

## WETHERSFIELD TOWN HALL / LIBRARY RENOVATIONS BUILDING COMMITTEE MINUTES - MONDAY January 8, 2007

Chairman Coombs called the Meeting to order at 6:00 P.M. in Conference Room One.

### Present

	Present	Absent	Excused
<b>Committee Member Name</b>	Joseph Coombs, Chairman	X	
	Tim Tuell, Vice Chairman		X
	Paul Camarco, Clerk	X	
	Raymond Grasso	X	
	Luke McEntire	X	
	Carmen Pace	X	
	Stuart Temple	X	
<b>Liaison Present</b>	Paul Montinieri, Council Liaison	X	
	Tony Martino, Staff Liaison	X	
	Mike Turner, Staff Liaison	X	
<b>Staff &amp; Guests Present</b>	Laurel Goodgion Library Director	X	
	Greg Curtin, Chairman Library Board	X	
	Peter Wells, Architect	X	
	Jim Cetran, Police Chief	X	
	Andy Power, Police Lt.	X	

Today is day 823 of the project.

Prior to going to Public Comments Chairman Coombs introduced our new Council Liaison Paul Montinieri to the Committee. The Chairman then asked Police Chief Cetran if he had comments for the Committee. Chief Cetran advised the Town Manger asked him to come to the meeting to inform members regarding the problem they are having with the entrance doors at the Police Headquarters. Chairman Coombs advised the Chief that he and Mike Turner were coming to the Police Headquarters tomorrow morning at 8:00 AM for the meeting to review the problem with the vendors. This is not an item for the Building Committee to address. The Chief said he looked forward to seeing Misters Coombs and Turner in the morning. Chief Cetran and Lt Powers left at 6:05 PM.

#### 1. Public Comments:

A. None.

#### 2. Approval of Minutes:

A. [Minutes of December 26, 2006 Meeting](#) - Chairman Coombs advised that the PCO's under Phase 2 should be shown as accepted instead of tabled. Motion by Carmen Pace seconded by Luke McEntire to approve the minutes as amended. **All but two members voted in favor (Paul Camarco and Raymond Grasso abstained).**

#### 3. Projects for Discussion:

##### I. Town Wide Radio System

### A. Staff Information

1. Mike Turner advised we have cancelled the mediation with the transition authority and have accepted their proposal to move forward with rebanding. **NOTE:** Stuart Temple arrived at 6:08 PM

## II. Town Hall & Library Renovations - Phase 1:

### A. Expenditures

1. Nutmeg Companies - App # 27 - \$95,347.72 - Motion by Paul Camarco seconded by Carmen Pace to approve this payment. All members voted in favor

### B. Change Orders

1. PCO 205 - Ceiling Soffitt in Receiving - \$1,428.52 - Chairman Coombs advised this is the item he took members over to look at after the December 26, 2006 Committee Meeting. Raymond Grasso asked if the work has already been completed. Stuart Temple advised the issue was discussed at the last meeting prior to getting the PCO to make members aware of the need to get the work done. Motion by Paul Camarco seconded by Stuart Temple to approve this change order. **All but one member voted in favor (Raymond Grasso abstained).**
2. Architect PCO Allowance Credit - Skylights (\$35,000); Sally Port Waterproofing (\$4,000) - Chairman Coombs requested Paul Camarco read a letter Peter Wells forwarded Andy Beatty today regarding this subject. Chairman Coombs advised this subject was brought up at the Construction Meeting last Wednesday. As work has progressed we issued PCO's for additional work or credits for work not to be performed. Peter is requesting the Committee's authorization to issue a PCO requesting the credits. If Nutmeg disagrees with the PCO and continues to look for overhead and profit he will issue a CCD. Motion by Stuart Temple seconded by Luke McEntire to authorize Peter Wells to issue this PCO for credit and accept his January 8, 2007 letter to Andy Beatty as information. **All members voted in favor.** Question was then raised if the credit is shown on the budget sheet. Tony Martino advised now that the Committee has accepted the PCO it will be added to the Change Order log and be reflected in the budget. The "Net Changes by Change Orders" will decrease on their purchase order and should be reflected on Nutmeg's next AIA submission.

### C. Staff Information

1. Budget Report Dated January 4, 2007 - Motion made by Paul Camarco seconded by Stuart Temple to accept this report as information. **All members voted in favor.**
2. Nutmeg Change Order Log Dated January 2, 2007 - Motion made by Paul Camarco seconded by Stuart Temple to accept this report as information. All members voted in favor
3. Change Order Log Dated January 4, 2007 - Motion made by Paul Camarco seconded by Stuart Temple to accept this report as information. **All members voted in favor.**
4. Construction Schedule - Motion made by Paul Camarco seconded by Stuart Temple to accept this report as information. **All members voted in favor.**
5. Job Meeting Minutes - December 20, 2006 & January 4, 2007 - Motion made by Paul Camarco seconded by Stuart Temple to accept this as information. **All members voted in favor.**
6. Meeting Calendar - Motion made by Paul Camarco seconded by Stuart Temple to accept this report as information. **All members voted in favor.**

