

**WHS & HANMER SCHOOL BUILDING COMMITTEE
REGULAR MEETING MINUTES
Monday May 23, 2016**

Present:

Committee Member	Name	Present	Absent	Excused
	Christine Fortunato, Chairman	x		
	J. Edward Brymer Jr., Vice Chairman	x		
	Daniel Camilliere, Clerk	x		
	Frank Dellaripa	x		
	Peter Gardow	x		
	David Drake	x		
	Charles Carey	x		
Liaison Present	Steven Barry, Council Liaison	x		
Staff Present	Jeff Bridges, Town Manager	x		
	Mike Emmett, Supt. Schools		x	
	Tom Moore, WHS Principal		x	
	Fred Bushey, Dir of Maintenance	x		
	Lori Schroll, Admin. Analyst - Engineering		x	
	Sally Katz, Staff Liaison	x		
Guests Present	Rusty Malik, Quisenberry Arcari	x		
	Gus Kotait, O&G Construction		x	
	Mark Jeffko, O&G	x		
	Lee Donaldson, O&G	x		
	Rob Frank			

Call to Order: Chairman called the meeting to order the order at 6:39 p.m. in the lower level Meeting Room at the Board of Education in the Stillman Building.

Public Comments – no comments

1. Approval of Minutes:

a. Minutes of the May 9, 2016 regular meeting - MEETING WAS CANCELLED DUE TO NO QUORUM

b. Minutes of the April 25, 2016 regular meeting.

Motion was made by Dan Camilliere to accept the minutes, seconded by Charles Carey;
Discussion – Corrections: Page 7 Tech and Furniture: strike sentenced where Christine said teacher was part of the discussion. Please replace with Christine was not in support if change would change cost and impact schedule. Second item: Under finance: Christine asked Mark to prepare an amount of General Conditions. Mark to comment that we would go into Executive Session for any discussion of the contract.

All present voted in favor, Charles Carey, Frank Dellaripa and Dave Drake abstained. Minutes approved with corrections.

2A. Expenditures:

a. BVH - Inv. #02112129.00-32 - 4/22/16 - \$7,690.36

Motion was made by Charles Carey to pay this invoice, seconded by Frank Dellaripa;

Discussion – none

All present voted in favor

b. Fuss & O'Neil - Inv. #0014361 - 4/20/16 - \$2,357.50

Motion was made by Chuck Carey to pay this invoice, seconded by Dan Camilliere;

Discussion – none

All present voted in favor

c. Lenovo - Inv. #6225925356 - 4/26/16 - \$68,670.00

Motion was made by Chuck Carey to pay this invoice, seconded by Frank Dellaripa;

Discussion – none

All present voted in favor

d. Lenovo - Inv. #6225917684 - 4/23/16 \$40,800.00

Motion was made Chuck Carey to pay this invoice, seconded by Frank Dellaripa;

Discussion – none

All present voted in favor

e. Meyer - Inv. #COM-22-16/2 - 4/29/16 - \$6,495.50

Motion was made by Chuck Carey to pay this invoice, seconded by Dan Camilliere;

Discussion – none

All present voted in favor

f. Quisenberry - Inv. #8929 - 4/30/16 - \$289.44

Motion was made by Frank Dellaripa to pay this invoice, seconded by Chuck Carey;

Discussion – none

All present voted in favor

g. Quisenberry - Inv. #8928 - 4/30/16 - \$19,531.161

Motion was made by Frank Dellaripa to pay this invoice, seconded by Chuck Carey;

Discussion – none

All present voted in favor

h. STL - Inv. #30165 - 4/29/16 - \$823.00

Motion was made by Dan Camilliere to pay this invoice, seconded by Peter Gardow;

Discussion – none

All present voted in favor

i. Meyer - Inv. #3049 - 5/3/16 - \$1,488.00

Motion was made by Peter Gardow to pay this invoice, seconded by Chuck Carey;

Discussion – none

All present voted in favor

j. Meyer - Inv. #3057 - 5/3/16 - \$1,100.00

Motion was made by Peter Gardow to pay this invoice, seconded by Chuck Carey;

