

**WHS & HANMER SCHOOL BUILDING COMMITTEE
REGULAR MEETING MINUTES
Monday April 25, 2016**

Present:

Committee Member	Name	Present	Absent	Excused
	Christine Fortunato, Chairman	X		
	J. Edward Brymer Jr., Vice Chairman	X		
	Daniel Camilliere, Clerk	X		
	Frank Dellaripa			X
	Peter Gardow	X		
	David Drake			X
	Charles Carey	X		
Liaison Present	Steven Barry, Council Liaison	x		
Staff Present	Jeff Bridges, Town Manager	x		
	Mike Emmett, Supt. Schools			x
	Tom Moore, WHS Principal	X		
	Fred Bushey, Dir of Maintenance	X		
	Lori Schroll, Admin. Analyst - Engineering	X		
	Sally Katz, Staff Liaison	X		
Guests Present	Rusty Malik, Quisenberry Arcari	X		
	Gus Kotait, O&G Construction			X
	Mark Jeffko, O&G	X		
	Lee Donaldson, O&G	x		

Call to Order: Chairman called the meeting to order the order at 6:53 p.m. in the Media Center at WHS.

Public Comments – none

1. Approval of Minutes:

a. Minutes of the April 11, 2016 regular meeting - MEETING WAS CANCELLED DUE TO NO QUORUM

b. Minutes of the March 28, 2016 regular meeting.

Motion was made by Peter Gardow to accept the minutes, seconded by Dan Camilliere;

Discussion – none

All present voted in favor -

2A. Expenditures:

a. BVH - Inv. #02112129.00-31 - 3/23/16 - \$4,606.98

Motion was made by Charles Carey to pay this invoice, seconded by Ed Brymer;

Discussion – none

All present voted in favor

b. Valley Communications - Inv. #636027 - 3/16/16 - \$43,590.00

Motion was made by Ed Brymer to pay this invoice, seconded by Charles Carey;

Discussion – none

All present voted in favor

c. US Bank - Inv. #Issue of 3/30/16 - 3/25/16 - \$4,000.00

Motion was made by Ed Brymer to pay this invoice, seconded by Charles Carey;

Discussion – none

All present voted in favor

d. Day Pittney - Inv. #33883306 - 3/30/16 \$21,453.00

Motion was made Ed Brymer to pay this invoice, seconded by Charles Carey;

Discussion – none

All present voted in favor

e. Ipreo LLC - Inv. #110029572 - 3/31/16 - \$649.18

Motion was made by Ed Brymer to pay this invoice, seconded by Charles Carey;

Discussion – none

All present voted in favor

f. HB Communications - Inv. #111703CE-3r1 - 4/4/16 - \$34,358.00

Motion was made by Ed Brymer to pay this invoice, seconded by Charles Carey;

Discussion – Peter asked what these were for, it was explained it was for the sound system.

All present voted in favor

g. HB Communications - Inv. #111703CE-5A - 4/4/16 - \$3,762.00

Motion was made by Ed Brymer to pay this invoice, seconded by Charles Carey;

Discussion – none

All present voted in favor

h. Kittridge Food Service - Inv. #148165 - 4/7/16 - \$5,813.72

Motion was made by Charles Carey to pay this invoice, seconded by Ed Brymer;

Discussion – none

All present voted in favor

i. Quisenberry - Inv. #8840 - 3/31/16 - \$22,418.61

Motion was made by Charles Carey to pay this invoice, seconded by Ed Brymer;

Discussion – none

All present voted in favor

j. Quisenberry - Inv. #8841 - 3/31/16 - \$369.63

Motion was made by Charles Carey to pay this invoice, seconded by Ed Brymer;

Discussion – none

All present voted in favor

k. Meyer - Inv. #2561 - 4/1/16 - \$1,100.00

Motion was made by Charles Carey to pay this invoice, seconded by Ed Brymer;

Discussion – none

All present voted in favor

I. Meyer - Inv. #2552 - 4/1/16 - \$348.00

Motion was made by Charles Carey to pay this invoice, seconded by Ed Brymer;

Discussion – none

All present voted in favor

m. STL - Inv. #30078 - 3/31/16 - \$1,072.00

Motion was made by Charles Carey to pay this invoice, seconded by Ed Brymer;

Discussion – none

All present voted in favor

Motion was made by Ed Brymer to add Inv. #17272 - Public Finance Management, Inc. in the amount of \$11,500.00, seconded by Peter Gardow; discussion - none

All Present voted in favor.

n. Public Finance Management Inc. - Inv. #17272 - 4/13/16 - \$11,500.00

Motion was made by Charles Carey to pay this invoice, seconded by Ed Brymer;

Discussion – none

All present voted in favor

2B. Contractor Requisitions

a. L&P Gate - Req. #00024 - 2/29/16 - \$42,130.88

Motion was made by Charles Carey to pay this invoice, seconded by Ed Brymer; Discussion - none