### D. Old Business:

1. Construction Status - Chairman Coombs advised PCO 205 is currently being worked on. There is another PCO that might be coming. The Fire Marshal; Health Inspector and Chief Building Official will meet tomorrow to get a final ruling on the need for a hood over the Library stove. There are different standards if it is to be considered as commercial use. Chairman Coombs advised on the Library Main Floor the floor outlets have to be removed and filled in. The wiring has been disconnected but he is waiting to hear from the electrical inspector to see if the wiring has to be removed from the walker duct. We can get the town electrician to ring out the old wire and pull the plugs. We will need the duct filled in with light concrete to get a smooth floor. Peter Wells advised he went over this with Andy Beatty after the last construction meeting and he could get the work done in less than a day. Peter

couldn't tell him to move forward with this until he heard back from Fred Valente. Peter Wells advised there is another issued to be addressed. There is a problem with the stairway from the main floor to the ground floor. The hallway is 33 inches and by code has to be 36 inches. There is a space from the cheek wall to the column wraparound where the drywall has to be cutback to make it 36 inches. Peter showed this to Andy Beatty of Friday and was advised it was minimal work that shouldn't take more than a day. Andy said they would take care of it. Peter doesn't know what that means (they will do it free or submit a PCO). Technically they should do it free because they didn't follow the building code. Motion by Paul Camarco seconded by Stuart Temple to proceed with the floor PCO in an amount not to exceed \$1500.00. **All members voted in favor.** Peter Wells advised if the wall becomes an issue he will prepare a CCD to get the work done and deal with it later. Mike Turner advised last week the contractor cut the hole in the roof for the bathroom exhaust. **NOTE:** Paul Camarco left at 6:43 PM. Peter Wells advised the PCO for the Ceiling Soffitt will help us with the sprinkler work in Phase 2. Chairman Coombs advised there might be another PCO coming for electrical conduit that can't go thru the concrete beam and has to be run to the end of the beam and be boxed out.

2. Small Cities / ADA Status - Mike Turner advised there is nothing to report.

**E. New Business:**

1. None -

**III. Town Hall / Library Renovations - Phase 2**

**A. Expenditures**

1. National Library Relocations - Invoice 13767 - \$1,435.00 - Motion by Raymond Grasso seconded by Stuart Temple to approve this payment. **All members voted in favor.**

**B. Change Orders**

1. None

**C. Staff Information**

1. Mike Turner advised that the individual who did not get the bid for the Boilers went to the last Town Council Meeting to complain. The Mayor referred the matter to the Town Manager to research and get back to him. The Town Manger has responding advising he had no claim. The bid was awarded properly.

**D. Old Business**

1. Status of Bid Specs - Chairman Coombs advised we received the drawing and specs from Peter Wells and Luchini & Milford. Chairman Coombs is half way going thru the specs. There are some items to be addressed. Luke McEntire asked if the Skylights referred to in Item IIB2 are included in the Phase II Bid. Peter advised it is. Chairman Coombs will wait until the final review of the drawings and specs is resolved prior to going out to bid. He hopes to get the bid out next week. Stuart Temple requested when the bids are mailed out from Merritt's that a copy of what's released to vendors is released to the Town so we can be sure a complete set is being mailed to all vendors so we don't have the same problem we had with Phase One.
2. Construction Status - Chairman Coombs advised that last Saturday, January 6, 2007 he and Mike Turner were here with Barry Associates staff to change the main water valve into the building. MDC shut down the water to the building until the work was completed. Chairman Coombs advised the individual Barry Associates sent to perform the work was a good tradesman who did very, very good work. He installed a lever valve. The remaining work for Barry Associates to perform is punch list items the value of which does not exceed the retainage we're holding. Punch list items includes piping identification on the boilers. Peter Wells handed Chairman Coombs Application No. 3 from Barry Associates and asked if it could be added to the Agenda. After some discussion motion made by Paul Camarco seconded by Raymond Grasso to not add this to the current agenda but include it on the next agenda. **All members voted in favor.**

**E. New Business**

1. None

**4. Next Scheduled Meeting:**

A. The next regular scheduled meeting will be Monday January 22, 2007 at 6:00PM in Conference Room

One.

Prior to asking for a motion to adjourn Chairman Coombs asked Paul Montinieri; Greg Curtin and Laurel Goodgion if they had any comments. There were no comments from Misters Montinieri or Curtin but Laurel advised she was pleased with the decision on the main floor PCO.

5. **Adjournment:** Motion by Raymond Grasso seconded by Stuart temple to adjourn. **All members voted in favor.** Meeting adjourned at 6:51 PM.

**NOTE:** After the meeting Chairman Coombs took members over to the Library to show them construction progress.

Paul T. Camarco, Clerk