

WETHERSFIELD TOWN HALL / LIBRARY RENOVATIONS BUILDING COMMITTEE MINUTES - MONDAY APRIL 25, 2005

Chairman Coombs called the Meeting to order at 6:00 P.M. in the Public Works Conference Room. Members present were Paul Camarco, Joseph Coombs, Raymond Grasso, Carmen Pace, Stuart Temple and Tim Tuell. Staff Liaison Tony Martino, Mike Turner and Library Director Laurel Goodgion were also present. Committee Member David Edwards was absent.

Chairman Coombs advised that today is day 203 of the project.

1. Public Comments:

A. None.

2. Approval of Minutes:

A. [Minutes of April 11, 2005 Meeting](#) - Motion by Paul Camarco seconded by Carmen Pace to approve minutes. **All but one member voted in favor (Raymond Grasso abstained).**

3. Projects for Discussion:

I. Town Wide Radio System

A. Expenditures

1. Visionair - Invoice 1/26/05 - \$9,900.00 - Motion by Raymond Grasso seconded by Paul Camarco to approve payment. **All members voted in favor.**

B. Contractor Change Orders:

1. None

C. Old Business:

1. None

D. New Business:

1. Mike Turner advised design of the EOC in the Council Chambers would involve Motorola. This design work is not included in their current contract. There will be a meeting later this week with Dick Fippinger and the Staff involved to determine their needs in the EOC.

E. Staff Information:

1. None

II. Town Hall & Library Renovations:

A. Expenditures

1. Special Testing Labs - Invoice 18750 - \$667.94 - Motion by Paul Camarco seconded by Raymond Grasso to approve payment. **All members voted in favor**
2. Anchor Electrical Contractors - Invoice 5962 - \$1,888.80 - Motion by Paul Camarco seconded by Stuart Temple to approve payment. (Note this is a radio expense) **All members voted in favor**
3. Hartford Sprinkler - App # 1 - \$24,491.00 - Motion by Raymond Grasso seconded by Paul Camarco to approve payment. (Note this is a Phase 2 expense) **All members voted in favor**

B. Change Orders -

1. Nutmeg PCO#23R1 - Credit (\$4,379.12) (Sally Port Wall Deletion) Mike Turner advised the original plan had one third of the Sally Port closed off for storage of voting machines. After talking with the Registrar of Voters and the Voting Machine Mechanics it was determined that the machines should not be stored there as we are going to electronic machines that will require different storage requirements. - Motion by Paul Camarco seconded by Raymond Grasso to approve change order. **All members voted in favor.**
2. Nutmeg PCO #53 - \$1,429.33 (Demo Shooting Area Deflectors) - Mike Turner advised the Shooting Area will be used for storage and is six feet high. This request is to remove the metal deflectors and lights on the ceiling to add height to the room and attach the fire sprinkler to the ceiling providing more head room in this area. Motion by Paul Camarco seconded by Stuart Temple to approve change order. **All members voted in favor.**
3. Nutmeg PCO #24R2 - \$2,279.24 - (Add Data & Outlets) Mike Turner advised after

discussions with the Architect and staff relocating into the renovated area data hookups were finalized. The original bid called for electric outlets but not data processing outlets. The amount being voted on is minus contractor overhead as it was originally included in their per unit price. - Motion by Stuart Temple seconded by Raymond Grasso to approve change order. **All members voted in favor.**

4. Nutmeg PCO #37 - \$3,916.60 (Auto entrance revision) Mike Turner advised at the south entrance to Town Hall the inside vestibule sliding door will be relocated to provide air lock and eliminate the additional opening and closings from people using the stairs to the second floor. This will provide a more open foyer and result in a future credit for a wall that won't have to be built. - Motion by Paul Camarco seconded by Stuart Temple to approve change order. **All members voted in favor.**
5. Nutmeg PCO #44 - \$5,537.53 - (Elevator shunt trip) Mike Turner advised when the original elevator bid was prepared there was no plan for sprinkling the building. Now that Phase 2 was approved the shunt is needed by code for the elevator. - Motion by Paul Camarco seconded by Raymond Grasso to approve change order. **All members voted in favor.**
6. Nutmeg PCO #12R4 - \$38,240.91 - Addendum info. Item tabled 4-11-05 the drawings were never released by Joseph Merritt with the Bid Addendum. Committee members were disappointed with the Architect and Consultant for not catching this mistake. Tim Tuell feels Purchasing is also too blame. Suggestion made if material is mailed directly to the bidders from the printer copies should also be mailed to Purchasing and the Architect so they can verify what was mailed and that it is complete. - Motion by Raymond Grasso seconded by Tim Tuell to approve change order. **All members voted in favor.**

C. Staff Information

1. Construction Progress - Mike Turner advised elevator work is progressing. The masons have penetrated the roof with the elevator walls. Mini block has been installed on the roof so the slab could be poured later this week. Mike advised when the hole was cut in the roof for the elevator, conduits were cut and the electrician had to make repairs to get areas up and running. We will be getting a change order for this in the future. This was work that had to be done and couldn't wait for approval. The masons have started dismantling the chimney. Looks like scrap bricks were used to infill the void. So far the flue seems structurally sound. We will have the structural engineer verify the condition of the chimney. All cross-mains have been run for the fire sprinkler system. The next step is to install heads. Ceiling grids and ties will be installed soon. The electrician has replaced two of the electrical panels so far. The walkway structure is going up and the area has been backfilled and compacted. Chairman Coombs advised some Phase 2 work has to be accomplished before he ceiling tiles go up, Data Trays have to be installed above the ceiling to carry phone and data cabling. There is additional ductwork that needs to be taken out before the ceiling is closed in. The Town Council has on their agenda the change orders for CAT 6 Wire and Fan Coil Fans.

D. Old Business:

1. Small Cities Grant - No Report
2. Technology Committee - No Report

E. New Business:

1. Mike Turner advised we are looking at having a meeting with the Architect to discuss Phase 2 work

4. Next Scheduled Meeting:

- A. The next regularly scheduled meeting will be Monday May 9, 2005 at 6:00PM in the Public Works Conference Room.

Mike Turner advised Peter Wells is working on the exterior design and the Committee might want to get together the end of this week to review the design so it could be put on Town Council's Agenda for next week. Consensus of members present was Friday Night at 5:00PM. Members will be notified as soon as Peter Wells advises his status on the designs.

5. **Adjournment:** Motion by Paul Camarco seconded by Raymond Grasso to adjourn. Meeting adjourned at 6:35

PM. All members voted in favor.

Paul Camarco, Clerk