All present voted in favor

b. Ferguson -Req. #00022 - 2/28/16 - \$233,999.62

Motion was made by Charles Carey to pay this invoice, seconded by Ed Brymer; Discussion - none

All present voted in favor

c. Spazzarini. - Req. #00029 2/29/16 - \$11,309.75.10

Motion was made by Ed Brymer to pay this invoice, seconded by Dan Camilliere; Discussion - none

All present voted in favor

d. GDS - Req. #00024 - 3/29/16 - \$65,273.55

Motion was made by Ed Brymer to pay this invoice, seconded by Charles Carey; Discussion - none

All present voted in favor

e. O&G - Req. #00030 - 3/29/16 - \$89,634.00

Motion was made by Ed Brymer to pay this invoice, seconded by Charles Carey; Discussion - none

All present voted in favor

f. Spazzarini - Req. #30 - 3/29/16 - \$16,454.95

Motion was made by Charles Carey to pay this invoice, seconded by Dan Camilliere; Discussion - none

All present voted in favor

g. Ct. Mason - Req. #19 - 3/31/16 - \$59,429.53

Motion was made by Charles Carey to pay this invoice, seconded by Dan Camilliere; Discussion - none

All present voted in favor

h. G. Donovan - Req. #24 - 3/31/16 - \$94,829.36

Motion was made by Charles Carey to pay this invoice, seconded by Dan Camilliere; Discussion - none
All present voted in favor

i. Silktown Roofing - Req. #11 - 3/31/16 - \$119,759.47

Motion was made by Charles Carey to pay this invoice, seconded by Peter Gardow; Discussion - none
All present voted in favor

j. Silktown Roofing - Req. #15 - 3/31/16 - \$4,350.13

Motion was made by Charles Carey to pay this invoice, seconded by Peter Gardow; Discussion - none
All present voted in favor

k. Mackenzie Service Corp. - Req. #17 - 3/29/16 - \$24,612.12

Motion was made by Charles Carey to pay this invoice, seconded by Peter Gardow; Discussion - none
All present voted in favor

l. NT Oliva - Req. #14 - 2/29/16 - \$44,633.85

Motion was made by Charles Carey to pay this invoice, seconded by Peter Gardow; Discussion - none
All present voted in favor

m. Urban Cont. - Req. #13 - 3/31/16 - \$26,125.00

Motion was made by Charles Carey to pay this invoice, seconded by Dan Camilliere; Discussion - none
All present voted in favor

n. Davis Ulmer - Req. #13 3/29/16 - \$36,835.30

Motion was made by Charles Carey to pay this invoice, seconded by Peter Gardow; Discussion - none
All present voted in favor

o. G&R Valley - Req. #24 - 3/29/16 - \$106,046.50

Motion was made by Charles Carey to pay this invoice, seconded by Peter Gardow; Discussion - none
All present voted in favor

p. MJ Daly - Req. #22 - 3/29/16 - \$368,963.47

Motion was made by Charles Carey to pay this invoice, seconded by Dan Camilliere; Discussion - Ed asked if anyone has spoken to them yet, Lee said he has talked to them.
All present voted in favor

q. Ferguson - Req. #23 - 3/28/16 - \$109,317.50

Motion was made by Charles Carey to pay this invoice, seconded by Dan Camilliere; Discussion - none
All present voted in favor

2C. Proposed Change Orders

a PCO #596 - Ferguson - 3/22/16 - \$884.00 - TABLED

Motion was made by Ed Brymer to continue to table this, seconded by Charles Carey;
Discussion - none
All present voted in favor.

b. PCO #592 - Ferguson - Power for Aud. Spot Lightning - 3/14/16 - \$1,639.00

Motion was made by Peter Gardow to accept this PCO, seconded by Dan Camilliere;
Discussion - This was for outlets on the mezzanine

All present voted in favor.

c. PCO #593 - Mackenzie - Paint wall black behind Rulon in Aud. - 3/14/16 - \$1,669.00

Motion was made by Peter Gardow to accept this PCO, seconded by Dan Camilliere;
Discussion - none

All present voted in favor.

d. PCO #600 - CT Masons - Adjust Rep - Various CMU - 4/7/16 - \$9,137.00

Motion was made by Peter Gardow to accept this PCO, seconded by Dan Camilliere;
Discussion - Ed asked what this was for, Rusty explained it was for door openings. Christine asked if a Representative from the company could come out and look at the doors that are failing. Peter asked if this is in the reno wing and was it on every door. Rusty said no it wasn't on every door, and there should only be a handful in the next phase.

