

WETHERSFIELD TOWN HALL / LIBRARY RENOVATIONS BUILDING COMMITTEE MINUTES - MONDAY August 29, 2005

Chairman Coombs called the Special Meeting to order at 6:02 P.M. in the Public Works Conference Room. Members present were Paul Camarco, Raymond Grasso, Joseph Coombs and Stuart Temple. Staff Liaison Tony Martino, Mike Turner, Town Manager Bonnie Therrien and Library Director Laurel Goodgion were also present. Committee Members David Edwards and Tim Tuell were absent.

Today is day 330 of the project. Chairman Coombs advised that last week he, Mike Turner, Bonnie Therrien and Town Attorney Jack Bradley met with individuals from Nutmeg as well as their attorney. Discussions held on what had to be done to get back on schedule and avoid delays. Under give and take Chairman Coombs agreed to have this Committee meet weekly, as needed, to get Change Orders and CCD's approved to keep the flow of work moving. If a meeting is needed Tony Martino will poll the members to be sure we will have a quorum. Raymond Grasso asked if a summary of the meeting with Nutmeg was prepared to be sure we had a written trail of what was said and what was agreed to. Bonnie Therrien said she would complete a summary. Mike Turner thought Jack Bradley was doing a summary of the meeting. Bonnie will check with Jack and get a summary for the Committee and file.

1. Public Comments:

A. None.

2. Approval of Minutes:

A. [Minutes of August 22, 2005 Meeting](#) - Motion by Paul Camarco seconded by Raymond Grasso to approve minutes. Comment from Laurel Goodgion that on page 3 under any questions the last line of the paragraph should be deleted, as that was not what she said. Motion by Raymond Grasso seconded by Paul Camarco to amended the minutes as suggested by Laurel. **All members voted in favor.** A vote was then taken on the amended motion. **All but one member voted in favor (Carmen Pace abstained).**

3. Projects for Discussion:

I. Town Hall & Library Renovations - Phase 1:

A. Expenditures

1. Tuthill & Wells - Invoice 3693 - \$2,494.00 - Motion by Paul Camarco seconded by Stuart Temple to approve payment. **All members voted in favor.**
2. Tuthill & Wells - Invoice 3709 - \$7,480.00 Motion by Paul Camarco seconded by Stuart Temple to approve payment. **All members voted in favor.**

B. Change Orders

1. CCO42 (PCO65R) - AHU-1 Duct Work Change - \$3,671.29 - Peter advised this was for the duct in the courtyard in the walkway. It was moved so there would be no noise problems in the Health District. Motion by Paul Camarco seconded by Raymond Grasso to approve change order. **All members voted in favor.**
2. CCO43 (PCO64) - Condensation Drain In Corridor - Peter Wells advised this is to collect the condensation from the units in the hallways dripping into the waste system. \$1,936.70- Motion by Paul Camarco seconded by Stuart Temple to approve change order. **All members voted in favor.**
3. CCO44 (PCO69) - Building Dept Counter Change - (\$1,600.00) - Peter Wells advised this at the suggestion of Mike Turner the counter top was changed from Corian to Formica resulting in a \$1,600.00 credit. Motion by Paul Camarco seconded by Raymond Grasso to approve change order. **All members voted in favor.**
4. CCO45 (PCO74) - T & M Repairs to Site Lighting - \$2,128.33 - Chairman Coombs advised there were no maps noted outlining where the utilities are buried on he property. When the holes were dug for the canopy the one-inch pipes feeding power to the parking lot lights was cut and new wires had to be strung resulting in this Change Order. Motion by Stuart Temple seconded by Raymond Grasso to approve change order. **All members voted in favor.**
5. CCO46 (PCO76) - Add ceiling to T205 - \$780.00 - Peter Wells advised this was for the second floor women's room. Didn't expect to do this work but found PCB's in lighting, which