Discussion – none

All present voted in favor

k. Halloran & Sage - Inv. #11206731 - 5/11/16 - \$227.50

Motion was made by Frank Dellaripa to pay this invoice, seconded by Chuck Carey;

Discussion – none

All present voted in favor

I. Eagle Leasing - Inv. #RI835896 - 5/15/16 - \$190.00

Motion was made by Peter Gardow to pay this invoice, seconded by Frank Dellaripa;

Discussion – none

All present voted in favor

2B. Contractor Requisitions

a. Ferguson -Req. #00024 - 4/28/16 - \$43,909.00

Motion was made by Dan Camilliere to **TABLE** this requisition, seconded by Ed Brymer; Discussion - none

All present voted in favor

b. Spazzarini. - Req. #00031 4/29/16 - \$75,890.75

Motion was made by Chuck Carey to pay this invoice, seconded by Frank Dellaripa; Discussion - none

All present voted in favor

c. GDS - Req. #00030 - 4/30/16 - \$24,319.05

Motion was made by Frank Dellaripa to pay this invoice, seconded by Dan Camilliere; Discussion - none

All present voted in favor

d. O&G - Req. #00030 - 4/29/16 - \$90,290.00

Motion was made by Ed Brymer to pay this invoice, seconded by Peter Gardow; Discussion - none

All present voted in favor

e. Ct. Mason - Req. #20 - 4/30/16 - \$48,053.47

Motion was made by Frank Dellaripa to pay this invoice, seconded by Peter Gardow; Discussion - none

All present voted in favor

f. Donovan - Req. #25 - 4/30/16 - \$133,633.65

Motion was made by Frank Dellaripa to pay this invoice, seconded by Peter Gardow; Discussion - none

All present voted in favor

g. Silktown Roofing - Req. #12 - 4/30/16 - \$92,071.78

Motion was made by Peter Gardow to pay this invoice, seconded by Dan Camilliere; Discussion - none

All present voted in favor

h. MacKenzie Service Corp (Fire Protection) - Req. #00003 - 4/30/16 - \$72,373.85

Motion was made by Chuck Carey to pay this invoice, seconded by Dan Camilliere; Discussion - none

All present voted in favor

i. MacKenzie Service Corp (Painting) - Req. #00018 - 4/30/16 - \$12,831.65

Motion was made by Chuck Carey to pay this invoice, seconded by Dan Camilliere; Discussion - none

All present voted in favor

j. NT Oliva - Req. #15 - 4/30/16 - \$70,373.15

Motion was made by Frank Dellaripa to pay this invoice, seconded by Ed Brymer; Discussion - none

All present voted in favor

k. Urban Cont. - Req. #14 - 4/30/16 - \$13,110.00

Motion was made by Chuck Carey to pay this invoice, seconded by Dan Camilliere; Discussion - none

All present voted in favor

I. Davis Ulmer - Req. #14 - 4/29/16 - \$59,386.40

Motion was made by Frank Dellaripa to pay this invoice, seconded by Chuck Carey; Discussion - none

All present voted in favor

m. MJ Daly - Req. #23 - 4/29/16 - \$408,553.20

Motion was made by Peter Gardow to pay this invoice, seconded by Dan Camilliere; Discussion - none

All present voted in favor

n. Cherry Hill - Req. #21 - 3/31/16 - \$26,986.75

Motion was made by Peter Gardow to pay this invoice, seconded by Frank Dellaripa; Discussion - none

All present voted in favor

o. Cherry Hill - Req. #22 - 4/30/16 - \$12,948.50

Motion was made by Chuck Carey to pay this invoice, seconded by Peter Gardow; Discussion - none

All present voted in favor

2C. Proposed Change Orders

a PCO #596 - Ferguson - 3/22/16 - \$884.00 - TABLED

Motion was made by Ed Brymer to **continue to table** this PCO, seconded by Chuck Carey;

Discussion - none

All present voted in favor.

b. PCO #609 - Ferguson - Relocate Power Panel at Aud. Mezz - 4/21/16 - \$2,036.00

Motion was made by Ed Brymer to **continue to table** this PCO, seconded by Chuck Carey;

Discussion - none

All present voted in favor.

c. PCO #613 - GRV - Plumbing in Art Rms. 20 & 22 - 5/19/16 - \$7,478.00

Motion was made by Peter Gardow to accept this PCO, seconded by Frank Dellaripa;

Discussion - none

All present voted in favor.

