

WETHERSFIELD TOWN HALL / LIBRARY RENOVATIONS BUILDING COMMITTEE MINUTES - TUESDAY December 27, 2005

Chairman Coombs called the Meeting to order at 6:00 P.M. in the Public Works Conference Room. Members present were Paul Camarco, Joseph Coombs, Raymond Grasso, Carmen Pace and Tim Tuell. Staff Liaison Tony Martino, Mike Turner, Town Manager Bonnie Therrien, Library Director Laurel Goodgion, Town Attorney Jack Bradley and Mayor Russ Morin were also present. Committee Members David Edwards and Stuart Temple were absent. Wethersfield Post reporter Conrad Gould was also present.

Today is day 449 of the project.

Mayor Morin asked Chairman Coombs to provide him with a 2005 Committee Meeting Attendance Roster. This request is being asked of all Commissions in Town. Chairman Coombs advised that he will get the Mayor the roster.

Executive Session - Discussion of Pending Litigation - Motion by Raymond Grasso seconded by Paul Camarco to go into executive session at 6:04 PM. **All members voted in favor.** Present for executive session were Committee members Paul Camarco, Joseph Coombs, Raymond Grasso, Carmen Pace and Tim Tuell. Also present were Staff Liaison Tony Martino, Mike Turner, Town Manager Bonnie Therrien, Town Attorney Jack Bradley and Mayor Russ Morin. Motion made by Paul Camarco seconded by Raymond Grasso to end executive session at 7:05 PM. **All members voted in factor.**

NOTE: No motions or actions were made in executive session that needed to be brought out in public session.

1. Public Comments:

A. None.

2. Approval of Minutes:

A. [Minutes of December 12, 2005 Meeting](#) - Motion by Paul Camarco seconded by Raymond Grasso to amend the minutes on page 3 as follows: Line 3 between "contractor" and "can't" add the word "why". Line 6 after "issues" add "specifically the damages portion of the contract". Under Item 4 Section A change Monday to Tuesday. **All members voted to approve the amendment.** Motion by Raymond Grasso seconded by Paul Camarco to approve the amended minutes. **All members voted in favor.**

3. Projects for Discussion:

I. Town Wide Radio System

A. Staff Information

1. Mike Turner Memo Trott Radio Coverage Testing - Mike Turner advised the memorandum is self-explanatory and summaries what Trott Associates did while here. Mike noted the comments from the Fire Department. They had a transmission that the testing team could hear in the field but the transmission never made it to dispatch or the recorder. Trott is looking into this problem as well. Motion made by Paul Camarco seconded by Raymond Grasso to accept this memo as information. **All members voted in favor.**

II. Town Hall & Library Renovations - Phase 1:

A. Expenditures

1. Special Testing Labs - Invoice 19558 - \$160.00 - Motion made by Paul Camarco seconded by Raymond Grasso to approve payment. **All members voted in favor.**

B. Change Orders

1. PCO105 - Misc. T&M Work - \$1,254.80 - Chairman Coombs advised this was for above the ceiling work that the Committee had authorized the Chairman to negotiate. Motion by Paul Camarco seconded by Raymond Grasso to approve this PCO. **All members voted in favor.**

2. PCOO24R4 - Receptacles in Park & Rec. Office - \$709.02 - Chairman Coombs advised this was for three data drops. Two in the Parks & Rec. Office Area and one in the Employee Lounge Area. The cost was higher then the original unit price as the work had to be accomplished after the walls were sealed up requiring fishing wires behind the walls. Motion by Paul Camarco seconded by Raymond Grasso to approve this PCO. **All members voted in**

favor.

C. Staff Information

1. Budget Report December 16, 2005 - Motion by Paul Camarco seconded by Raymond Grasso to accept this as information. **All members voted in favor.**
2. Andy Beatty December 15, 2005 E-Mail RE: Special Testing Labs - Motion made by Paul Camarco seconded by Raymond Grasso to accept this as information. **All members voted in favor.**
3. Copy E-Mail BLT to Bond Attorney Sam Caligiuri - Chairman Coombs advised the only error in the e-mail was the request for a "Construction Manager". Because this is a General Construction Project we cannot use a Construction Manager. We would only be able to hire a Clerk of the Works and that person would have no authority. If a Clerk of the Works was hired they should report to the Chairman or his designee. Motion by Paul Camarco seconded by Raymond Grasso to accept this as information. **All members voted in favor.**

D. Old Business:

1. Construction Status -
 - a. Tim Tuell advised he is frustrated with the constant delays. We don't know the timeframe for completing the work, dates keep changing. We are now finding out the Contractor is blaming the Architect for some of the delays. Architect should be at the next meeting to answer questions. Mike Turner will arrange to get Peter Wells to the next meeting. Laurel Goodgion had question on Peter Wells' time. If she calls him for design work is the time charged against his contract time. Chairman Coombs advised yes. All communications with Peter Wells should be directed between Chairman Coombs or Mike Turner. No-one should be dealing directly with Peter. Mike and Joe are the Town's Liaisons with Peter Wells.
 - b. Chairman Coombs advised the elevator is finished and was approved by the State Elevator Inspector. The elevator has not been turned over to the Town yet. The roof above the elevator was fixed and there are no more leaks although not accepted by the Architect. The above ceiling punch list on the ground floor has been completed. The heating system is working it goes on at 6:00 AM and shuts down at 5:00 PM. Most of the electrical work has been completed and the sally port cleaned out. The north and south stair towers have been completed. New exhaust system for the toilets has been installed and is working correctly. Some carpeting needs to be completed. Window panes have been installed on the Silas Deane side of what use to be the lobby. The ice shield has been installed on the canopy. The contractor is waiting for the Architects drawing on gutters. The vendor has material for closing in the canopy. The gutters will be connected to one side and then drain down into the drains in the area ways on each side of the entrance.

E. New Business:

1. None

III. Town Hall / Library Renovations - Phase 2

A. Expenditures

1. None

B. Change Orders

1. None

C. Staff Information

1. Mike Turner advised he talked to Ron from CCCI. Mike is looking to push for the cabling downstairs for the phone drops to move people into their area. He is looking to take Phase 2 work to accelerate equipment installation in Paul Dudley's area, both data and phone equipment. Mike only wants to do the work once in Paul's area connecting all the routers, etc to the phone lines on the ground floor. Also pull out all the phone terminals on the ground level that are no longer needed or obsolete.

D. Old Business

1. None.

E. New Business

1. None.

NOTE: Prior to adjourning the meeting Tony Martino handed members 2006 Meeting Calendars and Chairman Coombs asked if anyone had any questions regarding anything on the Agenda. No one had questions.

4. **Next Scheduled Meeting:**

A. The next regular scheduled meeting Monday January 9, 2006 at 6:00PM in the Public Works Conference Room.

5. **Adjournment:** Motion by Paul Camarco seconded by Raymond Grasso to adjourn. Meeting adjourned at 7:35 PM. **All members voted in favor.**

Paul Camarco, Clerk