All present voted in favor.

e. PCO #601 - CT Masons - Add 4" CMU Enc. of Steel Column Level - 4/7/16 - \$4,092.00

Motion was made by Peter Gardow to accept this PCO, seconded by Charles Carey;
Discussion - none

All present voted in favor.

f. PCO #602 - CT. Masons - Tooth out & replace brick at Aud. Stage walls - 4/7/16 - \$1,273.00

Motion was made by Charles Carey to accept this PCO, seconded by Ed Brymer;
Discussion - none

All present voted in favor.

g. PCO #603 - Ct. Masons - Fire Safe top of existing wall - 4/7/16 - \$936.00

Motion was made by Peter Gardow to accept this PCO, seconded by Charles Carey;
Discussion - none

All present voted in favor.

h. PCO #604 - Ferguson - RFI 343 - food service item #97GFCl - 4/15/16 - \$743.00

Motion was made by Peter Gardow to accept this PCO, seconded by Dan Camilliere;
Discussion - none

All present voted in favor.

i. PCO #605 - Ferguson - RFI 270 Bank Room EM Circuit - 4/15/16 - \$1,078.00

Motion was made by Peter Gardow to accept this PCO, seconded by Dan Camilliere;
Discussion - none

All present voted in favor.

j. PCO #606 - Ferguson - Swing Space Credit-Electrical - 4/15/16 - (\$11,960.00)

Motion was made by Peter Gardow to accept this PCO, seconded by Charles Carey;
Discussion - none

All present voted in favor.

k. PCO #607 - Ferguson - Reinstall CL Devices in Culinary - 4/15/16 - \$938.00

Motion was made by Peter Gardow to accept this PCO, seconded by Dan Camilliere;
Discussion -

All present voted in favor.

l. PCO #608 - Ferguson - ASI 57 Light Fixture Changes Credit - 4/21/16 - (\$18,401.00)

Motion was made by Charles Carey to accept this PCO, seconded by Dan Camilliere;
Discussion - none

All present voted in favor.

m. PCO #609 - Ferguson - Relocate Power Panel at Aud. Mezz - 4/21/16 - \$2,036.00

Motion was made by Peter Gardow to Table this PCO, seconded by Dan Camilliere;
Discussion - none

All present voted in favor.

n. PCO 610 - Ferguson - Misc. Elec. in Admin Lvl 200 - 4/21/16 - \$447.00

Motion was made by Dan Camilliere to accept this PCO, seconded by Peter Gardow;
Discussion - none

All present voted in favor.

3. New Proposals - none

4. Architect/CM

a. O&G Report - Status Report #28 - March 2016

Mark went over the report. He stated as of right now, based on projection he thinks they will have enough money till the end of the project. Christine asked about the \$375,000 savings from the FF&E budget, if he thinks they can recommend having it go towards the other items, such as painting the ceiling of the pool, and the tinted film on the windows. Mark suggested that they don't use that money right now just in case.

As for Phasing, Lee said that they are relocating the O&G trailer to the green above the playing field, and the trade workers trailer will stay behind O&G's. The Tennis courts will begin the end of June and will be completed in August. By the end of October, the next large classroom phase will be ready.

b. Auditorium Status -

They are 50% complete with punch list, walked through with QA last Friday. Mr. Moore said they have to get the projector to work, it doesn't stream the videos. Valley Communications would have to come in to fix it. Peter asked who validates that the items work, Rusty said Keith would do that.

The screen has marks on it Christine said, Mr. Moore commented that it is too small, not the same size as the old one. Christine asked Rusty to check the cost difference between the one we have and the larger one, maybe we can trade it since it is damaged and just pay the difference.

Christine asked what the timeline is to fix the sightline in the mezzanine; Lee said when school is out.

c. Safety & Security Update –

They have had issues controlling the access to the fields by the gate on Westwood.

Mr. Moore informed the Committee that they received the O&G Safety Award, which is given to their safest project.

d. Architects Report - discuss Leed vs High performance

Cynthia Kaplan LEED consultant for this project provided a PowerPoint presentation:

She explained that there are 4 levels of certification; we are targeting LEED silver which is between 50-59 points.

In order to achieve LEED you receive points for each category, which includes, sustainable sites, water efficiency, energy and atmosphere materials & resources, Indoor environmental quality, innovation in operations & regional priority (this is not a part of a high performance level)

She explained that the current LEED status is the registration fee was paid in 2012, and the online document is approximately 70% completed.

Future LEED Costs would be the review and certification fee of \$12,408, the cost of a plaque \$0-\$1,150, and eliminating some indoor environmental quality measures - TBD.

Clarification of LEED costs include: LEED recertification is optional (every 2 years), certification fee is based on square footage not by credit.

The Green Council verifies if we comply and the cost is reimbursable by the State.

Christine stated than the cost would be approximately \$13,000 +/-, we will need to verify that this item is still in the budget, she asked Rusty and Mark to look into this and this item will be added to the Agenda for the next meeting.