3. New Proposals - none

4. Architect/CM

a. O&G Report - Status Report #29 - April 2016

Discussion of the progress of the project. Phase 4 is 80% complete, Phase 5 Tech Ed areas are 30% complete. Also working in CAD rooms with rest of Tech Ed in the summer/fall. West side classrooms will be turned over before the Fall. Discussion of the site work and plantings. Page 3 + 4 discussion of the contingency. Discussion of the upcoming construction schedule.

b. Auditorium Status – Corrective work is being scheduled.

c. Safety & Security Update – No new information

d. Architects Report - discuss Leed vs High performance

LEED the amount for LEED submission is not being carried by O+G in the budget, to stay with LEED \$13,000 needs to be added to the budget.

**Motion was made by Peter Gardow to dedicate \$13,000 for LEED Certification, seconded by Frank Dellaripa; Discussion - none
All present voted in favor**

5. Correspondence - None

6. Committee Reports:

Site-work / Construction - Frank requested information on the bench in the front of the building and the shower thresholds from Dalene. HVAC is currently on the building. Discussion ensued, regarding the sidewalks.

Communications - No meeting tonight

Technology and Furniture - No discussion regarding technology, furniture is on schedule. Pricing of the furniture has been favorable and we now have a credit. Fred has asked the committee to use some of the credit to buy some pieces because the allocation of chairs and tables in some rooms was under and more furniture is needed.

**Motion was made by Ed Brymer to allow the BOE to use the credit and apply it to additional furnishings, seconded by Frank Dellaripa; Discussion - none
All present voted in favor.**

Energy/Commissioning – Awaiting summer commissioning work to begin. Manuals have been released.

Finance – Discussion of finance report and of the State’s guidelines on change orders.

Rooftop HVAC Screening – Peter gave the report on the A/C units that are currently installed. The committee believes we should paint air handlers #1, 2, & 3. Air handler unit #2 will be used as a test run at a cost of \$5,000 or less.

**A motion was made by Peter Gardow to paint air handler #2 at a cost of \$5000 or less, seconded by Chuck Carey; Discussion - none
All present voted in favor**

7. Old Business none

a. Wish List: Discussion of painting the pool ceiling.

A motion was made by Dave Drake to move forward with painting the pool ceiling, seconded by Frank Dellaripa; Discussion - Mark from O+G will carry the painting as an expense in his report.

**Peter Gardow opposed the motion with all other members voting yes.
Motion passed.**

8. New Business

a. Increase STL Purchase Order \$19,000:

**Motion was made by Ed Brymer to authorize \$19,000 be added to this purchase order, seconded by Peter Gardow; Discussion - none
All Present voted in favor.**

b. Increase Meyer Moving Purchase Order \$19,000

**Motion was made by Ed Brymer to authorize \$19,000 be added to this purchase order, seconded by Frank Dellaripa; Discussion - none
All present voted in favor**

c. Discussion of upcoming material testing with Fuss & O'Neill.

Mark Jeffko with Mike O'Neil will confirm balances on remaining open P.O.'s and then monies will need to be moved into the line item for F&O to cover their expenses for testing and monitoring.

9. Upcoming Dates

- a. June 6, 2016 next Town Council Meeting
- b. June 13, 2016 - next Building Committee Meeting

**10. Adjourn - Motion was made by Ed Brymer, seconded by Peter Gardow; Discussion - none
All Present Voted in Favor**

Meeting adjourned at 9:35p.m.

I hereby certify that the above is a true copy of the minutes approved by the High School & Hanmer Building Committee.

Dan Camilliere, Clerk

Minutes prepared by Sally Katz