b. Discussion/Breakdown of \$92,000 BOE surplus expenditure on custodial equipment and computer purchases (see FF&E breakdown custodial equipment attached)**

The custodial equipment of \$52,102 was purchased with the above money which frees this money up in the FF&E budget.

Ed asked if any of the computers purchased with this money were for the high school, Mr. Emmett said no.

**9. Upcoming Dates**

a. November 3, 2015 next Town Council Meeting - Cancelled

b. November 9, 2015 next Building Committee Meeting - Ed informed the Committee he will not be at the next meeting.

Christine wished Diane and Frank the very best of luck in the upcoming election and stated that they will be missed both personally and for the contributions they made to the Committee.

**10. Adjourn - Motion was made by Frank Dellaripa, seconded by Diane Fitzpatrick; Discussion - All Present Voted in Favor**

Meeting adjourned at 9:02 p.m.

*I hereby certify that the above is a true copy of the minutes approved by the High School & Hanmer Building Committee.*

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***Diane Fitzpatrick, Clerk***