

**Person Preparing Minutes:** Sónia Betz, Secretary

**Audio or Video Recording of Meeting:** Yes

**Name of Board:** Charter Revision Commission

**Meeting Location:** Town Manager's Conference Room

**Meeting Date:** December 1, 2014

**Meeting Time:** 6:30 pm

**Members Present**

1. Commissioner Laccavole
2. Commissioner Knapp
3. Commissioner Pelletier (arrived at 6:31pm)
4. Commissioner McAuliffe
5. Vice Chairperson Kirsche
6. Chairperson Silver

**Number Required for Quorum:** 4

**Quorum Present:** Yes

1<sup>st</sup> Motion:

**Motion:** Vice Chairperson Kirsche moved **"TO ACCEPT THE MINUTES OF NOVEMBER 13, 2014,"** seconded by Commissioner McAuliffe.

**Vote:** All Commissioners present voted "AYE. Motion passed. 5-0-0

2<sup>nd</sup> Motion

**Motion:** Commissioner Pelletier moved **"TO CHANGE SECTIONS 713 AND 714 TO MAKE REFERENCE TO CGS §7-148v INSTEAD OF INDEXING TO .03% OF THE BUDGET,"** seconded by Commissioner Laccavole. **\*\*See attached proposed language\*\***

**Vote:** All Commissioners present voted. Motion failed. 2-4-0 (Commissioners Pelletier & Laccavole voted "Aye" and all other Commissioners present voted "Nay)

3<sup>rd</sup> Motion

**Motion:** Commissioner Pelletier moved **"TO CHANGE SECTIONS 308, 705, 713, 714 AND 803, TO ALLOW FOR EXPANDED PUBLICATION OPTIONS,"** seconded by Vice Chairperson Kirsche.

**Vote:** All Commissioners present voted "AYE." Motion passes. 6-0-0

4<sup>th</sup> Motion

**Motion:** Commissioner McAuliffe moved **"TO ADJOURN THE MEETING,"** seconded by Commissioner Knapp.

**Vote:** All Commissioners present voted "AYE." Motion passed. 6-0-0

**Meeting adjourned at 7:30 pm.**

**Language for Sections 713 and 714, proposed by Commissioner Mary Pelletier (composed by Atty. Jonathan Chappell):**

Section 713:

*Purchases shall be made under such rules and regulations as may be established, by ordinance, provided that if any purchase or contract for purchasing, including as continuing order or contract for the purchase of the same commodity over a period of time, involves the expenditure of the maximum sum allowed by CGS §7-148v ~~twenty thousand dollars (\$20,000)~~ or more, the Purchasing Agent shall invite sealed bids or proposals, giving at least ten (10) days' public notice thereof, by at least one (1) publication in a newspaper which has a general circulation in the town, and the Council shall let the purchase or contract to the lowest bidder thereon or shall reject all such bids and proposals. All such sealed bids or proposals shall be opened publicly.*

Section 714:

*Contracts for the construction of streets, sewers, buildings and other public works shall be made under such rules and regulations as may be established, by ordinance, provided that if any such contract involves the expenditure of the maximum sum allowed by CGS §7-148v ~~twenty thousand dollars (\$20,000)~~ or more, the Purchasing Agent shall invite sealed bids or proposals, giving at least ten (10) days' public notice thereof by at least one (1) publication in a newspaper which has a general circulation in the town, and the Council shall let the purchase or contract to the lowest responsible bidder thereon or shall reject all such bids and proposals. All such sealed bids or proposals shall be opened publicly. No transaction essentially a unit shall be divided for the purpose of evading the provision of this section. Records of all bids shall be open to public inspection.*