

# WHS & HANMER SCHOOL BUILDING COMMITTEE MINUTES – MONDAY July 25, 2011

Chairman Fortunato called the meeting to order at 6:00 PM in the Town Managers Conference Room, Town Hall, 505 Silas Deane Highway.

Present:

Committee Member Name	Present	Absent	Excused
Christine Fortunato, Chairman	X		
J. Edward Brymer Jr., Vice Chairman	X		
Steven Barry		X	
Daniel Camilleri	X		
Frank Dellaripa*	X		
Diane Fitzpatrick		X	
Peter Gardow	X		
<b>Liaison Present</b>			
David Drake, Council Liaison	X		
Mike Turner, Staff Liaison	X		
<b>Staff Present</b>			
Jeff Bridges, Town Manager	X		
Tim McDowell, Supt. Of Schools	X		
Mike Emmett, Asst Supt. School		X	
Tom Moore, WHS Principal	X		
Margret McKane, Principal Hanmer		X	
Fred Bushey, Dir of Maintenance	X		
<b>Guest Present</b>			
Rusty Malik, Quisenberry Arcari	X		
Tom Arcari, Quisenberry Arcari	X		

\*Member Dellaripa left during Item 3A to attend ZBA meeting between 7:05 and 7:55 pm

Chairperson Fortunato had members introduce themselves, as new member Peter Gardow was now seated. Motion by Brymer, seconded by Dellaripa to add Approval of May 23, 2011 minutes to the agenda; all voted in favor.

### 1. Public Comments:

None

### 2. Approval of Minutes May 23, 2011 meeting:

Motion by Brymer, seconded by Dellaripa to approve the minutes of May 23, 2011 meeting as presented. All present voted in favor; Gardow abstained.

### 3. Items for Discussion:

#### A. High School Renovation Project

WHS Principal Tom Moore explained he has been meeting regularly with Rusty Malik to prepare the Ed Specs for the project, using Option 6A as the development plan. The architects have been tweaking the design plans based on enrollment projections and program requirements of the principal and department heads, looking at every opportunity to optimize the layout and maximize the state reimbursement. Option 6A has been revised so the building now requires only a 25,000 sf addition (down from 36,000 sf).

Mr. Malik walked the committee and staff thru a brief PowerPoint of the site plan and interior renovations, using the concept of “renovate as new”.

The site plan major elements include a gym addition (SW of the pool), a second addition near parent drop off, relocating girls softball to the practice portion of Cottone field, adding new parking lot, replacing the running track. The project will result in a net gain of about 75 parking spaces, however parking during construction/staging will be tight.

All levels of the architectural plans were discussed in detail, with Mr. Malik outlining how various similar classes have been grouped to utilized shared work spaces. A new elevator is proposed in the physical education wing. The auditorium stage elevation will be adjusted to match existing nearby corridors, and a mezzanine will be added for lighting, controls and added capacity. There was general discussion about interior stairs, consideration to adding storage for teen theater, consider providing for an indoor track, and general perception of what is being renovated and to what extent.

Mr. Malik will be meeting with members of O&G, his cost estimating consultant over next few weeks to refine the budget and schedule.

There was discussion regarding the development of the Ed Specs. The architect has provided a proposal for \$7250 to prepare these documents for the BOE, however Mr. Bridges advised the Town Council did not authorize the work and sought input from the Superintendent as to why BOE staff were not preparing these documents as they had fro previous renovations.

Mr. Malik will next be revising the schedule to meet deadline of an April 2012 referendum.

## **B. Hanmer Fire Alarm.**

Mr. Bushey noted he has been finalizing the design plans, and has revised the cover to add Mr. Gardow. Mr. Bushey feels he is just about ready to submit the required documents to the state. There was discussion about construction requiring a second shift and that the old system will remain operational until the new one is ready to cut over.

## **C. Invoices**

The committee considered the following invoices:

Motion by Brymer, second by Camilleri to approve invoice from Quisenberry Arcari # 4916 dated 5-31-11 \$ 2541.69, all voted in favor.

Motion by Brymer, second by Camilleri to approve invoice from Quisenberry Arcari # 4966 dated 6-30-11 \$ 2393.82, less \$362.50 denoted as line item for preparing the Ed Specs. for net authorization of \$2031.32, all voted in favor.

Motion by Brymer, second by Dellaripa to approve invoice from Friar Associates # 3010-011A03 dated 11-30-10 \$495.00, all voted in favor

## **D. Correspondence**

Quisenberry Arcari letter proposal for preparing Ed Specs

**Old Business:** none

**New Business:**

(\*Member Dellaripa rejoined the meeting)

There was general discussion about the architect preparing the Ed Specs. Motion by Camilleri, second by Gardow to authorize the Chairperson to authorize payment of the \$362.50 if the Town Council authorized use of the firm to assist with such work. All voted in favor, Dellaripa abstained.

Chairperson reminded the committee that it is the BOE job to sell this project to the Town Council. The Building Committee is the implementers of the work. She asked that Mr. Malik update and refine the construction schedule and to factor in committee meeting dates as required.

**Adjournment:**

Motion made by Brymer, seconded by Dellaripa to adjourn. All members voted in favor. Meeting adjourned at 8:07 PM.

I hereby certify that the above is a true copy of the minutes approved by the High School & Hanmer Building Committee.

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Diane Fitzpatrick, Clerk

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