5. Correspondence - none

6. Committee Reports:

Site-work / Construction - no report

Communications - no report - Mr. Moore said there will be a public tour May 3rd, and he will have student volunteers taking small groups around.

Technology and Furniture – CAD Classroom Casework & Furniture Update

Rusty said a request was made by the teacher to change from casework in this room to movable furniture. This room is scheduled to be done in the summer, ~~Christine stated she has an issue with this, the teacher had been a part of the project from the beginning and now he wants to change it.~~ Christine was not in support if change would change cost and impact schedule. Rusty said he has to see if the credit is enough to cover the furniture. Peter and Charles said that we should just go with what we have and not to change it. Mr. Moore said that nothing will be lost academically if they leave it as is, it will just lose the instructional flexibility. Rusty said he still needs to get the data/power/furniture prices for this. Christine asked that he please have this for the next meeting. This room is supposed to be up and running this year.

Fred reported that the Virco order he submitted should be in by the 2nd week of August. There are 2 remaining phases after these come in.

Fred also mentioned that the Art teacher asked since they are reusing their furniture if it would be possible to purchase a new Kiln because the one they have needs to be repaired. The cost of the kiln

would be approximately \$2900.00. The Committee discussed and decided that they would be ok with this.

Energy/Commissioning – Peter said 35 items were added and 40 were closed. Mark said that over vacation they did a lot of the commissioning work.

Finance – ~~Christine asked O&G to have a ball park number of the contractors we need to keep on the job once their contracts end. Mark said we don't want to ask them for a number.~~ Christine asked Mark to prepare an amount of General Conditions, Mark commented that we would have to go into Executive Session for any discussion of the contract.

Roof HVAC Screening - Christine let the sub-committee know she would like them to set up a meeting as soon as they can.

7. Old Business

a. Punch List of said she would like the committee to have a copy of the punch list.

Rusty said he will come and walk the building and go over the punch list, he also takes pictures so he can verify that that they need to be done. Christine asked what the Committee's role is; Mark said it is on the Architect to make sure the punch list is completed. Ed said he thinks the Committee should be involved.

8. New Business

a. Wish List -

Christine reminded everyone of the wish list items but she still wants to get prices for these. The cost of the painting of the pool \$40,000, she asked about the tint for the windows in the choral/band rooms. Rusty said he thought the Committee had wanted him to go in the direction of shades for those windows so he was getting prices for them, but he is said that he would like to tint, especially since there are different levels. Rusty said maybe they should have the company come out and just due the Chorus Room and see how it comes out.

b. "State Policy Changes on Change Orders & FFE/Technology" -

Rusty said he received word that the some items are no long eligible for reimbursement by the State. In October 2015 the State reinterpreted a ruling "the date when the work commences", they reissued the ruling on Friday to "when the work is scheduled". Rusty said the only items that may no longer be eligible are the laptops and chrome books. He is finding out more information, and will get a cost.

General condition - everything has to be in the Ed specs.

c. "Small Gym Modifications" (i.e. bleacher changes will include drawing design costs)

Ed said they had discussed this at the meeting on Friday, is there any new information on how this will affect the timing of the project or the cost? Mr. Moore said that it would make it easier bringing the kids in and out of the locker room and to administer at an event if all the bleachers were on one side of the room. It was decided that more information on cost and timing was needed before this could be approved. Peter said we should leave this open until the next meeting and if we do not receive the information needed the bleachers will stay as is.

Christine asked the Committee how they felt about painting the pool ceiling, should it be done; the cost would be approximately \$40,000. The Committee agreed this should be done, but asked about the time frame, Fred said the pool will be drained on 6/15; Mark said the painting could take anywhere

from 2 weeks to 8 weeks depending on how it is staged. Christine said we would need to decide this by the second meeting in May because it will have to go before Council in June.

Christine asked about repairing the cracks in the locker rooms, should we go with an epoxy, Mark said he will get price.

Other items that need to be done or added are: the added landscaping, and the wall in the hallway by the pool. What are we going to do with the sidewalks that are cracked; we are responsible for the cost of replacing them or fixing them. Also, we will need money to have the re-pointing done.

Christine asked if the Committee thinks of anything else to please contract her.

9. Upcoming Dates

- a. April 25, 2016, Town Council Site Visit
- b. May 2, 2016 next Town Council Meeting
- c. May 3, 2016 - Public Tour of WHS
- c. April 25, 2016 next Building Committee Meeting

Peter said that May 9th is the Republican Convention and he and David will not be at that Meeting. Ed said he will not be at this meeting also.

10. Adjourn - Motion was made by Ed Brymer, seconded by Peter Gardow; Discussion - none All Present Voted in Favor

Meeting adjourned at 10:00 p.m.

I hereby certify that the above is a true copy of the minutes approved by the High School & Hanmer Building Committee.

Dan Camilliere, Clerk