

WHS & HANMER SCHOOL BUILDING COMMITTEE MEETING MINUTES Monday, August 26, 2013

Present:

Committee Member	Name	Present	Absent	Excused
	Christine Fortunato, Chairman	x		
	J. Edward Brymer Jr., Vice Chairman	x		
	Steven Barry	x		
	Daniel Camilliere	x		
	Frank Dellaripa	x		
	Diane Fitzpatrick, Clerk	x		
	Peter Gardow	x		
Liaison Present	David Drake, Council Liaison	x		
	Mike Turner, Staff Liaison			x
	John Cascio, Bd. Of Education			x
Staff Present				
	Jeff Bridges, Town Manager	x		
	Mike Emmett, Supt. Schools	x		
	Tom Moore, WHS Principal	x		
	Fred Bushey, Dir of Maintenance			x
	Lori Schroll, Administrative Analyst - Engineering	x		
	Sally Katz, Dir. Of Physical Services	x		
	Linda, Savitsky, Finance Director			x
	Keith Rafaniello, Board of Ed			x
Guests Present				
	Rusty Malik, Quisenberry Arcari	x		
	Lorel H. Purcell, O&G Construction	x		

Call to Order: Chairwoman Fortunato called the Meeting to order at 6:38 p.m. in the Media Room at Wethersfield High School.

1. Public Comments: - Mr. John Miller made the comment that he thinks that if the parking was where he had suggested it to be on Folly Brook Blvd., it would be easier. Also, he stated he had come to hear the explanation to some of his questions, wished the Committee luck, but stated that he thinks there are huge problems. Also, stated that there are some excellent people working on this.

2. Approval of Minutes:

a. Minutes of the August 12, 2013 regular meeting. Motion was made by Dan Camilliere seconded by Frank Dellaripa; Discussion Lorel had a change on the minutes, paragraph 3A 2nd page \$7,258,000.00 and add an end parenthesis. **All present voted in favor.**

b. Minutes of the July 22, 2013 regular meeting (tabled). Motion was made by Peter Gardow seconded by Diane Fitzpatrick; Discussion: Peter stated that he was pleased with the changes they were the reasons were clearer. Lorel stated there was some errors that she found, page 4, paragraph 6C last line, this will be made an add alternate – strike from minutes this isn't true. **All present voted in favor.** Steve Barry abstained.

3. Expenditures:

a. Macchi Eng. LLC, Inv. # WHSTRHRESH, 8/8/13, \$ 8,000.00 (final invoice). Motion was made by Frank Dellaripa, seconded by Dan Camilliere. Discussion: none. **All present voted in favor.**

b. Fuss & O'Neill, Inv. 0166883, 8/14/13, \$ 1,621.27. Motion was made by Diane Fitzpatrick, seconded by Ed Brymer; Discussion: none. **All present voted in favor.**

c. Hartford Courant, Inv. #0016519, 7/31/13, \$88.19. Motion was made by Steve Barry, seconded by Peter Gardow. Discussion: none. **All present voted in Favor.**

d. Recommend Selection of firm for Construction Administration of Hazardous Material Abatement * Motion was made by Dan Camilliere, seconded by Steve Barry. Discussion: Frank informed the Committee that they interviewed 4 firms, and the bids were quality based. They decided that Fuss and O'Neill were the most qualified, with a bid of \$254,015. There was \$237,100 in the budget, and \$21,000 left on a PO for Enviromed that was closed to cover the rest. Fuss and O'Neill has a better understanding of the project. **All present voted in favor.**

4. **Change Orders:** a. none

5. **Correspondence:** a. Award letter to Spazzarini Construction*. Lorel asked if the letter had gone out, Jeff said he had signed it, will check tomorrow to make sure it did.

6. Committee Reports:

Site-work / Construction: Frank asked Lorel since there have been questions regarding the soil, and whether it will be hauled in or out and did Spazzarini give us unit prices? Lorel answered yes they did give us unit prices she thinks that it will be hauled off site. Jeff stated he believed Mike said it was going to be a match cut and fill. The construction traffic will be using Folly Brook Blvd. to come and go from the High School. Jeff stated that we have to let the residents know now before it starts. Lorel stated that the site superintendent will be going door to door introducing himself, and giving them his card and letting them know that trucks will be using the street. Jeff asked her to start letting them know as soon as possible, saturate the airways with this project.

Communications: Diane stated that the Groundbreaking will be on 9/23/13 at 9:00 a.m. Flyers will be passed out at Open House on 9/11, giving the key dates for the next few months. Also, it will show a schematic of the traffic flow starting on 10/15 and it will also talk about Athletics and where certain sports will be held during construction. Diane also stated that they will have a cd running on a loop at open house with the drawings of the school. They will continue to post important items on the website and Facebook. Mr. Moore stated that the girls basketball team will be playing at SDMS, the boys will play there for weekday games, but weekend games will be at the Sports Magnet School in Hartford.

Technology/Furniture: Next meeting will be on 8/30/13, at 10:30 a.m.

Energy: No Report

Finance: Christine stated they met this evening, Lorel created a financial tracking form that Finance is checking to see if this can be reconciled with the Munis Report. This should be ready for the 9/23/13 meeting. Finance is putting in for the first reimbursement, and they will be going out for Bonds in December.

7. Architect/CM Information:

a. Response to PCT meetings for Phase 2 – Rusty stated that the modifications were made, and he spoke with the 3rd party reviewer to find out his time line. Rusty is still trying to reconcile the square footage, sent it to Lorel who will forward to Bruce Gelbar. This is to get renovation status approval, the EDO 49 R documentation needs to be to them this week. Rusty passed out a list of Potential Special Legislation items listing some items that he is aware of that have been approved on other projects. Rusty stated he is going to be going the regular process way first, putting in space waiver and justifying each square foot. He had been told by the State that the District Wide Storage might be a hard sell, but he stated if you don't ask, you will never know. The final PCT is on 9/25.

b. Update on budget and schedule* - Lorel went over the schedule again, double checking everything. Certain costs are escalating; Frank stated he is worried that when we start purchasing items, we will not be able to get quality items because there isn't enough money. Lorel stated she will have a better idea of how things look at the September 9th meeting, hoping there is less competition when the project is bid.

8. Old Business

a. Authorization BVH for building envelope testing (tabled)
Mike is still waiting for more information.

9. Other Business

a. none

10. Upcoming Dates

a. September 9, 2013 Regular Building Committee Meeting

11. Adjourn:

Motion made by Ed Brymer seconded by Dan Camilliere to adjourn.

All present voted in favor.

Meeting adjourned at 8:40 p.m.

I hereby certify that the above is a true copy of the minutes approved by the High School & Hanmer Building Committee.

Diane Fitzpatrick, Clerk