- had to be removed, that required replacing ceiling at same time. Motion by Paul Camarco seconded by Stuart Temple to approve change order. **All members voted in favor.**
6. CCO47 (PCO78) - Skim Coat Ceramic Tiles - \$594.30- Peter Wells advised we hadn't noted on drawings ceramic tiles was on the lower level bathrooms floors. Needs to be coated before carpet tiles can be installed. Motion by Paul Camarco seconded by Stuart Temple to approve change order. **All members voted in favor.**
 7. CCO48 (PCO80) - Carpet & Vinyl Base 3 Rooms - \$4,901.69 - Peter Wells advised this was for the Registrars Office, Elevator Lobby and Conference Rooms. Was planning to d in Phase 2 but better to get done now and not leave areas with bare concrete floors. Motion by Paul Camarco seconded by Raymond Grasso to approve change order. **All members voted in favor.**
 8. CCO49 (PCO81) - Carpet Library Elevator - \$611.88 - Floor tiles coming out for HAZMAT. This is to cover with carpet to finish elevator. Motion by Paul Camarco seconded by Stuart Temple to approve change order. **All members voted in favor.**
 9. CCD18 (PCO54R1) - Furnish & Install AHU#2 in Sally Port - \$1,647.98 - Peter Wells advised he is still working on the price of this CCD. Raymond Grasso said under the circumstances all CCD's should be approved with the caveat "amount not to exceed" Motion by Paul Camarco seconded by Stuart Temple to approve construction change directive in an amount not to exceed \$1,647.98. **All members voted in favor.**
 10. CCD19 (PCO66R) - Library Mixing Box - \$1,409.53 - Peter Wells advised this is an existing condition. When the asbestos was removed one-inch gaps were left in the pipes requiring flexible connectors. Motion by Paul Camarco seconded by Stuart Temple to approve construction change directive in an amount not to exceed \$1,409.53. **All members voted in favor.**
 11. CCD20 (PCO70) - Registrars Countertop Changes - \$4,582.84 - Chairman Coombs did not agree with the amount of this construction change directive. Contractor wants to put in a steel support, which is not needed for a 36-inch cabinet. Need to get this done to get Registrar moved into their area. [NOTE: Goal is to try and get Registrar in before October 1st. If not, will have to wait until after the election.] Motion by Raymond Grasso seconded by Stuart Temple to approve construction change directive but amount will be approved at a later date. **All members voted in favor.**
 12. CCD21 (PCO72) - Fan Coil Trim Work - \$14,335.79- Chairman Coombs advised original plan was to leave in existing fan coil units. As amount of contingency was known decided to replace units. The new units do not match up with the existing units requiring more trim work. Chairman Coombs advised there would probably be a change order for additional piping. Motion by Paul Camarco seconded by Raymond Grasso to approve change order. **All members voted in favor.**
 13. CCD22 (PCO73) - Lighting at Registrars & Conference Room - \$7,051.51 - This is for carpeting for the new elevator. Peter Wells advised this was for new lighting as a result of ceiling modification. Motion by Paul Camarco seconded by Raymond Grasso to approve construction change directive in an amount not to exceed \$7,051.51. **All members voted in favor.**
 14. CCD23 (PCO77) - Add Carpet to Elevator - \$236.31- This is for carpeting for the new elevator. Motion by Paul Camarco seconded by Raymond Grasso to approve construction change directive in an amount not to exceed \$236.31. **All members voted in favor.**
 15. CCD24 (PCO79) - Carpet Room T103 - \$456.27 - Peter Wells advised this is the elevator lobby and was going to be carpeted in Phase 2. Instead of leaving bare concrete floors, carpet now. Motion by Paul Camarco seconded by Raymond Grasso to approve construction change directive in an amount not to exceed \$456.27. **All members voted in favor.**
 16. CCD25 (PCO82) - Add'l Closure Elevator Machine Room - \$1,939.83 - Chairman Coombs not happy with the price. Need to get the work done before the elevator work progresses too far. We would not get signoff from State Elevator Inspector if work is not done. Motion by Stuart Temple seconded by Raymond Grasso to approve construction change directive in an amount not to exceed \$1,939.83. **All members voted in favor.**

C. Staff Information

1. Bond Interpretation Memo - Mike Turner advised this memorandum was produced as a result of a motion at the last meeting. Mike advised this afternoon he received e-mail from the bond attorney advising this work can be paid for under the bond. [**NOTE:** Copy of e-mail will be included in next agenda packets.] The rest of the motion was if the bond attorney approved the expense the Committee wouldn't consider paying the expense until the end of the project when we see if we have enough money left. Raymond Grasso asked Bonnie if this would create a problem for her. Bonnie advised she would have to look and see where the expense was previously charged.
2. Construction Progress - No discussion.

D. Old Business:

1. Raymond Grasso asked at last meeting a Project Status Supplement was suppose to be prepared for the Mayor. Mike Turner at this point handed out a draft supplement for all members to review and approve. Motion by Paul Camarco seconded by Raymond Grasso to approve draft as final for release to Mayor. **All members voted in favor.**

E. New Business:

1. None

NOTE: Chairman Coombs asked if anyone had any questions on anything on the Agenda.

Questions:

1. Laurel Goodgion if the departments don't move until after the election would the contractor be six or seven months behind schedule? Chairman Coombs advised the sooner areas like the Registrars Office get moved the sooner the contractor can start work on the lower Library Level. How quickly he works from that point on and how many complications they encounter determine the schedule.

4. Next Scheduled Meeting:

A. The next special Tuesday September 6, 2005 at 6:00PM in the Public Works Conference Room. The next regular meeting is scheduled for September 12, 2005.

5. **Adjournment:** Motion by Paul Camarco seconded by Raymond Grasso to adjourn. Meeting adjourned at 6:58 PM. **All members voted in favor.**

Paul Camarco, Clerk