

WETHERSFIELD TOWN HALL / LIBRARY RENOVATIONS BUILDING COMMITTEE MINUTES - MONDAY October 24, 2005

Chairman Coombs called the Meeting to order at 6:00 P.M. in the Public Works Conference Room. Members present were Paul Camarco, Joseph Coombs, Raymond Grasso, Carmen Pace, and Tim Tuell. Staff Liaison Tony Martino and Mike Turner were also present. Committee Members David Edwards and Stuart Temple were absent.

Today is day 385 of the project.

1. Public Comments:

A. None.

2. Approval of Minutes:

A. [Minutes of October 3, 2005 Meeting](#) - Motion by Paul Camarco seconded by Raymond Grasso to approve minutes **All members voted in favor.**

3. Projects for Discussion:

I. Town Wide Radio System

A. Expenditures

1. None - Mike Turner advised that the Town had put out a RFQ for a consultant to help with rebanding. Firms were interviewed and the Selection Committee recommended Trott Associates to Town Council. The Council tabled the selection awaiting more information on the firm selected. The Bond Attorney might recommend we pay for the rebanding consultant out of the bond.

II. Town Hall & Library Renovations - Phase 1:

A. Expenditures

1. STL - Invoice 19344 - \$387.50 - Motion by Paul Camarco seconded by Carmen Pace to approve payment. All members in favor.
2. Suburban Stationers - Invoice #3234678-0 - \$14.84 - Chairman Coombs authorized purchase of this cover to eliminate a tripping hazard in the Registrars Office. Motion by Paul Camarco seconded by Raymond Grasso to approve payment. **All members voted in favor.**

B. Change Orders

1. None

C. Staff Information

1. Lawrence Lusardi, DECD, Sept. 14, 2005 Letter to Bonnie Therrien - Motion by Paul Camarco seconded by Raymond Grasso to accept this as information. **All members voted in favor.**
2. Backup to Nutmeg Application No. 12 - This is backup information the Committee requested at the last meeting.
3. Budget Report October 21, 2005 - Mike Turner advised this is updated with everything approved at the last meeting. The only "Projected Expenses" are pending change orders listed in Item 3IIC4. The pending Change Orders are awaiting answers from the Architect. Motion by Paul Camarco seconded by Raymond Grasso to accept this as information. **All members voted in favor.**
4. Change Order Log - Motion by Raymond Grasso seconded by Paul Camarco to accept this as information. **All members voted in favor.**

D. Old Business:

1. Construction Status - Chairman Coombs advised there has been some improvement. Nutmeg has started to relay block at the canopy. Stairways were painted this past weekend. Today we received Peter Well's report stating that we can open the toilets on the first floor. The Mayor will have a grant opening ceremony for the toilets on Friday. The abatement company took the floor tiles out of the Library elevator. New elevator carpet tiles will be laid soon. All insulation has been removed downstairs for the area requiring repiping. New saddles were installed to hold the piping. Chairman Coombs advised once the insulation was removed

pipng on the east wall was all copper piping which meant it didn't have to be replaced. Only black iron piping had to be replaced. Tim Tuell advised would this result in a savings on the \$61,000 Change Order. He was advised no. The passageway from the Library to the entrance on the east side of the building is coming along. The roofing is on the jobsite and they should start installing it this week. Work on the Community Center doors should start this week. There will be a change order coming forward to regrade the slab at the Community Center to make it handicap accessible. Mike Turner advised we just filed another drawdown from DECD. There is approximately \$89,000 left to draw down on.

E. New Business:

1. None.

III. Town Hall / Library Renovations - Phase 2

A. Expenditures

1. Space Fitters - Invoice 1497 - \$1620.00 - Motion by Paul Camarco seconded by Raymond Grasso to approve payment. **All members voted in favor.**
2. CCCI - Invoice 000003 - \$3,740.00 - Motion by Raymond Grasso seconded by Paul Camarco to approve payment. **All members voted in favor**

B. Change Orders

1. None

C. Staff Information

1. Mike Turner advised that the abatement was completed in the Town Council Chambers. We will be moving the furniture from the trailers into the Council.

D. Old Business

1. None

E. New Business

1. None

NOTE: Prior to adjourning the meeting Chairman Coombs asked if anyone had any questions on anything on the Agenda. No one had questions.

4. Next Scheduled Meeting:

- A. The next special meeting is scheduled for October 31, 2005, if required and next regular scheduled meeting Monday November 14, 2005 at 6:00PM in the Public Works Conference Room.

5. Adjournment: Motion by Tim Tuell seconded by Raymond Grasso to adjourn. Meeting adjourned at 6:32 PM. **All members voted in favor.**

After adjournment members went downstairs to view construction progress.

Paul Camarco, Clerk