

WETHERSFIELD TOWN HALL / LIBRARY RENOVATIONS BUILDING COMMITTEE MINUTES - TUESDAY May 29, 2007

Chairman Coombs called the Meeting to order at 6:00 P.M. in the Public Works Conference Room.

Present

		Present	Absent	Excused
Committee Member Name	Joseph Coombs, Chairman	X		
	Tim Tuell, Vice Chairman	X		
	Paul Camarco, Clerk	X		
	Raymond Grasso	X		
	Luke McEntire	X		
	Carmen Pace	X		
	Stuart Temple	X		
Liaison Present	Paul Montinieri, Council Liaison			X
	Tony Martino, Staff Liaison	X		
	Mike Turner, Staff Liaison	X		
Staff & Guests Present	Laurel Goodgion, Library Director	X		
	Peter Wells, Architect	X		

Today is day 9 of the Project

1. Public Comments:

A. None

2. Approval of Minutes:

A. [Minutes of May 14, 2007 Meeting](#) - Motion by Raymond Grasso seconded by Tim Tuell to approve the minutes. **All but one member voted in favor (Paul Camarco abstained).**

3. Projects for Discussion:

I. Town Hall & Library Renovations - Phase 1:

A. Staff Information

1. Bonnie Therrien May 18, 2007 Letter to Bruce Sheridan - Motion by Paul Camarco seconded by Raymond Grasso to accept this as information. **All members voted in favor.**

II. Town Hall / Library Renovations - Phase 2

A. Expenditures

1. A. J. Madison - Invoice 585241- \$4,110.00 - Tony Martino advised the dishwasher only comes in stainless steel. The vendor is willing to extend the warrantee for the refrigerator versus coming out to replace it. Laurel Goodgion thought dishwasher came in bisque. She will look for paperwork and get it to Tony Martino. She advised she noted the delivery slip that the refrigerator was dented. Raymond Grasso felt we should argue to get the refrigerator replaced. Motion by Raymond Grasso seconded by Carmen Pace to reject the warrantee offer and adjust invoice by \$100.00 **All members voted in favor.**
2. Nutmeg - App. No. 31 -\$17,424.26 - Peter Wells advised he discussed with Nutmeg some items they still didn't agree with. He does not want to reduce the money from retainage so he reduced the requisition payment by the amount of the items in disagreement. He also deducted

\$100.00 that was agreed with Andy Beatty for the Town to install the dishwasher. Motion made by Luke McEntire seconded by Carmen Pace to approve this requisition as the final requisition for the reduced amount (\$17,424.26), reflecting the changes in Peter Wells' May 18, 2007 memo to Andy Beatty. **All members voted in favor.**

B. Change Orders

1. None

C. Staff Information

1. Budget Report Dated May 16, 2007 - Tony Martino advised in the future members would only see the Phase 2 Budget report unless there was a change reflected on Phase 1 funds. Motion by Tim Tuell seconded by Paul Camarco to accept this as information. **All members voted in favor.**
2. Work Progress Report dated May 18, 2007 (Pre-Construction Meeting) - Motion made by Raymond Grasso seconded by Paul Camarco to accept this as information. **All members voted in favor.**

D. Old Business

1. None

E. New Business

1. AT&T Est. Relocation Costs - \$3,096.72 - Mike Turner advised this is to shut down 911 Service and telephone service to the Police Department to install the longer cable to be able to move equipment around. The cable was approved last meeting. PD & 911 calls will be rerouted to Rocky Hill PD while we are shut down. Motion made by Paul Camarco seconded by Raymond Grasso to accept this quote. **All members voted in favor.**
2. AT&T OT Charges - \$1,260.00 - Mike Turner advised this is the overtime charge for the above work. Motion made by Paul Camarco seconded by Raymond Grasso to accept this quote. **All members voted in favor.**
3. Certificate of Completion - Motion by Paul Camarco seconded by Stuart Temple to add this item to the agenda. **All members voted in favor.** Peter Wells advised he was looking for the Committee approval to issue the Certificate of Completion effective May 7, 2007, the same day the Chief Building Official issued the Temporary Certificate of Occupancy. Issuing the Certificate kicks in the warrantee and the retainage clock starts ticking. Motion made by Stuart Temple seconded by Raymond Grasso to authorize Peter Wells to issue the Certificate of Completion effective May 7, 2007 to coincide with the Chief Building Official's Temporary Certificate of Occupancy. **All members voted in favor.**

4. Next Scheduled Meeting:

A. The next regular scheduled meeting will be Monday June 11, 2007 at 6:00PM in Conference Room One.

5. **Adjournment:** Motion by Paul Camarco seconded by Raymond Grasso to adjourn. **All members voted in favor.** Meeting adjourned at 6:21 PM.

Paul T. Camarco, Clerk