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**STRATEGIC PLAN COMMITTEE  
MINUTES  
Tuesday, September 28, 2004**

Chairperson Peter Gardow called the meeting to order at 7:04 pm. In attendance were Linda Avery, William Donohue, Claudio Capone, Leigh Standish, and James Clynych. Ralph Karanian arrived at 7:17 pm. Also in attendance were Bonnie Therrien, Town Manager and Councilor Julie Montineri.

Chairperson Gardow said that the agenda for the evening would consist of a short discussion on the Metropatterns Forum, Wethersfield Live TV show, the Public Forum, and items that need to go on the scroller.

Leigh Standish made a motion to approve [the minutes](#); Bill Donohue seconded it. The vote was unanimous. Councilor Montineri asked that she be put on the list for future meeting agendas.

Leigh Standish reviewed correspondence he received from Linda Case on the look of the Silas Dean Highway. Peter Gardow asked about the status of the Design Review Board. Bonnie explained that the ordinance has to go to the Town Council for approval.

The Committee discussed what control the Town has as to what types of businesses come into Town. Leigh Standish said that Glastonbury has very tight zoning and façade requirements. The Town should look at doing the same.

Chairman Gardow asked if the 1995 Strategic Plan was used in updating the recent zoning changes? Planning and Zoning should have a joint meeting with the Town Council on the Master Plan.

All Committee members attended the Metropatterns Forum except Ralph and Peter. Julie Montineri spoke on how important it is to look at what other States are doing to help fund municipalities. Linda said she is concerned that 85% of the people in the audience were over 50 and she is concerned that the same type of audience will be at the Strategic Plan forum. She is hoping people of all ages attend the forum on the 13th.

Chairman Gardow announced that members of the Committee can go on Wethersfield Live next Friday. He is going to be out of Town that evening. Ralph Karanian volunteered to attend. He will speak for 5-10 minutes about the Strategic Plan. Peter will make a list of bullets that Ralph can discuss and he asked other Committee members to do the same.

The Committee discussed the Public Forum on the 13th. It was decided to put in an electronic format why the Committee is there; what the Committee is trying to do; and then ask for public comment. There will also be a review of where the Strategic Plan is now. Peter will go to the next Town Council meeting and ask them to attend. The Committee asked for the staff to put together a pre chart of what has been done and not completed and zero in on the five main categories. Bonnie felt the presentation should be no more than 15 minutes. Bill Donahue also said that the timeline should be discussed at the forum. He also felt the Committee should get together to plan the power point presentation. It was decided the Committee should meet on October 5th at 7 pm to put together the presentation for the forum.

A motion was made by Ralph Karanian to adjourn at 8:38 pm; seconded by Bill Donohue. The vote was unanimous.