

**WETHERSFIELD TOWN HALL / LIBRARY RENOVATIONS BUILDING  
COMMITTEE  
MINUTES – MONDAY January 28, 2008**

Chairman Coombs called the Meeting to order at 6:00 P.M. in Conference Room One.

Present

Committee Member Name	Present	Absent	Excused
Joseph Coombs, Chairman	X		
Tim Tuell, Vice Chairman	X		
Raymond Grasso	X		
Luke McEntire			X
Carmen Pace	X		
Stuart Temple, Clerk	X		
<b>Liaison Present</b>			
Paul Montinieri, Council Liaison	X		
Tony Martino, Staff Liaison	X		
Mike Turner, Staff Liaison	X		
<b>Staff &amp; Guests Present</b>			
Bonnie Therrien, Town Manager	X		
Laurel Goodgion, Library Director	X		

Today is day 254 of the Project

**1. Public Comments:**

1. None

**2. Approval of Minutes:**

- A. Minutes of January 14, 2008 Meeting – Motion by Stuart Temple seconded by Tim Tuell to approved the minutes. **All members voted in favor.**
- B. Minutes of January 17, 2008 Special Meeting – Raymond Grasso asked that the minutes be amended to reflect he abstained on the vote to approve PCO 25. Motion by Raymond Grasso seconded by Stuart Temple to approved the minutes as amended. **All members voted in favor.**

**3. Projects for Discussion:**

**I. Town Hall / Library Renovations – Phase 2**

- A. Expenditures
  1. Hartford Safe & Lock – Invoice 8439 -\$10.00 – Motion by Raymond Grasso seconded by Stuart Temple to approve this payment. **All members voted in favor.**
  2. Kronenberger & Sons – App. No. 7 -\$112,977.77 – Chairman Coombs advised this is a revised application that was reduced down. Raymond Grasso asked the reason for the reduction. Mike Turner advised the Architect and staff did not agree with the percentage completed on a couple of items. Motion by Stuart Temple seconded by Raymond Grasso to approve this payment. **All members voted in favor.**
- B. Change Orders
  1. PCO 13R – Re-insulate the Mechanical Equipment Room - \$4,224.67 – Chairman Coombs advised this revises the PCO previously approved. It reduces the original amount by \$1,930.92. Tony Martino advised when you look at the Change Order Log it will show a \$1,930.92 credit instead of \$4,224.67 to keep the total value of the change orders in balance. Motion by Stuart Temple seconded by Tim Tuell to approve this change order. **All members voted in favor.**
- C. Staff Information

1. Town Hall Change Order Log Dated January 24, 2008 – Tim Tuell questioned the new pending change orders. Mike Turner advised he was required to provide the Finance Director with the cash flow for the bonding. The new pending change orders are items he is aware of that might have to be done and an estimated value Mike put on them. Motion by Tim Tuell seconded by Stuart Temple to accept this as information. **All members voted in favor.**
2. Budget Sheet Dated January 24, 2008 – Tim advised with the new negative bottom line created by the new pending PCO's we might have to start looking for money from Council or eliminating items. Mike went over the details of each pending PCO. Motion by Tim Tuell seconded by Stuart Temple to accept this as information. **All members voted in favor.**

**NOTE:** Bonnie Therrien arrived at 6:08 PM.

D. Old Business

1. Construction Status –
  - a. Misc. – Chairman Coombs advised they are continuing with demolition. Most demolition is done there is selective demolition to be done. They started removing the HAZMAT flooring in the vault today. We heard back and the ceiling in the vault was not HAZMAT material. We're expecting the representative from the stone company to do field measurements for the façade. They stopped with the steel. There are two braces left to install and they are being held up waiting a response from the Structural Engineer on how to proceed. They started on the steel part of the roof. They have some material on site to close in the facade. They are currently fabricating the framing components for the facade. The door to the roof has been installed. The antennas are off the roof. The new columns have been grouted in. We are waiting for word on the window panels delivery. The lower level windows won't be here for at least another six weeks.
2. Peer Review – Tim Tuell advised he was happy to hear the Peer Review was underway. He asked the status. Mike Turner advise the review is being conducted by Luchs Consulting Engineers, one of the Town's on-call engineers. They are performing the task for \$9,500. The next lowest bidder was \$12,500. They have been forwarded copies of the plans. Peter Wells; John Thomas and Kronenberger have been notified they would be hearing from Luchs and to provide them with whatever data they needed for their review. We hope to have a report in ten days to two weeks.

E. New Business

1. Resignation of Paul Camarco – Chairman Coombs advised he had received a letter from Paul Camarco advising he was resigning from the Committee effective January 25, 2008. Chairman Coombs had Tony Martino read the letter to members present. For the purpose of this meeting Chairman Coombs appointed Stuart Temple Secretary Pro Tem for this meeting. Stuart agreed.
2. Council Meeting – Mike Turner advised the Mayor asked Chairman Coombs to come to a future Council Meeting to give an updated status report. Bonnie Therrien advised maybe at the Council Meeting after President's Day or the fist Council Meeting in March. Chairman Coombs advised he would go whenever the Council wanted. Paul Montinieri advised he would wait for guidance from this Committee as to when he should go to Council counterparts advising them of the need for additional funds.

3. Parking – Chairman Coombs advised with tax collections there is an added parking problem and people are being forced to park on the street. It will not get any better as the general contractor will need “lay down” area for the façade materials. Mike Turner advised we worked it with the contractor where town cars are parking in the fenced in area during the day to free up spots for residents.
4. **Next Scheduled Meeting:**
  - A. The next regular scheduled meeting will be Monday February 11, 2008 at 6:00 PM in Conference Room One.
3. **Adjournment:** Motion by Raymond Grasso seconded by Tim Tuell to adjourn. **All members voted in favor.** Meeting adjourned at 6:22 PM.

I hereby certify that the above is a true copy of the minutes approved by the Town Hall Renovations Committee.

Stuart Temple, Clerk – Pro Tem

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