

**WHS & HANMER SCHOOL BUILDING COMMITTEE
MEETING MINUTES
Monday, March 11, 2013**

Present:

Committee Member	Name	Present	Absent	Excused
	Christine Fortunato, Chairman	X		
	J. Edward Brymer Jr., Vice Chairman	X		
	Steven Barry	X		
	Daniel Camilliere			X
	Frank Dellaripa	X		
	Diane Fitzpatrick, Clerk	X		
	Peter Gardow	X		
Liaison Present	David Drake, Council Liaison	X		
	Mike Turner, Staff Liaison	X		
	John Cascio, Bd. Of Education			X
Staff Present				
	Jeff Bridges, Town Manager	X		
	Mike Emmett, Supt. Schools			X
	Tom Moore, WHS Principal	X		
	Fred Bushey, Dir of Maintenance	X		
	Lori Schroll, Administrative Analyst - Engineering	X		
	Sally Katz, Dir. Of Physical Services	X		
	Sue Smith, Finance Director			X
	Keith Rafaniello, Board of Ed			X
Guests Present				
	Rusty Malik, Quisenberry Arcari	X		
	Loel H. Purcell, O&G Construction	X		
	Martin Malicki	x		
	Rebecca Sarkozi – QA	x		
	Mitch Hartig – QA	x		
	Mike Lane – QA	x		

Call to Order: Chairwoman Fortunato called the meeting to order at 6:40 p.m. in the Lower Level Community Room below the Library.

1. Public Comments: None

2. Approval of Minutes:

Motion by Frank Dellaripa seconded by Ed Brymer to approve the minutes of 2/25/13 Meeting. All present voted in favor. Chairwoman Fortunato abstained.

Jeff Bridges arrived at 6:53 p.m.

3. Correspondence: a. Discussion PCB Abatement O&M Plan/SIP Plan & Discussion use of Fuss & O'Neill as PCB Advisor.

Fuss and O'Neill are on board; they proposed a contract not to exceed \$10,000. They are advising on what tests are to be done, where and how to do it. They have already spoken with EnviroMed, Quisenberry and O&G. Wants to have a self-implementation plan to tell EPA what we find and how we are going to get rid of it.

4. Expenditures:

- a. QA Architects, Invoice 5854, 2/28/13, \$258,544.48* (progress invoice) – Motion by Frank Dellaripa/seconded by Diane Fitzpatrick, all present voted in favor.
- b. QA Architects, Invoice 5855, 2/28/13, \$259.91* (reimbursables) – Motion by Frank Dellaripa/seconded by Steve Barry, all present voted in favor.
- c. BVH, Invoice 02112129.00-2, 2/26/13, \$4,842.96* (progress invoice) – Motion by Frank Dellaripa/seconded by peter Gardow, all present voted in favor. The Committee asked Mike to Invite BVH to come to one of the meetings and do a presentation to the Committee.
- d. Bid award- WHS Third party Independent Code Review – This is to solicit a 3rd party Architect to help move the BSF through. At this point we don't need this party, but we may need it so it was recommended no action at this time.
- e. Bid award- WHS Special Inspection testing Services – This is required due to the size of the school. An independent engineer is hired to see what needs to be inspected during construction. This is the testing service to go with the independent engineer.
- f. Bid award- WHS Structural PEER Review – An independent structural engineer will need to be hired. No action needed at this time.

5. Architect/CM Information:

- a. Architect discussion – Interior Finishes

Rebecca gave a presentation regarding the finishing touches on the interior. She brought with her samples to show the Committee the choices.

The question was raised if the Committee needed to endorse these designs/colors yet. Mr. Moore asked the Committee if they could wait till they meet next so he can go over the colors with his staff.

Rusty will email the presentation to the Committee so we would be able to refer back to it.

- b. Architect Discussion – PCT Plans & Bid Alternatives (for approval to submit to State DCS)

Rusty reminded the Committee that the PCT Meeting Review/Phasing – Phase 1 is scheduled for 3/19/13. Phase 1 includes Site Work, Gym Addition, Media Center Addition, Music Addition, and Elevator Addition.

May is an important month for cost/scheduling and the ability to go out to bid for that phase 1, i.e. Site Work, Concrete, and Steel. Discussion ensued regarding the

Phase 2 – Begins around July, 2013 – Renovations, all remaining minor additions and hazmat remediation. Impacts to consider – health and safety, cost and budget, schedule of construction.

The Alternatives for Phase I are the following: South Parking Lot, Student Entry Canopy, Elevator Addition.

Rusty stated that they need the approval from the Committee for this Plan in able to the PCT for review.

The Committee hereby certifies that these final plans and project manual as prepared for bidding and dated 3/11/13 and the professional costs estimate dated 3/11/13 for this project have been reviewed and approved for this site on the dates shown above. Motion made by Peter Gardow/seconded by Diane Fitzpatrick, all present voted in favor.

- c. CM – Discussion on schedule, Phasing Plan and Construction Cost estimate (for approval to submit to State DCS)

Lorel went over the phasing schedule, and handed out the Estimate that will to the State. The question was asked if the estimate included taking the Tank out, Lorel stated no they are abandoning it in place.

6. Old Business:

- a. Committee Reports:

Site Work/Construction – Frank stated there is no report, and as of this point everything is going well.

Communications – Diane stated that there will be a meeting on March 25th. There are calls coming in from the press regarding the PCB levels at the school. Diane stated that she thinks any communication regarding this subject should come from the Superintendent of Schools or the Principal. Diane was asked to talk to Mr. Emmett, and go over strategy on getting the information to the press. Maybe have public sessions.

Technology/Furniture- Mr. Moore stated they are still speaking with the departments, this past week they spoke with the Science Dept, regarding the Green House and they had discussions with the Culinary Department.

Energy – Peter stated there were no updates at this time.

Finance – Another meeting is not needed until after the PCT to the State is submitted.

7. Other Business:

- a. Hanmer Fire Alarm Progress Report - Fred Bushey stated that the project is moving along. Products are on site and the wires have been pulled. A suspect material was found; it is being tested and may need to be abated. It is a 3x3 area.

Fred also stated they have applied to the State for the first payment of \$38,000.

- b. Associated Electronic Systems Inc., Invoice # 1, 2/28/13, \$ 27,275.45 (progress) – Peter Gardow made the motion to pay Associated Electronics, Invoice #1, seconded by Fred Dellaripa all present voted in favor.

8. Adjourn:

Motion made by Peter Gardow, seconded by Steve Barry to adjourn.
All present voted in favor.

Meeting adjourned at 9:47 p.m.

I hereby certify that the above is a true copy of the minutes approved by the High School & Hanmer Building Committee.

Diane Fitzpatrick, Clerk